

OPERATIONAL POLICIES

POLICY 3.1 RULES OF CONDUCT FOR LIBRARY USERS

Need for this Policy:

A policy is needed to promote and maintain a library atmosphere in which patron behavior is non-intrusive to others and materials are protected.

Policy:

No person shall engage in disruptive behavior; make unreasonable noise; use abusive or obscene language; physically or sexually harass others; obstruct pedestrian traffic; loiter; steal or damage Library property; gamble; litter; or create a hazardous or physically offensive condition.

All conversation shall be kept as low as possible and of minimum duration.

Parents are responsible for the actions of their children. However, if the children's actions are disruptive, or if children are left unattended, particularly at closing times, it is the Library's policy to discuss the issue with the parent.

Light snacks and non-alcoholic beverages in spill-proof containers are permitted in the Library with the following exceptions; Food and drink is not permitted in the Local History Room or in the public computer area at any time; hot beverages are not permitted in the Children's Library.

Patrons must be properly attired when in the building. Shirts and shoes must be worn in the building. Patrons whose bodily hygiene is offensive so as to constitute a nuisance to other patrons may be asked to leave the building.

Smoking, tobacco use or related activities, including vaping or use of smokeless products, is not allowed anywhere on Library property, including in the parking lot, on the grounds, in the building, and in the Reading Garden.

All patrons are expected to observe the rights of other Library users and staff.

No animals are allowed in the Library, except for service animals or those used in Library programs.

Taking surveys, asking people to sign petitions, distributing leaflets, and other similar activities are permitted only when authorized by the Library. Soliciting donations or selling products or services is not permitted. Activities of the Friends are exempt from the provision of this paragraph.

Patrons shall not be intrusive, nor harass or annoy others by staring at another person with the intent to annoy that person, or by following another person about the building with the intent to annoy that person.