



Pre-Shenendehowa Schools

Title:	Pre-Shenendehowa Schools Collection		
Series #:	5.0		
Level:	Collection		
Dates:	1765-1990		
Bulk Dates:	1910-1961		
Date Note:	Dates vary widely		
Scope and Content:	<p>In 1950, Central District No. 2, of the Towns of Clifton Park, Halfmoon, Malta, Waterford, Ballston and Stillwater, later to be known as Shenendehowa Central School District, was formed. Twenty-two independent districts went into its making, eleven from Clifton Park, eight from Halfmoon, two from Malta, and one from Round Lake. It is the records of those independent districts that form the heart of this collection. The driving force behind the centralization, Rodney Olin Winans, was, from 1923-1961, Superintendent of the Third Supervisory District of Saratoga County (known as the First Supervisory District until 1939). The records of Superintendent Winans form the second largest set of documents in this collection. The records in this collection are not complete. There are many gaps and missing pieces, perhaps more missing than present. Despite this, there are approximately 17 cubic feet of documents related to the pre-Shenendehowa schools here, and they do provide an amazing amount of detail about the schools, the children who attended them and the communities in which they were located.</p>		
Arrangement:	By subject, please see the series list		
Created By:			
Number and type of containers:	18 Standard boxes, one oversized gray	Volume:	17

Material Type:

Paper and Photograph

Condition:

Conditions vary fr

Forms Part of:

Shenendehowa Public Library Local History Collection

1999-2000 SARA Archives Grant

Pre-Shenendehowa Schools

Title:	Pre-Consolidation School District Records		
Series #:	5.1		
Level:	Series		
Dates:	1765-1990		
Bulk Dates:	1910-1950		
Date Note:	Dates vary widely		
Scope and Content:	<p>This series can be considered the heart of the collection, and it is made up of records from the 22 independent districts that together formed Central District No. 2 in 1950. Division of these records into four sub-series is based upon geography. Although this series was received by Shenendehowa Public Library divided by district, it is believed that this order was imposed by past collectors, and many of the records found here were not originally on file with the various districts.</p>		
Arrangement:	By district within town		
Created By:			
Number and type of containers:	10.5 Boxes	Volume:	10.5
Material Type:	Paper and Photograph	Condition:	Good
Forms Part of:	5.0, Pre-Shenendehowa Schools Collection		

Pre-Shenendehowa Schools

Title: Clifton Park

Series #: 5.1.1

Level: Sub-Series

Dates: 1765-1990

Bulk Dates: 1910-1950

Date Note:

Scope and Content: The records of the pre-consolidation school districts of the Town of Clifton Park are divided into 13 sub sub-series. Numbers 1-12 correspond to districts no. 1-12, according to the way they were designated in 1950. Many changes of district numbers occurred over the years. Sub sub-series 13 is dedicated to town wide school records and records recognized as being from Clifton Park but not identifiable with a particular district.

Arrangement: By District

Created By:

Number and type of containers: 6.5 Boxes **Volume:** 6.7

Material Type: Paper and Photograph **Condition:** Good

Forms Part of: 5.1, Pre-Consolidation School District Records

Pre-Shenendehowa Schools

Title: Clifton Park District No. 1

Series #: 5.1.1.1

Level: Sub Sub-Series

Dates: 1879-1938

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: The collection of records for this school district consists of five folders, and includes the minutes of a predecessor district (No. 14). Clifton Park District No. 1 did not become a part of Shenendehowa Central School District.

Arrangement: By Subject

Created By:

Number and type of containers: 5 Folders

Volume: 0.1

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1, Clifton Park

Pre-Shenendehowa Schools

Title: The Record of School District No. 14

Series #: 5.1.1.1.1

Level: File

Dates: 1879-1889

Bulk Dates:

Date Note:

Scope and Content: This small volume contains the minutes of annual district meetings, and includes: lists of school officers, district income and district expenses. In 1889 District No. 14 was dissolved and the territory divided into Districts No. 1 and 2.

Arrangement: Chronological

Created By: District Clerk

Number and type of containers: 1 Volume **Volume:** 0.02

Material Type: Paper **Condition:** Poor

Forms Part of: 5.1.1.1, Clifton Park District No. 1

Pre-Shenendehowa Schools

Title: Classification, Standing, and Advancement of Pupils

Series #: 5.1.1.1.2

Level: File

Dates: 1923

Bulk Dates:

Date Note:

Scope and Content: This two page document is a listing of students along with their age, grade, and subject marks. This document also includes some summary information, such as grade certificates earned.

Arrangement: By Grade

Created By: Teacher

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.1, Clifton Park District No. 1

Pre-Shenendehowa Schools

Title: School Facilities

Series #: 5.1.1.1.4

Level: File

Dates: 1929

Bulk Dates:

Date Note:

Scope and Content: This folder contains only two documents, both approving the discharge of sewage from the proposed district school sewer works.

Arrangement:

Created By: Department of Health

Number and type of containers:

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.1, Clifton Park District No. 1

Pre-Shenendehowa Schools

Title: Tax Collector's Bonds and Related

Series #: 5.1.1.1.5

Level: File

Dates: 1928-1938

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains several Tax Collector's surety bonds issued by various companies. A few pieces of related correspondence are also present.

Arrangement: Chronological

Created By: Insurance Companies

Number and type of containers:

Volume:

0.02

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.1.1, Clifton Park District No. 1

Pre-Shenendehowa Schools

Title: Clifton Park District No. 2

Series #: 5.1.1.2

Level: Sub-Series

Dates: ca. 1910-1955

Bulk Dates: 1920-1950

Date Note:

Scope and Content: Clifton Park District No.2, Grooms Corners.

Arrangement: By Subject

Created By:

Number and type of containers: 22 Folders

Volume: 0.5

Material Type: Paper and Photograph

Condition: Fair

Forms Part of: 5.1.1, Clifton Park

Pre-Shenendehowa Schools

Title: Minutes of School District No. 2

Series #: 5.1.1.2.1

Level: File

Dates: 1912-1949

Bulk Dates:

Date Note:

Scope and Content: This single volume contains the annual and special meeting minutes of the district, and includes such information as the election of officers, district expenses, district income and votes on school improvements. Meeting minutes became more detailed as lengthy as the years progressed.

Arrangement: Chronological

Created By: District Clerk

Number and type of containers: 1 Volume **Volume:** 0.03

Material Type: Paper **Condition:** Poor

Forms Part of: 5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title: School Facilities

Series #: 5.1.1.2.2

Level: File

Dates: 1924

Bulk Dates:

Date Note:

Scope and Content: This folder contains four documents related to improvements for the Clifton Park District No. 2 school. The need for additional toilet facilities, stable desks and a flag pole are addressed.

Arrangement: Chronological

Created By: Superintendent Winans

Number and type of containers:

Volume:

0.01

Material Type: Paper

Condition:

Fair

Forms Part of: 5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title: Trustees and District Meetings

Series #: 5.1.1.2.3

Level: File

Dates: 1932-1950

Bulk Dates:

Date Note:

Scope and Content: This folder contains five documents, and includes: information related to special and annual meetings, possible meeting minute drafts, a piece of correspondence related to a trustees agreement with Glenville District #15, and a 1932 designation of Mechanicville as recipient of District No. 2 students.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Fair

Forms Part of:

5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title: Teacher's Data

Series #: 5.1.1.2.4

Level: File

Dates: ca. 1910-1946

Bulk Dates:

Date Note:

Scope and Content: This folder contains yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for ca. 1910-ca. 1922 also some school facilities information.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume:

0.05

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.2, Clifton Park District No. 2.

Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.1.2.5

Level: File

Dates: 1921-1946

Bulk Dates:

Date Note:

Scope and Content: This folder contains a variety of documents related to district teachers. This includes a 1921 retirement system survey, a teacher evaluation, an expense reimbursement, teacher conference questionnaires, a solicitation for employment at District No. 2, and two documents dealing with teacher's pay (1943, 1945).

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title:	Trustees' Annual Financial Report		
Series #:	5.1.1.2.6		
Level:	File		
Dates:	1930-1938		
Bulk Dates:			
Date Note:			
Scope and Content:	These reports are an annual district financial breakdown and accounting, listing all income and expenses by category.		
Arrangement:	Chronological		
Created By:	Trustees		
Number and type of containers:	10 Booklets	Volume:	0.03
Material Type:	Paper	Condition:	Good
Forms Part of:	5.1.1.2, Clifton Park District No. 2		

Pre-Shenendehowa Schools

Title: Trustees' Annual Statistical Report

Series #: 5.1.1.2.7

Level: File

Dates: 1930-1938

Bulk Dates:

Date Note:

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement: Chronological

Created By: Trustees

**Number and type
of containers:**

Volume:

0.02

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title: Bonds

Series #: 5.1.1.2.8

Level: File

Dates: 1946

Bulk Dates:

Date Note:

Scope and Content: This folder contains bonds numbered 1,2,4 and 5 out of a series of five bonds issued by District No. 2 in 1946. Each bond was for \$1,000.

Arrangement:

Created By: Arthur H. Lockrow, Sole Trustee

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Excellent

Forms Part of: 5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.1.2.9

Level: File

Dates: 1944-1950

Bulk Dates:

Date Note: Dates cover periods examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities. Related correspondence is included with some of the reports.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 6 Booklets

Volume: 0.05

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title: Miscellaneous Fiscal

Series #: 5.1.1.2.10

Level: File

Dates: 1936-1949

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder contains three documents: a budget for the year 1936-1937; a budget for the year 1945-1946; and a copy of a 1949 tax anticipation note.

Arrangement: Chronological

Created By: School Clerk

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title: Insurance Policies

Series #: 5.1.1.2.11

Level: File

Dates: 1937-1940

Bulk Dates:

Date Note: 1937, 1940

Scope and Content: In this folder are two expired insurance policies, drawn to cover the loss of the school building and/or its contents.

Arrangement: Chronological

Created By: Glens Falls Insurance Company

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title: Tax Rolls and Warrants

Series #: 5.1.1.2.12

Level: File

Dates: 1932-1949

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners. For all years except 1932, a summary of the school budget is also included.

Arrangement: Chronological

Created By: Trustees

Number and type of containers:

Volume: 0.05

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title: Tax Collection

Series #: 5.1.1.2.13

Level: File

Dates: 1931-1950

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder contains a variety of documents related to the collection of taxes, including: Collector's bonds, a report of tax collections, a 1950 tax notice, several related pieces of correspondence and an undated telephone company tax notice.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title: Student Health

Series #: 5.1.1.2.14

Level: File

Dates: 1927-1928

Bulk Dates:

Date Note:

Scope and Content: This folder contains a 1927 school medical inspection and health service report. It includes statistical information on the health of the school district's pupils. No individual pupils are mentioned.

Arrangement:

Created By: Trustees

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title: Library

Series #: 5.1.1.2.16

Level: File

Dates:

Bulk Dates:

Date Note: Unknown Date

Scope and Content: This single volume is a listing of books found in the library of District No. 2, and includes the author, book condition, title and publisher.

Arrangement: Alphabetical by author

Created By:

Number and type of containers: 1 Volume

Volume: 0.02

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.2.17

Level: File

Dates: 1940-1944

Bulk Dates:

Date Note:

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. The 1942-1943 booklet also includes a school census, listing all district children's names, date of birth, sex, residence, guardian's names, defects, and enrollment status.

Arrangement: By grade within year

Created By: Teachers

Number and type of containers: 4 Booklets **Volume:** 0.02

Material Type: Paper **Condition:** Good

Forms Part of: 5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.1.2.18

Level: File

Dates: 1914-1945

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains listings of students, their ages and class grades. On the back of many listings is a summary of students entitled to certificates and a listing of books read in the school that year. This folder also contains a listing of new students under 6 years for 1929-1930 and 1933-1934. It also contains a 1945 listing of family heads of households, where they shop, worship and socialize.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.05

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title: World War II Work Permits

Series #: 5.1.1.2.19

Level: File

Dates: 1942-1943

Bulk Dates:

Date Note:

Scope and Content: This folder contains declarations of emergency due to an acute shortage of adult farm labor within the district. Such a declaration was needed to release students for farm work. Folder also contains a consent for employment in farm labor for one individual student.

Arrangement:

Created By: Henry H. Robins, Chairman, Agricultural Defense Committee

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.1.2.20

Level: File

Dates: 1952-1955

Bulk Dates: 1952-1953

Date Note:

Scope and Content: The documents in this folder almost exclusively deal with the sale of the former District No. 2 school building in 1953. Included are meeting notices, clerk certifications of board resolutions, property descriptions and legal notices.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.05

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title: District Histories

Series #: 5.1.1.2.21

Level: File

Dates: ca. 1960-ca. 1985

Bulk Dates:

Date Note:

Scope and Content: This folder contains several versions of a district history written by A. C. Stevens, a former District Trustee. It also contains listings of teachers and salaries, and a listing of trustees, teachers, annual meetings and expenses for 1897-1949. The listings were probably produced by Evelyn Dash and Superintendent Winans.

Arrangement:

Created By: A. C. Stevens, Evelyn Dash, Superintendent Winans

**Number and type
of containers:**

Volume:

0.03

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.1.2.22

Level: File

Dates: 1914-1979

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: 1914 Picture of school building and students, slide of same; 1954 Two pictures and one slide of school building; 1979 Picture of building, or possibly of new building on former school site.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Photograph

Condition: Good

Forms Part of: 5.1.1.2, Clifton Park District No. 2

Pre-Shenendehowa Schools

Title: Clifton Park District No. 3

Series #: 5.1.1.3

Level: Sub Sub-Series

Dates: 1894-1956

Bulk Dates: 1910-1949

Date Note:

Scope and Content: Clifton Park District No.3, Vischers Ferry.

Arrangement: By subject

Created By:

Number and type of containers: 22 Folders

Volume: 0.9

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.1, Clifton Park

Pre-Shenendehowa Schools

Title: Minutes of School District No. 3

Series #: 5.1.1.3.1

Level: File

Dates: 1901-1948

Bulk Dates:

Date Note:

Scope and Content: This single volume contains the annual and special meeting minutes of the district, and includes such information as the election of officers, district expenses, district income and votes on school improvements. Meeting minutes became more detailed as lengthy as the years progressed. Folder also contains two copies of the May 1, 1945 meeting minutes.

Arrangement: Chronological

Created By: District Clerk

Number and type of containers: 1 Volume **Volume:** 0.03

Material Type: Paper **Condition:** Poor

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: Trustee's Account Book

Series #: 5.1.1.3.2

Level: File

Dates: 1894-1934

Bulk Dates:

Date Note:

Scope and Content: This single volume contains yearly district accountings, listing income and expenses and balancing the two. Some years list expenses in detail, while others are more summary.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 1 Volume

Volume: 0.02

Material Type: Paper

Condition: Poor

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: School Facilities

Series #: 5.1.1.3.3

Level: File

Dates: 1919-1950

Bulk Dates: 1945-1948

Date Note:

Scope and Content: A wide variety of documents are contained within this folder. The most voluminous are receipts related to the purchase of materials used in the upkeep of the school building (ca. 1944-ca. 1948). Also included are ca. 1919 plans for toilet installations and the draft copy of a 1950 public school plant questionnaire.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.03

Material Type: Paper and Blue Prints

Condition:

Good

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: School Trustees and Annual District Meetings

Series #: 5.1.1.3.4

Level: File

Dates: 1933-1950

Bulk Dates: 1936-1950

Date Note:

Scope and Content: This folder contains documents related to the district's trustees, annual district meetings and special district meetings. The annual financial reports of the district officers and annual school budget are present for the years 1936-1937 and 1939-1950. These budgets and reports contain expenses and receipts for the past year and what is expected for the next year. Also present are state aid payment notifications, meeting notices, and correspondence and information directed to the trustees.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.03

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: Teacher's Data

Series #: 5.1.1.3.5

Level: File

Dates: 1911-1946

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for ca. 1910-ca. 1922 also some school facilities information.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.1.3.6

Level: File

Dates: 1921-1949

Bulk Dates: 1936-1949

Date Note:

Scope and Content: A variety of documents are found within this folder including: teacher salary check stubs, various 1943-1946 tax forms, correspondence related to a "problem" teacher, teacher contracts, some payroll sheets and salary records, and miscellaneous documents related to particular district employees or teachers in general.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: Trustees' Annual Financial Report

Series #: 5.1.1.3.7

Level: File

Dates: 1930-1949

Bulk Dates:

Date Note: 1930-1947, 1948-1949

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement: Chronological

Created By: Trustees

**Number and type
of containers:**

Volume:

0.1

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: Trustees' Annual Statistical Report

Series #: 5.1.1.3.8

Level: File

Dates: 1929-1946

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement: Chronological

Created By: Trustees

**Number and type
of containers:**

Volume:

0.03

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.1.3.9

Level: File

Dates: 1944-1950

Bulk Dates:

Date Note: Dates cover periods examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities. Related correspondence is included with some of the reports.

Arrangement: Chronological

Created By: NYS Dept. of Audit and Control

Number and type of containers: 4 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: Miscellaneous Fiscal

Series #: 5.1.1.3.10

Level: File

Dates: ca. 1930-ca. 1949

Bulk Dates:

Date Note:

Scope and Content: This folder contains a variety of documents containing fiscal information. Numerous receipts and bills are present, as well as a listing of 1928-1929 tax valuations, a 1945 Mechanicville non-resident tuition rate sheet, a 1932-1933 district budget sheet, a 1946-1947 bank certification of account balance, several bank designation forms and a few assorted other documents.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: Insurance Policies

Series #: 5.1.1.3.11

Level: File

Dates: 1929-1949

Bulk Dates:

Date Note:

Scope and Content: In this folder are expired insurance policies, drawn to cover the loss of the school building and/or its contents.

Arrangement: Chronological

Created By: Insurance Companies

**Number and type
of containers:**

Volume:

0.02

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: Tax Rolls and Warrants

Series #: 5.1.1.3.12

Level: File

Dates: 1931-1949

Bulk Dates:

Date Note: 1931, 1946-1949

Scope and Content: This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners. For all years except 1931, a summary of the school budget is also included.

Arrangement: Chronological

Created By: School Trustees

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: Tax Collector's Receipts

Series #: 5.1.1.3.13

Level: File

Dates: 1944-1949

Bulk Dates:

Date Note:

Scope and Content: This folder holds bound books containing the Collector's half of issued tax receipts. Each receipt includes the property owner's name, a description of the property and the tax.

Arrangement: Chronological

Created By: Tax Collector

Number and type of containers: 5 Books

Volume: 0.15

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: Tax Collection

Series #: 5.1.1.3.14

Level: File

Dates: 1931-1949

Bulk Dates: 1937-1949

Date Note:

Scope and Content: This folder contains three types of documents. Collector's and Treasurer's reports of tax collection provide summary information about taxes collected, and those not collected for 1937-1949. Collectors bonds for 1944-1949 insured monies collected. Finally, various correspondence and notes dealing with the collection of tax monies are located in this folder.

Arrangement: Chronological

Created By: Tax Collector

Number and type of containers:

Volume:

0.03

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: Student Health

Series #: 5.1.1.3.15

Level: File

Dates: 1921-1943

Bulk Dates: 1927-1943

Date Note:

Scope and Content: This folder contains a set of school health report forms for 1927-1943 (not inclusive) that list information about the number of pupils with different defects, and how many received treatment. Folder also contains a 1928 superintendent's health questionnaire and a 1921 notice of district neglect of medical examinations.

Arrangement: Chronological

Created By: Teacher

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: Transportation

Series #: 5.1.1.3.16

Level: File

Dates: 1935-1948

Bulk Dates:

Date Note:

Scope and Content: This folder contains contracts for the provision of student transportation, applications to New York State for transportation quotas, transportation related trustee correspondence, and a 1938 Commissioner of Education decision on a District No. 3 transportation matter. All documents seem to deal with the transportation of students attending school outside the district.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.03

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: Library

Series #: 5.1.1.3.17

Level: File

Dates: 1949

Bulk Dates:

Date Note:

Scope and Content: This folder contains a small volume listing district library books. The listing gives the author, title and publisher. A one line note on the first page indicates that this volume may have been created in 1926. This folder also contains a post card from the New York State Library indicating a shipment of books and a 1932 application for school library money. The application lists desired books and their prices.

Arrangement: Volume alphabetical by author

Created By:

Number and type of containers: 1 Volume

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.3.18

Level: File

Dates: 1931-1939

Bulk Dates:

Date Note:

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given.

Arrangement: By year

Created By: Teacher

Number and type of containers: 7 Booklets

Volume: 0.05

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title:	Registers of Attendance
Series #:	5.1.1.3.19
Level:	File
Dates:	1939-1953
Bulk Dates:	
Date Note:	Dates not inclusive
Scope and Content:	These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Registers for 1950-1953 represent years during which District No. 3 had already become part of Shenendehowa Central School District.
Arrangement:	By year
Created By:	Teacher

Number and type of containers:	8 Booklets	Volume:	0.06
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Material Type:	Paper	Condition:	Good
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Forms Part of:	5.1.1.3, Clifton Park District No. 3
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Pre-Shenendehowa Schools

Title: School Census

Series #: 5.1.1.3.20

Level: File

Dates: 1931-1948

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains two sets of documents. One is the Census and Enrollment - Annual Report, which lists summary census information such as the number of children in various age groups. The second is the School Census. It is a listing of all residents 18 years of age and younger and includes the child's name, date of birth, sex, parent and enrollment status.

Arrangement: Chronological

Created By: Teacher/Enumerator

Number and type of containers:

Volume: 0.03

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.1.3.21

Level: File

Dates: 1913-1948

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains listings of students, their ages and class grades. On the back of many listings is a summary of students entitled to certificates and a listing of books read in the school that year.

Arrangement: Chronological

Created By: Teacher

Number and type of containers:

Volume: 0.05

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title:	<input type="text" value="Miscellaneous Student Related Documents"/>		
Series #:	<input type="text" value="5.1.1.3.22"/>		
Level:	<input type="text" value="File"/>		
Dates:	<input type="text" value="1920-1934"/>		
Bulk Dates:	<input type="text"/>		
Date Note:	<input type="text" value="Dates not inclusive"/>		
Scope and Content:	<input type="text" value="A variety of documents related to students are found in this folder. They include, but are not limited to, 1929-1930 and 1933-1934 listings of students under 6 attending school, and the Valedictory and Salutatory addresses for an unknown year."/>		
Arrangement:	<input type="text"/>		
Created By:	<input type="text"/>		
Number and type of containers:	<input type="text"/>	Volume:	<input type="text" value="0.01"/>
Material Type:	<input type="text" value="Paper"/>	Condition:	<input type="text" value="Good"/>
Forms Part of:	<input type="text" value="5.1.1.3, Clifton Park District No. 3"/>		

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.1.3.23

Level: File

Dates: 1953-1956

Bulk Dates:

Date Note:

Scope and Content: This folder contains documents dealing with the sale of Clifton Park District No. 3 school property after the formation of the consolidated school district. Included are legal notices, meeting minute drafts and related correspondence.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: District Histories

Series #: 5.1.1.3.24

Level: File

Dates:

Bulk Dates:

Date Note:

Scope and Content: Included in this folder are a short history of the district, about one page in length and of unknown origin; an index card containing a few facts by Evelyn Dash; and two listings, one of teachers and salaries, the other of the same but also including trustees. One list appears to be the work of Rodney Winans, the other of Evelyn Dash.

Arrangement:

Created By: Evelyn Dash, Superintendent Winans

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.1.3.25

Level: File

Dates: 1914-1980

Bulk Dates:

Date Note:

Scope and Content: 1914, Two pictures of front of school building, slide of same; 1914, Picture of seated class; ca. 1950, Picture of school building during winter; 1918, Post card of U.S. soldier, possibly former student; 1978, Two slides of school building; 1980, Two pictures of school building and bus tour participants.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.02

Material Type:

Photograph

Condition:

Good

Forms Part of:

5.1.1.3, Clifton Park District No. 3

Pre-Shenendehowa Schools

Title: Clifton Park District No. 4

Series #: 5.1.1.4

Level: Sub Sub-Series

Dates: 1849-1957

Bulk Dates: 1920-1950

Date Note:

Scope and Content: Clifton Park District No.4, Wilbur District.

Arrangement: By subject

Created By:

Number and type of containers: 23 Folders

Volume: 0.5

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.1, Clifton Park

Pre-Shenendehowa Schools

Title: Minutes of School District No. 4

Series #: 5.1.1.4.1

Level: File

Dates: 1849-1950

Bulk Dates:

Date Note:

Scope and Content: This folder contains four volumes of District minutes. The first covers the dates 1849-1896, and is for District No. 15, which became District No. 14 in 1890. The second covers the dates 1896-1932, and starts out as the minutes for District No. 14, Town of Clifton Park, but changes to the minutes of District No. 4 from 1911-1932. The third volume covers the dates 1913-1950, and is for District No. 4 of Clifton Park. The fourth volume contains records for 1932-1935. Although all four volumes are labeled as belonging to Clifton Park District No. 4, the overlap of dates and dissimilarity of entries makes this suspect. Folder also contains copies of some minutes.

Arrangement: Chronological

Created By: District Clerk

Number and type of containers: 4 Volumes **Volume:** 0.1

Material Type: Paper **Condition:** Poor

Forms Part of: 5.1.1.4, Clifton Park District No. 4

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title: School Facilities

Series #: 5.1.1.4.3

Level: File

Dates: 1950

Bulk Dates:

Date Note:

Scope and Content: This folder contains the public school plant record for the former District No. 4 school building. The report includes building statistics, and average daily attendance rates for the years 1930-1950.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.4, Clifton Park District No. 4

Pre-Shenendehowa Schools

Title:	School Trustees and Annual District Meetings		
Series #:	5.1.1.4.4		
Level:	File		
Dates:	1935-1950		
Bulk Dates:			
Date Note:			
Scope and Content:	<p>This folder contains documents related to the district's trustees, annual district meetings and special district meetings. The annual financial reports of the district officers and annual school budget are present for the years 1939-1947 and 1948-1950. These budgets and reports contain expenses and receipts for the past year and what is expected for the next year. Also present are meeting notices and correspondence and information directed to the trustees.</p>		
Arrangement:	Chronological		
Created By:	Trustees		
Number and type of containers:		Volume:	0.05
Material Type:	Paper	Condition:	Good
Forms Part of:	5.1.1.4, Clifton Park District No. 4		

Pre-Shenendehowa Schools

Title:	Teacher's Data
Series #:	5.1.1.4.5
Level:	File
Dates:	1911-1946
Bulk Dates:	
Date Note:	Dates not inclusive
Scope and Content:	This folder contains yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for 1911-1922 also some school facilities information.
Arrangement:	Chronological
Created By:	Teachers

Number and type of containers:		Volume:	0.02
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Material Type:	Paper	Condition:	Good
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Forms Part of:	5.1.1.4, Clifton Park District No. 4
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Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.1.4.6

Level: File

Dates: 1921-1950

Bulk Dates: 1943-1950

Date Note:

Scope and Content: This folder contains a variety of documents related to district teachers. These include: a 1921 retirement system questionnaire, a 1927 conference questionnaire, and numerous teacher contracts and payroll related documents. Also found is a 1950 letter expressing the district teacher's desire to maintain her teaching position.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.4, Clifton Park District No. 4

Pre-Shenendehowa Schools

Title: Trustees' Annual Financial Report

Series #: 5.1.1.4.7

Level: File

Dates: 1929-1938

Bulk Dates:

Date Note:

Scope and Content: These reports are an annual district financial breakdown and accounting, listing all income and expenses by category.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 9 Booklets

Volume: 0.03

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.4, Clifton Park District No. 4

Pre-Shenendehowa Schools

Title: Trustees' Annual Statistical Report

Series #: 5.1.1.4.8

Level: File

Dates: 1929-1938

Bulk Dates:

Date Note:

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 12 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.4, Clifton Park District No. 4

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.1.4.9

Level: File

Dates: 1948-1950

Bulk Dates:

Date Note: Dates cover periods examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 3 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.4, Clifton Park District No. 4

Pre-Shenendehowa Schools

Title: Miscellaneous Fiscal

Series #: 5.1.1.4.10

Level: File

Dates: 1928-1935

Bulk Dates:

Date Note: 1928, 1934-1935

Scope and Content: This folder contains a listing of district assessed valuations for 1928-1929, and two pages of handwritten district receipts and disbursements for 1934-1935.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.4, Clifton Park District No. 4

Pre-Shenendehowa Schools

Title: Tax Rolls and Warrants

Series #: 5.1.1.4.11

Level: File

Dates: 1932-1949

Bulk Dates:

Date Note: 1932, 1946-1949

Scope and Content: This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners. For all years except 1932, a summary of the school budget is also included. This folder also contains a draft tax roll for an unknown year.

Arrangement: Chronological

Created By: Trustees

Number and type of containers:

Volume:

0.02

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.1.4, Clifton Park District No. 4

Pre-Shenendehowa Schools

Title: Tax Collection

Series #: 5.1.1.4.12

Level: File

Dates: 1935-1948

Bulk Dates:

Date Note:

Scope and Content: This folder contains a variety of documents related to the collection of taxes, including: notices of collector's bond execution for 1935-1937, Collector-Treasurer's Reports of Tax Collection for 1943-1945 and 1947-1948, and the 1945 Collector's bond. The Collector's bond has attached to it a 1946 Civil Service payroll certification.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.4, Clifton Park District No. 4

Pre-Shenendehowa Schools

Title: Student Health

Series #: 5.1.1.4.13

Level: File

Dates: 1927-1948

Bulk Dates:

Date Note:

Scope and Content: This folder contains a set of school health report forms for 1927-1948 (not inclusive) that list information about the number of pupils with different defects, and how many received treatment. Folder also contains an incomplete 1942 School Physician's contract.

Arrangement: Chronological

Created By: Teacher

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.4, Clifton Park District No. 4

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title: Library

Series #: 5.1.1.4.15

Level: File

Dates:

Bulk Dates:

Date Note: Date unknown

Scope and Content: This folder contains a small volume listing district library books. The listing gives the author, title, condition and publisher. This folder also contains a 1932 application for school library money. The application lists desired books and their prices.

Arrangement: Volume alphabetical by author

Created By:

Number and type of containers: 1 Volume **Volume:** 0.02

Material Type: Paper **Condition:** Good

Forms Part of: 5.1.1.4, Clifton Park District No. 4

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.4.16

Level: File

Dates: 1933-1953

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Registers for 1950-1953 represent years during which District No. 4 had already become part of Shenendehowa Central School District.

Arrangement: Chronological

Created By: Teachers

Number and type of containers: 5 booklets

Volume: 0.07

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.4, Clifton Park District No. 4

Pre-Shenendehowa Schools

Title:	School Census
Series #:	5.1.1.4.17
Level:	File
Dates:	1929-1947
Bulk Dates:	
Date Note:	Dates not inclusive
Scope and Content:	<p>This folder contains two sets of documents. One is the Census and Enrollment - Annual Report, which lists summary census information such as the number of children in various age groups. The second is the School Census. It is a listing of all residents 18 years of age and younger and includes the child's name, date of birth, sex, parent and enrollment status.</p>
Arrangement:	Chronological
Created By:	Teacher/Enumerator

Number and type of containers:		Volume:	0.03
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Material Type:	Paper	Condition:	Good
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Forms Part of:	5.1.1.4, Clifton Park District No. 4
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Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.1.4.18

Level: File

Dates: 1916-1947

Bulk Dates:

Date Note: 1916-1923, 1928, 1930-1947

Scope and Content: This folder contains listings of students, their ages and class grades. On the back of many listings is a summary of students entitled to certificates and a listing of books read in the school that year.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.05

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.4, Clifton Park District No. 4

Pre-Shenendehowa Schools

Title:	Miscellaneous Student Related Documents		
Series #:	5.1.1.4.19		
Level:	File		
Dates:	1923-1945		
Bulk Dates:			
Date Note:	Dates vary widely		
Scope and Content:	A variety of documents related to district students are located in this folder, including: grade certificates and related correspondence from 1923, a daily program of recitation for 1934, requests to excuse students for religious education dated 1941, two exam sheets from 1942, two undated Superintendent's grade examinations, and a listing of student families and where they shop, worship and socialize.		
Arrangement:	Chronological		
Created By:			
Number and type of containers:		Volume:	0.02
Material Type:	Paper	Condition:	Good
Forms Part of:	5.1.1.4, Clifton Park District No. 4		

Pre-Shenendehowa Schools

Title: World War II

Series #: 5.1.1.4.20

Level: File

Dates: 1943

Bulk Dates:

Date Note:

Scope and Content: This folder contains three Declarations of Emergency due to shortage of adult farm labor caused by the war. The forms list work to be done by students during the emergency.

Arrangement:

Created By: Chairman, Agricultural War Committee

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.4, Clifton Park District No. 4

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.1.4.21

Level: File

Dates: 1953-1957

Bulk Dates:

Date Note:

Scope and Content: This folder contains documents dealing with the sale of Clifton Park District No. 3 school property after the formation of the consolidated school district. Included are legal notices, a copy of the 1832 deed, meeting minute drafts and related correspondence. Sale of the property dragged on until 1957 due to a dispute over its disposition.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.4, Clifton Park District No. 4

Pre-Shenendehowa Schools

Title: Historical Notes

Series #: 5.1.1.4.22

Level: File

Dates:

Bulk Dates:

Date Note: Dates unknown

Scope and Content: A collection of hand written notes is unfortunately all that is found for this district. These include a list of teachers and salaries, notes on building construction dates, notes on district number changes, and hand written copies of property deeds.

Arrangement:

Created By: Superintendent Winans, Evelyn Dash

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.4, Clifton Park District No. 4

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.1.4.23

Level: File

Dates: 1914-1962

Bulk Dates:

Date Note:

Scope and Content: 1914, Photograph and slide of school building with class in front; 1914, Slide of former District No. 4 building near canal; ca. 1950, Class in front of unknown building; 1962, Oblique picture of former school building.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Photograph

Condition: Good

Forms Part of: 5.1.1.4, Clifton Park District No. 4

Pre-Shenendehowa Schools

Title: Clifton Park District No. 5

Series #: 5.1.1.5

Level: Sub Sub-Series

Dates: 1843-ca. 1985

Bulk Dates: 1930-1950

Date Note:

Scope and Content: Clifton Park District No.5, Moe Road.

Arrangement: By subject

Created By:

Number and type of containers: 23 Folders

Volume: 0.5

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.1, Clifton Park

Pre-Shenendehowa Schools

Title:	Minutes of School District No. 5		
Series #:	5.1.1.5.1		
Level:	File		
Dates:	1843-1950		
Bulk Dates:			
Date Note:			
Scope and Content:	These two volumes contain the annual and special meeting minutes of the district, and include such information as the selection of officers, district expenses, district income, votes on school improvements and board motions. The minutes are fairly detailed for the earliest and latest years. Many attachments are included in the volumes, most significantly the annual school budgets for the years 1938-1949, not inclusive.		
Arrangement:	Chronological		
Created By:	District Clerk		

Number and type of containers:	2 Volumes	Volume:	0.1
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Material Type:	Paper	Condition:	Fair
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Forms Part of:	5.1.1.5, Clifton Park District No. 5
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Pre-Shenendehowa Schools

Title: School Facilities

Series #: 5.1.1.5.2

Level: File

Dates: 1947-1950

Bulk Dates:

Date Note: 1947, 1950

Scope and Content: This folder contains two documents related to the district school building. One is a 1947 resolution authorizing the financing of indoor toilets. The second is a ca. 1950 public school plant record which asks many questions about the construction of the building, most of which are not answered.

Arrangement:

Created By:

Number and type of containers:

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Teacher's Data

Series #: 5.1.1.5.3

Level: File

Dates: ca. 1912-1946

Bulk Dates:

Date Note:

Scope and Content: This folder contains yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for ca. 1912-ca. 1922 also some school facilities information.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.03

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.1.5.4

Level: File

Dates: 1921-1949

Bulk Dates: 1927-1934, 1945-1949

Date Note:

Scope and Content: This folder contains documents related to the district's teachers, including: a 1921 teachers retirement system questionnaire, 1927 and 1928 teacher conference notices and questionnaires, a 1931 letter dealing with student teaching, 1933-1935 teacher pay stubs and 1945-1949 teachers' salary sheets listing pay and deductions by pay period.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Trustees' Annual Financial Report

Series #: 5.1.1.5.5

Level: File

Dates: 1930-1938

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: These reports are an annual district financial breakdown and accounting, listing all income and expenses by category.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 9 Booklets

Volume: 0.03

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Trustees' Annual Statistical Report

Series #: 5.1.1.5.6

Level: File

Dates: 1930-1950

Bulk Dates:

Date Note: 1930-1938, 1943-1946, 1949-1950

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations. Some draft copies of reports are present.

Arrangement: Chronological

Created By: Trustees

**Number and type
of containers:**

Volume:

0.05

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Bonds

Series #: 5.1.1.5.7

Level: File

Dates: 1934-1947

Bulk Dates:

Date Note: 1934, 1947

Scope and Content: This folder contains two documents. The first is a 1934 draft of a letter from Superintendent Winans certifying that the district trustee is permitted to borrow against anticipated revenue. The second is a copy of a 1947 tax anticipation note drawn for the installation of school toilets.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.1.5.8

Level: File

Dates: 1948-1950

Bulk Dates:

Date Note: Dates cover periods examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities. Two copies of the same report are present. Some related documents are included in one of the reports.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 2 Booklets

Volume: 0.02

Material Type: Paper

Condition: Excellent

Forms Part of: 5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Tax Rolls and Warrants

Series #: 5.1.1.5.9

Level: File

Dates: 1946-1949

Bulk Dates:

Date Note:

Scope and Content: This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners. A summary of the school budget is also included.

Arrangement: Chronological

Created By: Trustees

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Tax Collection

Series #: 5.1.1.5.10

Level: File

Dates: 1928-1931

Bulk Dates:

Date Note: 1928, 1931

Scope and Content: This folder contains two documents: a 1928-1929 listing of districts and assessed valuations and a 1931 certification of execution of tax Collector's bond.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Student Health

Series #: 5.1.1.5.11

Level: File

Dates: ca. 1928-ca. 1948

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder contains numerous documents related to student health. School Health and Physical Education reports for 1928, 1934-1935 and 1942-1947 give quantifiable data on student health and defects without giving student names. Also present are a Superintendent's 1928 health questionnaire, a generic medical inspector notice, an uncompleted School Physician's contract, and some brief reports of action taken for defects.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Transportation

Series #: 5.1.1.5.12

Level: File

Dates: 1935-1936

Bulk Dates:

Date Note:

Scope and Content: Two Application For Transportation Quota forms are found in this folder. The applications specify the number of students transported, to where, and the associated costs.

Arrangement:

Created By: Trustees

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Library

Series #: 5.1.1.5.13

Level: File

Dates:

Bulk Dates:

Date Note: Date unknown

Scope and Content: This single volume is a listing of books found in the library of District No. 5, and includes the author, book condition, title and publisher.

Arrangement: Alphabetical by author

Created By:

Number and type of containers: 1 volume

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.5.14

Level: File

Dates: 1912-1924

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: These three attendance registers vary widely in their content. For the 1912-1913 register all that is present is the front cover. The 1915-1916 register is mostly blank, with only a small portion of the center attendance register used, and only three students listed. The 1923-1924 register, although about 1/5 missing due to rodent damage, contains a wealth of information, including a register of school visitors, the Trustees' Annual Report, District Census, attendance records, teacher pay stubs and student grade listings.

Arrangement: Chronological

Created By: Teachers, Trustees

Number and type of containers:

Volume:

0.04

Material Type: Paper

Condition:

Poor

Forms Part of: 5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.5.15

Level: File

Dates: 1928-1940

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given.

Arrangement: Chronological

Created By: Teachers

Number and type of containers: 10 Booklets **Volume:** 0.1

Material Type: Paper **Condition:** Fair

Forms Part of: 5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.5.16

Level: File

Dates: 1941-1953

Bulk Dates:

Date Note: 1941-1944, 1945-1953

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Registers for 1950-1953 represent years during which District No. 5 had already become part of Shenendehowa.

Arrangement: Chronological

Created By: Teachers

Number and type of containers: 11 Booklets

Volume: 0.12

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: School Census

Series #: 5.1.1.5.17

Level: File

Dates: 1928-1950

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains two sets of documents. One is the Census and Enrollment - Annual Report, which lists summary census information such as the number of children in various age groups. The second is the School Census. It is a listing of all residents 18 years of age and younger and includes the child's name, date of birth, sex, parent and enrollment status.

Arrangement: Chronological

Created By: Teacher, Enumerator

Number and type of containers:

Volume: 0.06

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.1.5.18

Level: File

Dates: 1913-1949

Bulk Dates:

Date Note: 1913-1923, 1928-1947, 1949

Scope and Content: This folder contains listings of students, their ages and class grades. On the back of many listings is a summary of students entitled to certificates and a listing of books read in the school that year.

Arrangement: By year

Created By: Teachers

Number and type of containers:

Volume: 0.05

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Miscellaneous Student Related Documents

Series #: 5.1.1.5.19

Level: File

Dates: ca. 1935-ca. 1949

Bulk Dates:

Date Note:

Scope and Content: A variety of student related documents are found in this folder. A number of regents examination sheets list tests taken along with scores. Three ca. 1940 daily programs break up the school day by curriculum assignment. Also in the folder is a 1945 listing of student families and where they shop and worship.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: World War II

Series #: 5.1.1.5.20

Level: File

Dates: 1943

Bulk Dates:

Date Note:

Scope and Content: Only one document is in this folder, a very short report of minors released for emergency farm work.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Excellent

Forms Part of: 5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.1.5.21

Level: File

Dates: 1953-1956

Bulk Dates:

Date Note:

Scope and Content: This folder contains the various legal notices, drafts of minutes, and correspondence associated with the sale of the school building of former District No. 5 to Mr. Howard Ostrander in 1955.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: District History

Series #: 5.1.1.5.22

Level: File

Dates: ca. 1960-ca. 1990

Bulk Dates:

Date Note:

Scope and Content: While not containing a history of the district, this folder does hold several hand written copies of related deeds, several Evelyn Dash and Superintendent Winans notes related to the district and teachers' salaries, and a note card indication that Thomas Burke was to write a district history but did not.

Arrangement:

Created By: Evelyn Dash, Superintendent Winans

Number and type of containers:

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.1.5.23

Level: File

Dates: ca. 1950-ca. 1985

Bulk Dates:

Date Note:

Scope and Content: ca. 1985, Photograph of front of school building from road; ca. 1950, Two photographs, black and white, of building from front and back; ca. 1985, Two slides of school building; ca. 1981, Two slides of school building; 1984, Photograph of Don Berthieumr (?), possibly former student.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Excellent

Forms Part of: 5.1.1.5, Clifton Park District No. 5

Pre-Shenendehowa Schools

Title: Clifton Park District No. 6

Series #: 5.1.1.6

Level: Sub Sub-Series

Dates: 1868-1976

Bulk Dates:

Date Note: 1920-1950

Scope and Content: Clifton Park District No.6, Clifton Park Center.

Arrangement: By subject

Created By:

Number and type of containers: 20 Folders

Volume: 0.4

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.1, Clifton Park

Pre-Shenendehowa Schools

Title: Minutes of School District No. 6

Series #: 5.1.1.6.1

Level: File

Dates: 1868-1950

Bulk Dates:

Date Note:

Scope and Content: This volume found within this folder contains the annual and special meeting minutes of the district, and includes such information as the election of officers, district expenses, district income and votes on school improvements. The volume contains the minutes up through 1944. After that date only draft copies of the minutes are present. Attachments are found in the volume and with the drafts.

Arrangement: Chronological

Created By: District Clerk

Number and type of containers: 1 Volume **Volume:** 0.05

Material Type: Paper **Condition:** Poor

Forms Part of: 5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: School Facilities

Series #: 5.1.1.6.2

Level: File

Dates: 1925-1950

Bulk Dates:

Date Note: 1925, 1950

Scope and Content: This folder contains three documents: an undated school building blue print, a certified copy of the 1925 deed for the school property, and a 1950 public school plant record questionnaire that provides a fair amount of building data as well as 1930-1950 average daily attendance rates.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper and Blue Print

Condition:

Good

Forms Part of:

5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: School Trustees and Annual District Meetings

Series #: 5.1.1.6.3

Level: File

Dates: 1881-1949

Bulk Dates:

Date Note:

Scope and Content: This folder contains documents related to district trustees or district meetings. A set of annual meeting financial reports and budgets for 1943-1944 and 1946-1950 provide listings of district receipts and expenses. Miscellaneous documents include a detailed 1881 tax appeal legal bill, a 1915 agreement involving 6 feet of school property, a 1945 special meeting notice, a 1947 trustee resignation and an undated request to distribute bibles on school grounds. Folder also contains a 1935 Application For Transportation Quota.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: Teacher's Data

Series #: 5.1.1.6.4

Level: File

Dates: ca. 1911-1946

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for ca. 1911-ca. 1922 also some school facilities information.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.1.6.5

Level: File

Dates: 1921-1950

Bulk Dates: 1945-1950

Date Note:

Scope and Content: This folder contains documents related to the district's teachers. These include payroll information for 1944-1948, various correspondence and questionnaires concerning teachers, and a claim for monies from the Teacher's Salary Emergency Increase Fund.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: Trustees' Annual Financial Report

Series #: 5.1.1.6.6

Level: File

Dates: 1929-1941

Bulk Dates:

Date Note: 1929-1938, 1939-1941

Scope and Content: These reports are an annual district financial breakdown and accounting, listing all income and expenses by category.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 11 Booklets

Volume: 0.03

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: Trustees' Annual Statistical Report

Series #: 5.1.1.6.7

Level: File

Dates: 1929-1940

Bulk Dates:

Date Note: 1929-1938, 1939-1940

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement: Chronological

Created By: Trustees

Number and type of containers:

Volume:

0.02

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York, Dept. of Audit and Control.

Series #: 5.1.1.6.8

Level: File

Dates: 1948-1950

Bulk Dates:

Date Note: Dates cover periods examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 2 Booklets

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: Insurance Policy

Series #: 5.1.1.6.9

Level: File

Dates: 1925

Bulk Dates:

Date Note:

Scope and Content: In this folder is an expired insurance policy, drawn to cover the loss of the school building and/or its contents.

Arrangement:

Created By: Insurance Company

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Excellent

Forms Part of:

5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: Tax Rolls and Warrants

Series #: 5.1.1.6.10

Level: File

Dates: 1946-1949

Bulk Dates:

Date Note:

Scope and Content:

This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners. For all years a summary of the school budget is also included.

Arrangement: Alphabetical within year

Created By: Trustees

Number and type of containers:

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: Tax Collection

Series #: 5.1.1.6.11

Level: File

Dates: 1881-1948

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This file contains documents related to the collection of school taxes. These include: an 1881 Tax Collector's bond, a 1928-1929 listing of districts' assessed valuations, 1931 and 1937 certifications of the filing of Tax Collector's bonds and a 1947-1948 Collector-Treasurer's Report of Tax Collections.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: Student Health

Series #: 5.1.1.6.12

Level: File

Dates: 1928

Bulk Dates:

Date Note:

Scope and Content: This folder contains documents related to student health. A School Medical Instruction And Health Service Report for 1927-1928 gives the number of students registered and also gives the number of those afflicted with specific medical defects.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: Library

Series #: 5.1.1.6.13

Level: File

Dates: 1902

Bulk Dates:

Date Note: Date is for Prose and Poetry

Scope and Content: This single volume is a listing of books found in the library of District No. 6, and includes the author, book condition, title and publisher. Folder also contains a copy of TREES IN PROSE AND POETRY, a book identified as belonging to District No. 6.

Arrangement:

Created By:

Number and type of containers: 2 Volumes

Volume: 0.05

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.6.14

Level: File

Dates: 1946-1953

Bulk Dates:

Date Note: 1946-1947, 1950-1953

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Registers for 1950-1953 cover years after the Shenendehowa centralization, but while that new district was still using the old districts' buildings.

Arrangement: Chronological

Created By: Teachers

Number and type of containers: 6 Booklets

Volume: 0.1

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: School Census

Series #: 5.1.1.6.15

Level: File

Dates: 1937-1950

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains two sets of documents. One is the Census and Enrollment - Annual Report, which lists summary census information such as the number of children in various age groups. The second is the School Census. It is a listing of all residents 18 years of age and younger and includes the child's name, date of birth, sex, parent and enrollment status.

Arrangement: Chronological

Created By: Teacher, Enumerator

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.1.6.16

Level: File

Dates: 1914-1947

Bulk Dates:

Date Note: 1914-1923, 1928, 1930-1947

Scope and Content: This folder contains listings of students, their ages and class grades. On the back of many listings is a summary of students entitled to certificates and a listing of books read in the school that year.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.04

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: Daily Programs

Series #: 5.1.1.6.17

Level: File

Dates: ca. 1926-1946

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: Daily programs are schedules that divide the school day up into blocks of time and then indicate the courses of instruction that will take place during each block.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.1.6.18

Level: File

Dates: 1953-1976

Bulk Dates: 1953-1956

Date Note:

Scope and Content: This folder contains legal notices, notes, meeting minute drafts and lists of attendees for the proceedings leading to the transfer of Clifton Park District No. 6's school plot to the Town of Clifton Park. Also in this folder is a program from the dedication of the new Clifton Park Town Hall on that same lot.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume:

0.05

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: District Histories

Series #: 5.1.1.6.19

Level: File

Dates: ca. 1982

Bulk Dates:

Date Note: Dates unknown

Scope and Content: This folder contains a short history of the district during the time of the last trustee, written by Julia R. Bailey, as well as some listings of trustees, teachers, and teacher's salaries compiled by Superintendent Winans and Evelyn Dash. Folder also holds some notes and hand written copies related to the district school house.

Arrangement:

Created By: Julia R. Bailey, Superintendent Winans, Evelyn Dash

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.1.6.20

Level: File

Dates: 1931-1975

Bulk Dates:

Date Note:

Scope and Content: 1931, Post card showing unknown store front; ca. 1950, Two black and white photos attached to card board of school building and students; 1976, Three color pictures of Clifton Park Town Hall attached to card board; ca. 1947-ca. 1953, Two pictures and eight slides of District No. 6 students in front of school building and on field trips; ca. 1975, Two pictures of Town of Clifton Park Town Hall.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Photograph

Condition: Good

Forms Part of: 5.1.1.6, Clifton Park District No. 6

Pre-Shenendehowa Schools

Title: Clifton Park District No. 7

Series #: 5.1.1.7

Level: Sub Sub-Series

Dates: 1833-1956

Bulk Dates: 1920-1950

Date Note:

Scope and Content: Clifton Park District No.7, Waites Corners.

Arrangement:

Created By:

Number and type of containers: 23 Folders

Volume: 0.5

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.1, Clifton Park

Pre-Shenendehowa Schools

Title: Minutes of School District No. 7

Series #: 5.1.1.7.1

Level: File

Dates: 1945

Bulk Dates:

Date Note:

Scope and Content: For School District No. 7, Waites Corners, all that is present is a handwritten duplicate set of minutes for a single 1945 district meeting.

Arrangement:

Created By: Unknown

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: School Facilities

Series #: 5.1.1.7.2

Level: File

Dates: 1926-1950

Bulk Dates:

Date Note:

Scope and Content: This folder contains the public school plant record for the former District No. 7 school building. The report includes building statistics and average daily attendance rates for the years 1930-1950. This folder also includes the 1926 deed for school property, a 1934 note discussing the purchase of additional school property, and a 1935 plot plan of the school and surrounding property. It also includes a 1935 wiring plan for the school house.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title: Teacher's Data

Series #: 5.1.1.7.4

Level: File

Dates: 1911-1945

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for 1911-ca. 1922 also some school facilities information.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.1.7.5

Level: File

Dates: 1916-1950

Bulk Dates: 1921-1927, 1943-1950

Date Note:

Scope and Content: This folder contains a variety of documents related to the District's teachers. These include: documents listing teachers' salary and retirement payments, a 1916 rural school renewable certificate history exam, a 1926 petition for the hire of a specific teacher, teacher conference questionnaires, and similar documents

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: Trustees' Annual Financial Report

Series #: 5.1.1.7.6

Level: File

Dates: 1930-1938

Bulk Dates:

Date Note: 1930-1933, 1934-1938

Scope and Content: These reports are an annual district financial breakdown and accounting, listing all income and expenses by category.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 9 Booklets

Volume: 0.04

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: Trustees' Annual Statistical Report

Series #: 5.1.1.7.7

Level: File

Dates: 1930-1950

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement: Chronological

Created By: Trustees

**Number and type
of containers:**

Volume:

0.03

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.1.7.8

Level: File

Dates: 1948-1950

Bulk Dates:

Date Note: Dates cover period examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 2 Booklets

Volume: 0.02

Material Type: Paper

Condition: Excellent

Forms Part of: 5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: Mohawk National Bank Stock

Series #: 5.1.1.7.9

Level: File

Dates: 1833-1954

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder contains documents related to Mohawk National Bank Stock given in a deed of trust to Clifton Park District No. 7 by Nathan Garnsey in 1833. Included is the deed of trust and documents related to the disposition of the stock.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: Tax Rolls and Warrants

Series #: 5.1.1.7.10

Level: File

Dates: 1929-1948

Bulk Dates:

Date Note: 1929-1931, 1946-1948

Scope and Content: This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners. For the years 1946-1948 a summary of the school budget is also included.

Arrangement: Chronological

Created By: Trustees

Number and type of containers:

Volume: 0.05

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: Tax Collection

Series #: 5.1.1.7.11

Level: File

Dates: 1928-1931

Bulk Dates:

Date Note:

Scope and Content: This folder contains a 1928-1929 listing of districts and assessed valuations, a 1930 Trustee request for town held public monies, and 1931 forms dealing with the Tax Collector's bond.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: Student Health

Series #: 5.1.1.7.14

Level: File

Dates: 1927-1950

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder contains a set of school health report forms for 1927-1950 (not inclusive) that list information about the number of pupils with different defects, and how many received treatment. Folder also contains a 1928 Superintendent's health questionnaire.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: Application For Transportation Quota

Series #: 5.1.1.7.15

Level: File

Dates: 1936

Bulk Dates:

Date Note:

Scope and Content: This folder contains a single application. The application includes statistics such as the numbers of students transported, the number of vehicles used and the associated costs.

Arrangement:

Created By: Trustee

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: Library

Series #: 5.1.1.7.16

Level: File

Dates:

Bulk Dates:

Date Note: Dates unknown

Scope and Content: This single volume is a listing of books found in the library of District No. 7, and includes the author, book condition, title and publisher.

Arrangement: Alphabetical by author

Created By:

Number and type of containers: 1 Volume

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.7.17

Level: File

Dates: 1942-1953

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Registers for 1950-1953 cover years after the Shenendehowa centralization, but while that new district was still using the old districts' buildings.

Arrangement: Chronological

Created By: Teachers

Number and type of containers: 12 Booklets

Volume: 0.12

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: School Census

Series #: 5.1.1.7.18

Level: File

Dates: 1937-1950

Bulk Dates:

Date Note:

Scope and Content: This folder contains two sets of documents. One is the Census and Enrollment - Annual Report, which lists summary census information such as the number of children in various age groups. The second is the School Census. It is a listing of all residents 18 years of age and younger and includes the child's name, date of birth, sex, parent and enrollment status.

Arrangement: Chronological

Created By: Teacher, Enumerator

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.1.7.19

Level: File

Dates: 1913-1947

Bulk Dates:

Date Note: 1913-1923, 1931-1932, 1935-1947

Scope and Content: This folder contains listings of students, their ages and class grades. On the back of many listings is a summary of students entitled to certificates and a listing of books read in the school that year.

Arrangement: Chronological

Created By: Teachers

Number and type of containers: **Volume:** 0.02

Material Type: Paper **Condition:** Good

Forms Part of: 5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title:	Miscellaneous Student Related Documents		
Series #:	5.1.1.7.20		
Level:	File		
Dates:	ca. 1940-1945		
Bulk Dates:			
Date Note:			
Scope and Content:	Within this folder are several daily programs that list classroom schedules by grade, and a 1945 survey of parents, where they shop, attend church and go to social affairs.		
Arrangement:			
Created By:			
Number and type of containers:		Volume:	0.01
Material Type:	Paper	Condition:	Good
Forms Part of:	5.1.1.7, Clifton Park District No. 7		

Pre-Shenendehowa Schools

Title: Advertisements

Series #: 5.1.1.7.21

Level: File

Dates: ca. 1940-ca. 1947

Bulk Dates:

Date Note:

Scope and Content: This folder contains a variety of advertisements and sales materials. All, with the exception of a single Coca-Cola ad, deal with the sale of school supplies.

Arrangement:

Created By: Companies

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.1.7.22

Level: File

Dates: 1953-1956

Bulk Dates:

Date Note:

Scope and Content: This folder contains documents related to the sale of the former Clifton Park District No. 7 school site. Documents present include: meeting notices, drafts of meeting minutes, legal notices, meeting outlines, notes, lists of attendees and payment receipts.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: District Histories

Series #: 5.1.1.7.23

Level: File

Dates: ca. 1960-ca. 1980

Bulk Dates:

Date Note:

Scope and Content: This folder contains a set of district histories: a district overview written by Richard Washington, two student reminiscences, and a past teacher's account. This folder also contains some lists of teachers, students, trustees, etc. and a copy of an 1849 school deed.

Arrangement:

Created By: Richard Washington, Marian Echenberger, Julianne DeLong Sproat, Jeanelle Long Magnussen, Superintendent Winans, Evelyn Dash

Number and type of containers:

Volume:

0.02

Material Type:

Paper

Condition:

Excellent

Forms Part of:

5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.1.7.24

Level: File

Dates: ca. 1953-ca. 1984

Bulk Dates:

Date Note:

Scope and Content: ca. 1975, Five Photographs of school building from various aspects; ca. 1953, Photograph of former school and area buildings from Rt. 146; ca. 1984, Three photographs of school building; ca. 1984, Close-up photo of building bricks with impressions; ca. 1975, Two slides of school building; ca. 1984, Four slides of building, two close-ups featuring Marian Echenberger; ca. 1953, Two slides of building.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Photograph

Condition: Good

Forms Part of: 5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: Photograph

Series #: 5.1.1.7.25

Level: File

Dates: ca. 1860

Bulk Dates:

Date Note:

Scope and Content: This file consists of a single 10" X 13" encapsulated photograph. Note on back reads: "From Arthur Waite Ollie." Possible that picture shows extended Waite family for whom Waite's Corners named for, at Waite's Corners.

Arrangement:

Created By: E. Chamberlain, Photoist

Number and type of containers:

Volume: 0.01

Material Type: Photograph

Condition: Fair

Forms Part of: 5.1.1.7, Clifton Park District No. 7

Pre-Shenendehowa Schools

Title: Clifton Park District No. 8

Series #: 5.1.1.8

Level: Sub Sub-Series

Dates: 1852-1980

Bulk Dates: 1900-1950

Date Note:

Scope and Content: Clifton Park District No.8, Ushers. Note: there is no series # 5.1.1.8.1 in this sub sub-series.

Arrangement: By subject

Created By:

Number and type of containers: 26 Folders

Volume: 0.7

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.1, Clifton Park

Pre-Shenendehowa Schools

Title:	Trustees' Account Book
Series #:	5.1.1.8.2
Level:	File
Dates:	ca. 1870-1949
Bulk Dates:	
Date Note:	
Scope and Content:	This folder contains two volumes. The first volume contains information about district expenses and income, and also some school tax lists. Due to its disbound condition, parts of this volume may be out of order. This first volume covers the Clifton Park/Half Moon District No. 13, which became District No. 8 in 1915. The second volume contains a school tax roll and district expense listing for every year between 1913 and 1949; many annotations are included. For the years 1913-1915 the book covers Clifton Park/Half Moon District No. 13, which became District No. 8 in 1915.
Arrangement:	Chronological
Created By:	Trustees

Number and type of containers:	2 Volumes	Volume:	0.1
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Material Type:	Paper	Condition:	Poor
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Forms Part of:	5.1.1.8, Clifton Park District No. 8
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Pre-Shenendehowa Schools

Title: Clifton Park No. 13, No. 8 Reorganization

Series #: 5.1.1.8.3

Level: File

Dates: 1915-ca. 1970

Bulk Dates: 1915

Date Note: 1915, ca. 1970

Scope and Content: In 1915 Clifton Park District No. 8 became part of a union free school district that also included Ballston Districts No. 1 and 11. Subsequently, Clifton Park District No. 13 was renamed Clifton Park District No. 8. In this folder are notes and legal documents related to these changes.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Fair

Forms Part of:

5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: School Facilities

Series #: 5.1.1.8.4

Level: File

Dates: 1895-ca. 1975

Bulk Dates:

Date Note: 1895, 1926, ca. 1975

Scope and Content: This folder contains two deeds for District No. 8 school property, one dated 1895 and the other 1926. Folder also contains photocopies of each as well as rough drawings of the two lots.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: School Trustees

Series #: 5.1.1.8.5

Level: File

Dates: 1925-1947

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder contains various documents related to the district trustees, including: correspondence, documents related to a minor district boundary change, and a 1947 request for completed payroll tax forms.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title:	Teacher's Data
Series #:	5.1.1.8.6
Level:	File
Dates:	ca. 1910-1946
Bulk Dates:	
Date Note:	Some documents not dated
Scope and Content:	<p>This folder contains yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for ca. 1910-ca. 1922 also some school facilities information. Included is a 1913 data sheet for a teacher from District No. 8, the district that became part of the Ballston Union Free District in 1915.</p>
Arrangement:	Chronological
Created By:	Teachers

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.1.8.7

Level: File

Dates: 1915-1947

Bulk Dates: 1941-1947

Date Note: Dates vary widely

Scope and Content: This folder contains a wide variety of documents related to the district's teachers. These include: a 1915 teacher's contract, a 1921 retirement system questionnaire, a 1924 letter of resignation, 1927 and 1928 teacher conference questionnaires, 1940-1941 payroll slips, 1943 and 1945 pay sheets, and a completed 1947 "Statement of Claim for Apportionment of Moneys From Teachers' Salary Emergency Increase Fund."

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: Trustees' Annual Financial Report

Series #: 5.1.1.8.8

Level: File

Dates: 1930-1938

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These reports are an annual district financial breakdown and accounting, listing all income and expenses by category.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 9 Booklets

Volume: 0.03

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: Trustees' Annual Statistical Report

Series #: 5.1.1.8.9

Level: File

Dates: 1930-1941

Bulk Dates:

Date Note: 1930-1938, 1940-1941

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 12 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.1.8.10

Level: File

Dates: 1948-1950

Bulk Dates:

Date Note: Dates cover period examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 2 Booklets

Volume: 0.02

Material Type: Paper

Condition: Excellent

Forms Part of: 5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: Tax Lists and Warrants

Series #: 5.1.1.8.11

Level: File

Dates: 1931-1949

Bulk Dates:

Date Note: 1931, 1946-1949

Scope and Content: This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners. For all years except 1931 and 1948, a summary of the school budget is also included.

Arrangement: Chronological

Created By: Trustees

Number and type of containers:

Volume: 0.05

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: Tax Collection

Series #: 5.1.1.8.12

Level: File

Dates: 1931-1937

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder contains documents related to the collection of school taxes, including: a 1933 Tax Collector's bond, 1931 and 1937 certificates of execution of a collector's bond and a 1937 Commissioner of Education decree allowing for the correction of that year's tax roll.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: Student Health

Series #: 5.1.1.8.13

Level: File

Dates: 1928-1941

Bulk Dates: 1928-1929

Date Note: Dates vary widely

Scope and Content: This folder contains a set of school health report forms for 1927-1928, 1928-1929, and 1940-1941 that list information about the number of pupils with different defects, and how many received treatment. Folder also contains a 1928 superintendent's health questionnaire and a 1928-1929 chart showing a list of defects and numbers of each treated.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: Transportation

Series #: 5.1.1.8.14

Level: File

Dates: 1933-1936

Bulk Dates:

Date Note: 1933, 1936

Scope and Content: An application For Transportation Quota form is found in this folder. The application specifies the number of students transported, to where, and the associated costs. Also in this folder is a Commissioner of Education decision rejecting an appeal for student transportation accompanied by a related piece of correspondence.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Excellent

Forms Part of:

5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: Library

Series #: 5.1.1.8.15

Level: File

Dates:

Bulk Dates:

Date Note: Unknown date

Scope and Content: This single volume is a listing of books found in the library of District No. 8, and includes the author, book condition, title and publisher.

Arrangement: Alphabetical by author

Created By:

Number and type of containers: 1 Volume

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: Daily and Weekly Roll Book

Series #: 5.1.1.8.16

Level: File

Dates: 1852-1853

Bulk Dates:

Date Note:

Scope and Content: This slim booklet is an attendance register for Clifton Park District No. 8. It tracks students and their daily attendance status. It also has a short teacher's statement and what may be student grades on the last page.

Arrangement:

Created By: Teacher

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.8.17

Level: File

Dates: 1901-1919

Bulk Dates:

Date Note: 1901-1904, 1906-1910

Scope and Content: This file contains registers of attendance. In actuality these oversized books not only are registers of attendance, but also contain a synopsis of state school laws, trustees annual reports, lists of school officers, a school census, and student grades, among other information. Not all information is available for each year.

Arrangement: Chronological

Created By: Teacher, Trustee

Number and type of containers: 7 Books

Volume: 0.1

Material Type: Paper

Condition: Poor

Forms Part of: 5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.8.18

Level: File

Dates: 1911-1920

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: Besides the usual information about student attendance, registers for these years also included teacher's data, visitors listings, a school census, trustees' annual reports, excerpts from state school law, attendance registers, student grades, and teacher's pay stubs. Not all information is present for all years.

Arrangement: Chronological

Created By: Teachers, Trustees

Number and type of containers: 8 Books

Volume: 0.1

Material Type: Paper

Condition: Poor

Forms Part of: 5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.8.19

Level: File

Dates: 1920-1928

Bulk Dates:

Date Note:

Scope and Content: This file contains registers of attendance. In actuality these oversized books not only are registers of attendance, but also contain a synopsis of state school laws, trustees annual reports, lists of school officers, a school census, and student grades, among other information. Not all information is available for each year.

Arrangement: Chronological

Created By: Teachers, Trustees

Number and type of containers: 7 Books

Volume: 0.1

Material Type: Paper

Condition: Poor

Forms Part of: 5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: Attendance Registers

Series #: 5.1.1.8.20

Level: File

Dates: 1928-1942

Bulk Dates:

Date Note: 1928-1929, 1930-1942

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given.

Arrangement: Chronological

Created By: Teachers

Number and type of containers: 13 Booklets

Volume: 0.12

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: School Census

Series #: 5.1.1.8.21

Level: File

Dates: 1928-1948

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains two sets of documents. One is the Census and Enrollment - Annual Report, which lists summary census information such as the number of children in various age groups. The second is the School Census. It is a listing of all residents 18 years of age and younger and includes the child's name, date of birth, sex, parent and enrollment status.

Arrangement: Chronological

Created By: Teachers, Enumerators

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.1.8.22

Level: File

Dates: 1904-1947

Bulk Dates: 1912-1947

Date Note: Dates not inclusive

Scope and Content: This folder contains listings of students, their ages and class grades. On the back of many listings is a summary of students entitled to certificates and a listing of books read in the school that year.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume:

0.03

Material Type:

Paper

Condition:

Fair

Forms Part of:

5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: Student Report Cards

Series #: 5.1.1.8.23

Level: File

Dates: ca. 1928-ca. 1934

Bulk Dates:

Date Note:

Scope and Content: This folder contains individual student report cards. Cards include student's name, date of birth, parents, parent's occupation, nationality, attendance summary, and class grades.

Arrangement:

Created By: Teachers

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title:	Miscellaneous Student Related Documents		
Series #:	5.1.1.8.24		
Level:	File		
Dates:	ca. 1928-ca. 1942		
Bulk Dates:			
Date Note:	Dates vary widely		
Scope and Content:	<p>This folder contains a variety of documents related to students. Survey index cards, ca. 1933, ask students where they shop, worship, live and how many children are in their house. Daily programs of recitation and study divide the school day into segments by grade and assignment. Statements of claim, 1933, for tuition of elementary pupils were statements submitted for students from District No. 8 attending class in District No. 10. Finally, this folder holds 1928 and 1930 holiday and examination calendars.</p>		
Arrangement:			
Created By:			
Number and type of containers:		Volume:	0.01
Material Type:	Paper	Condition:	Fair
Forms Part of:	5.1.1.8, Clifton Park District No. 8		

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.1.8.25

Level: File

Dates: 1950-1953

Bulk Dates:

Date Note:

Scope and Content: This folder contains legal notices, bids, notes, lists of property restrictions, draft meeting minutes, signed statements, affidavits of publication and receipts issued to purchasers in connection with the sale of property belonging Clifton Park District No. 8.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.05

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: District History

Series #: 5.1.1.8.26

Level: File

Dates: ca. 1970

Bulk Dates:

Date Note: Dates are uncertain

Scope and Content: This folder does not contain a district history. It does contain listings of teachers, trustees and salaries, some Superintendent Winans' hand written notes on the history of the district, and two copies of typewritten information that appears to have been transcribed from the district's account book found in folder 5.1.1.8.2.

Arrangement:

Created By: Evelyn Dash, Superintendent Winans

Number and type of containers:

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.1.8.27

Level: File

Dates: 1980

Bulk Dates:

Date Note:

Scope and Content: 1980, Four color pictures of Al Baranowski standing on the site where the school for District No. 8 stood.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Photograph

Condition: Good

Forms Part of: 5.1.1.8, Clifton Park District No. 8

Pre-Shenendehowa Schools

Title: Clifton Park District No. 9

Series #: 5.1.1.9

Level: Sub Sub-Series

Dates: ca. 1908-1977

Bulk Dates: 1930-1950

Date Note:

Scope and Content: Clifton Park District No.9, Jonesville.

Arrangement:

Created By: 31 Folders

Number and type of containers:

Volume: 1.15

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.1, Clifton Park

Pre-Shenendehowa Schools

Title:	Minutes of School District No. 9		
Series #:	5.1.1.9.1		
Level:	File		
Dates:	1923-1950		
Bulk Dates:			
Date Note:			
Scope and Content:	<p>This folder contains two volumes and some loose documents. One volume holds the meeting minutes for district annual and special meetings, 1923-1950. The second volume, 1932-1948, contains meeting minutes for district trustees' meetings. District meetings and trustees' meetings were separate events, although similar business was usually discussed, including: the election of officers, school improvements, and budget matters. Loose documents in this folder are probably drafts of minutes.</p>		
Arrangement:	Chronological within volume		
Created By:	District Clerk		

Number and type of containers:	2 Volumes	Volume:	0.05
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Material Type:	Paper	Condition:	Fair
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Forms Part of:	5.1.1.9, Clifton Park District No. 9
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Pre-Shenendehowa Schools

Title: Trustees' Account Book

Series #: 5.1.1.9.2

Level: File

Dates: 1931-1937

Bulk Dates:

Date Note:

Scope and Content: This single volume is an account journal, listing district income and expenses by date. It includes teacher salaries, supplies and transportation expenses. Accounting methods change from year to year.

Arrangement: Chronological

Created By:

Number and type of containers: 1 Volume

Volume: 0.03

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title: School Facilities

Series #: 5.1.1.9.3

Level: File

Dates: ca. 1927-ca. 1948

Bulk Dates: 1948

Date Note:

Scope and Content: This folder contains two hand drawn maps of the area around the District No. 9 school; these were drawn in connection with a dispute over which school districts certain properties fell into. A 1937 agreement to lease to the district land for a well is also in this folder. Many documents connected to 1948 school improvements are located here, including plans, bids and some related correspondence. A 1959 school fire inspection report provides many building statistics.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.03

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title:	School Trustees and Annual District Meetings		
Series #:	5.1.1.9.4		
Level:	File		
Dates:	1919-1949		
Bulk Dates:	1945-1949		
Date Note:			
Scope and Content:	<p>This file contains a variety of documents to, from or concerning school trustees, school officials or annual district meetings. A large number of the documents dated 1946-1949 deal with a proposed district merger with Burnt Hills - Ballston Lake Central School District. Other topics covered include: a 1919 Commissioner of Education tuition decision, notices to be read at annual meetings, miscellaneous form letters and correspondence to trustees, and listings of elected district officials.</p>		
Arrangement:	Chronological		
Created By:			
Number and type of containers:		Volume:	0.02
Material Type:	Paper	Condition:	Good
Forms Part of:	5.1.1.9, Clifton Park District No. 9		

Pre-Shenendehowa Schools

Title: Annual School Budgets

Series #: 5.1.1.9.5

Level: File

Dates: 1932-1950

Bulk Dates:

Date Note: 1932-1934, 1935-1950

Scope and Content: This folder contains two types of documents: Budgets and Financial Reports of District Officers at the Annual Meeting, 1932-1937, and Annual School Budgets for 1936-1950. The 1932-1937 documents are very summary listings of proposed expenses. The 1936-1950 documents are much more detailed, and provide receipts and expenses for two past years as well as the expected year's figures. Some documents in this folder are incomplete and/or are obviously not final copies.

Arrangement: Chronological

Created By: Trustees

Number and type of containers:

Volume: 0.03

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title:	Trustees Statements/Collector's Reports
Series #:	5.1.1.9.6
Level:	File
Dates:	1934-1949
Bulk Dates:	
Date Note:	1934-1945, 1947, 1949
Scope and Content:	This folder contains statements/reports that provide district financial details related to expenses and receipts. Expenses are broken down by category, receipts are listed chronologically.
Arrangement:	Chronological
Created By:	Collectors, Trustees

Number and type of containers:		Volume:	0.01
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Material Type:	Paper	Condition:	Good
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Forms Part of:	5.1.1.9, Clifton Park District No. 9
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Pre-Shenendehowa Schools

Title:	Teacher's Data
Series #:	5.1.1.9.7
Level:	File
Dates:	ca. 1912-1946
Bulk Dates:	
Date Note:	Dates not inclusive. Some documents undated
Scope and Content:	This folder contains yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for ca. 1912-ca. 1922 also some school facilities information.
Arrangement:	Chronological
Created By:	Teachers

**Number and type
of containers:**

Volume:

0.03

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.1.9.8

Level: File

Dates: 1921-1950

Bulk Dates: 1943-1950

Date Note:

Scope and Content: Various documents related to the district's teachers are found in this folder. These include: 1921 state teachers retirements system questionnaires, 1927-1928 teacher's meeting questionnaires, a few teacher contracts, and documents related to teachers' pay.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title:	Trustees' Annual Financial Report		
Series #:	5.1.1.9.9		
Level:	File		
Dates:	1930-1938		
Bulk Dates:			
Date Note:	Dates are inclusive		
Scope and Content:	These reports are an annual district financial breakdown and accounting, listing all income and expenses by category. Two copies of some reports are present.		
Arrangement:	Chronological		
Created By:	Trustees		
Number and type of containers:	12 Booklets	Volume:	0.02
Material Type:	Paper	Condition:	Good
Forms Part of:	5.1.1.9, Clifton Park District No. 9		

Pre-Shenendehowa Schools

Title: Trustees' Annual Statistical Report

Series #: 5.1.1.9.10

Level: File

Dates: 1930-1950

Bulk Dates:

Date Note: 1930-1938, 1946-1950

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations. Multiple copies of some reports are present.

Arrangement: Chronological

Created By: Trustees

Number and type of containers:

Volume:

0.03

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title: Bonds

Series #: 5.1.1.9.11

Level: File

Dates: 1946-1950

Bulk Dates:

Date Note:

Scope and Content: In 1948 Clifton Park District No. 9 issued bonds in the amount of \$8,000, for the purpose of financing "The cost of alterations and improvements to the School Building of said District." Included in this folder are eight \$1,000 bonds and related background documents.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.1.9.12

Level: File

Dates: 1943-1950

Bulk Dates:

Date Note: Dates cover periods examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities.

Arrangement: Chronological

Created By: NYS Dept. of Audit and Control

Number and type of containers: 6 Booklets

Volume: 0.03

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title: Insurance Policies

Series #: 5.1.1.9.13

Level: File

Dates: 1949

Bulk Dates:

Date Note:

Scope and Content: This folder contains an insurance survey, which is a listing of the properties covered, location, kind of insurance, amount of policy, terms, etc. Three policies are listed.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title: Tax Rolls and Warrants

Series #: 5.1.1.9.14

Level: File

Dates: 1929-1949

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and a summary school budget. For 1946-1949 adjacent property owners are usually listed.

Arrangement: Chronological

Created By: Trustees

Number and type of containers:

Volume:

0.03

Material Type:

Paper

Condition:

Fair

Forms Part of:

5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title: Tax Collection

Series #: 5.1.1.9.15

Level: File

Dates: 1930-1947

Bulk Dates:

Date Note:

Scope and Content: This folder contains various documents related to the collection of school taxes. Surety bonds issued in 1933, 1938, 1939 and 1940 insured the district during the collection of its taxes. Certifications of surety bond execution, 1930 and 1938, issued by the Town Supervisor allowed for the disbursement of state school monies. Collector-Treasurer's reports of tax collections for 1936-1947 reported the amount of taxes collected and uncollected.

Arrangement: By document type

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title: Student Health

Series #: 5.1.1.9.16

Level: File

Dates: 1927-1950

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains a set of school health report forms for 1927-1950 (not inclusive) that list information about the number of pupils with different defects, and how many received treatment.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title: Library

Series #: 5.1.1.9.18

Level: File

Dates: 1948-1950

Bulk Dates:

Date Note: Date of volume unknown

Scope and Content: This folder contains a single volume which lists books found in the library of District No. 9, and includes the author, book condition, title and publisher. Folder also contains school library reports for 1948-1950. These reports give numbers of students by grade and answer many questions about the library's holdings.

Arrangement:

Created By: Teachers

Number and type of containers:

Volume: 0.03

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.9.19

Level: File

Dates: 1931-1939

Bulk Dates:

Date Note: 1931-1935, 1936-1939

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. There are two booklets for most years.

Arrangement: Chronological

Created By: Teachers

Number and type of containers: 13 Booklets **Volume:** 0.1

Material Type: Paper **Condition:** Fair

Forms Part of: 5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.9.20

Level: File

Dates: 1940-1943

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. There are two registers for each year.

Arrangement: Chronological

Created By: Teachers

Number and type of containers: 6 Booklets

Volume: 0.06

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.9.21

Level: File

Dates: 1946-1950

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given.

Arrangement: Chronological

Created By: Teachers

Number and type of containers: 8 Booklets

Volume: 0.08

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title:	Registers of Attendance
Series #:	5.1.1.9.22
Level:	File
Dates:	1950-1953
Bulk Dates:	
Date Note:	Dates are inclusive
Scope and Content:	These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Registers for 1950-1953 represent years during which District No. 9 had already become part of Shenendehowa Central School District.
Arrangement:	Chronological
Created By:	Teachers

Number and type of containers:	12 Booklets	Volume:	0.18
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Material Type:	Paper	Condition:	Good
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Forms Part of:	5.1.1.9, Clifton Park District No. 9
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Pre-Shenendehowa Schools

Title: School Census

Series #: 5.1.1.9.23

Level: File

Dates: 1929-1952

Bulk Dates:

Date Note: Dates not inclusive. Two documents undated

Scope and Content: This folder contains two sets of documents. One is the Census and Enrollment - Annual Report, which lists summary census information such as the number of children in various age groups. The second is the School Census. It is a listing of all residents 18 years of age and younger and includes the child's name, date of birth, sex, parent and enrollment status. Censuses for after 1950 represent years during which District No. 9 was already a part of Shenendehowa Central School District.

Arrangement: Chronological

Created By: Teachers, Enumerators

Number and type of containers:

Volume: 0.04

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title: Principal's Attendance Reports

Series #: 5.1.1.9.24

Level: File

Dates: 1931-1950

Bulk Dates:

Date Note: Dates not inclusive. Dates vary widely

Scope and Content: This folder contains sets of attendance reports that list by attendance register the numbers of students enrolled, absent, tardy and transferred.

Arrangement: By year

Created By: Teachers

Number and type of containers:

Volume:

0.03

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.1.9.25

Level: File

Dates: 1913-1950

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains listings of students, their ages and class grades. On the back of earlier listings is a summary of students entitled to certificates and a listing of books read in the school that year.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.03

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title:	<input type="text" value="Miscellaneous Student Related Documents"/>		
Series #:	<input type="text" value="5.1.1.9.26"/>		
Level:	<input type="text" value="File"/>		
Dates:	<input type="text" value="1928-ca.1948"/>		
Bulk Dates:	<input type="text" value="1945-1948"/>		
Date Note:	<input type="text"/>		
Scope and Content:	<input type="text" value="This folder contains a variety of documents related to the district's students. These include: a listing of children age 5 by September 1974; a 1945 list of student heads of household, where they shop, worship and socialize; an undated list of reading assignments; a list of 1928 holidays and examinations; daily programs; and four index cards, three with poems possibly written by students, and one with directions for making Christmas decorations."/>		
Arrangement:	<input type="text"/>		
Created By:	<input type="text"/>		
Number and type of containers:	<input type="text"/>	Volume:	<input type="text" value="0.01"/>
Material Type:	<input type="text" value="Paper"/>	Condition:	<input type="text" value="Good"/>
Forms Part of:	<input type="text" value="5.1.1.9, Clifton Park District No. 9"/>		

Pre-Shenendehowa Schools

Title: Emergency Harvest Work

Series #: 5.1.1.9.27

Level: File

Dates: 1941-1943

Bulk Dates:

Date Note: 1941, 1943

Scope and Content: This folder contains two 1943 Declarations of Emergency due to shortage of farm labor, and one 1941 report of the number of minors released to do emergency farm work from District No. 9. The shortage of labor was due to World War II.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.1.9.28

Level: File

Dates: 1953-1977

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: Within this file are the various documents associated with the eventual sale of the Jonesville School building. These include 1953 meeting notices, minute drafts, and a list of voters; a 1955 study of the costs associated with re-opening Jonesville; correspondence related to the 1966 closing of the school; various proposals for use of the building; and 1977 sale related documents.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title:	<input type="text" value="District Histories"/>		
Series #:	<input type="text" value="5.1.1.9.30"/>		
Level:	<input type="text" value="File"/>		
Dates:	<input type="text" value="ca. 1950-1984"/>		
Bulk Dates:	<input type="text"/>		
Date Note:	<input type="text"/>		
Scope and Content:	<input type="text" value="A history of the Jonesville Academy, by Vic and Carol Temple is perhaps the most complete story for any of the districts that are in this collection. Besides this work, this folder also holds some handwritten lists of teachers and salaries, some general notes, and what appears to be a transcription of a 1859 school property deed."/>		
Arrangement:	<input type="text"/>		
Created By:	<input type="text" value="Vic and Carol Temple, Evelyn Dash, Superintendent Winans"/>		
Number and type of containers:	<input type="text"/>	Volume:	<input type="text" value="0.02"/>
Material Type:	<input type="text" value="Paper"/>	Condition:	<input type="text" value="Good"/>
Forms Part of:	<input type="text" value="5.1.1.9, Clifton Park District No. 9"/>		

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.1.9.31

Level: File

Dates: ca. 1908-ca. 1980

Bulk Dates:

Date Note:

Scope and Content: 1914, Two indoor photos and one building and students picture. Mounted on cardboard; 1980, Outdoor picture of Louise Ray Easton; ca. 1979-ca. 1980. Several pictures of renovated school building; ca. 1976, Two pictures of closed school building; Unknown Date, Two black and white pictures of boarded up school; ca. 1954, Two color pictures of school building; Unknown Date, Black and white picture of school with snow; Various Dates, Numerous Polaroid pictures of pictures, most of building, some of classes; ca. 1908, Photocopy of academy class; Various Dates, Slides of some of the above pictures, and of school building from various angles.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.05

Material Type: Photograph

Condition: Good

Forms Part of: 5.1.1.9, Clifton Park District No. 9

Pre-Shenendehowa Schools

Title: Clifton Park District No. 10

Series #: 5.1.1.10

Level: Sub Sub-Series

Dates: 1885-1985

Bulk Dates: 1925-1950

Date Note:

Scope and Content: Clifton Park District No.10, Elnora.

Arrangement: By subject

Created By:

Number and type of containers: 21 Folders

Volume: 0.25

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.1, Clifton Park

Pre-Shenendehowa Schools

Title: Minutes of School District No. 10

Series #: 5.1.1.10.1

Level: File

Dates: 1885-1950

Bulk Dates:

Date Note:

Scope and Content: This single volume contains the annual and special meeting minutes of the district, and includes such information as the election of officers, district expenses, district income and votes on school improvements. Meeting minutes became more detailed as lengthy as the years progressed. This small volume has pertinent documents attached to the last few year's minutes.

Arrangement: Chronological

Created By: District Clerk

Number and type of containers: 1 Volume **Volume:** 0.03

Material Type: Paper **Condition:** Fair

Forms Part of: 5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: School Facilities

Series #: 5.1.1.10.2

Level: File

Dates: 1919-1933

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder contains documents related to the district's school building. A 1919 note accompanies plans for school toilets. A 1933 declaration of Superintendent Winans states that District No. 10's trustee must correct a cesspool malfunction. Finally, an undated hand written note lists building deficiencies.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: District Trustees

Series #: 5.1.1.10.3

Level: File

Dates: 1933-ca. 1949

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder contains documents to, from or concerning trustees for District No. 10. This includes four decisions of the Commissioner of Education, the earlier two dealing with transportation appeals and the latter two with boundary changes and consolidation. This folder also contains a copy of May 1945 meeting minutes, and an unknown list of names.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: Teacher's Data

Series #: 5.1.1.10.4

Level: File

Dates: 1911-1946

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for 1911-ca. 1922 also some school facilities information.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.1.10.5

Level: File

Dates: 1921-1943

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder contains documents related to the district's teachers, including: a 1921 teacher's retirement system questionnaire, 1927 and 1928 teacher's meeting questionnaires, and a 1943 teacher's payroll sheet.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: Trustees' Annual Financial Report

Series #: 5.1.1.10.6

Level: File

Dates: 1929-1938

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These reports are an annual district financial breakdown and accounting, listing all income and expenses by category.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 10 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: Trustees' Annual Statistical Report

Series #: 5.1.1.10.7

Level: File

Dates: 1928-1938

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement: Chronological

Created By: Trustees

**Number and type
of containers:**

Volume:

0.02

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept of Audit and Control

Series #: 5.1.1.10.8

Level: File

Dates: 1948-1950

Bulk Dates:

Date Note: Dates cover period examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 2 Booklets

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: Tax Rolls and Warrants

Series #: 5.1.1.10.9

Level: File

Dates: 1946-1949

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners.

Arrangement:

Created By: Trustees

Number and type of containers: **Volume:** 0.02

Material Type: Paper **Condition:** Fair

Forms Part of: 5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: Tax Collection

Series #: 5.1.1.10.10

Level: File

Dates: 1931-1950

Bulk Dates:

Date Note: 1931, 1937, 1950

Scope and Content: This folder contains two certificates of execution of Collector's bond, 1931 and 1937. "Said bond is sufficient in amount to cover the taxes collected or to be collected for the current school year..." Folder also contains a 1950 letter from the district Collector applying to be Collector for the new centralized district.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: Student Health

Series #: 5.1.1.10.11

Level: File

Dates: 1928

Bulk Dates:

Date Note:

Scope and Content: This file contains a single School Medical Inspection and Health Services report, that gives the number of pupils with various health defects, and the corresponding number treated.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: Transportation

Series #: 5.1.1.10.12

Level: File

Dates: 1936-1938

Bulk Dates:

Date Note: 1936, 1938

Scope and Content: This folder contains two documents related to district transportation: a 1938 request for bids to transport students to Burnt Hills-Ballston Lake Central, and a 1936 application for transportation quota, which list numbers of students transported and the related costs.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: Library

Series #: 5.1.1.10.13

Level: File

Dates: 1930

Bulk Dates:

Date Note: Date of volume unknown

Scope and Content: This single volume is a listing of books found in the library of District No. 10, and includes the author, book condition, title and publisher. Also present is a 1930 application for school library books that list desired books and their costs and authors.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.10.14

Level: File

Dates: 1945-1946

Bulk Dates:

Date Note:

Scope and Content: This booklet provides summary attendance information for the school overall, and individual information for each student.

Arrangement:

Created By: Teacher

Number and type of containers: 1 Booklet

Volume: 0.01

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: School Census

Series #: 5.1.1.10.15

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content: This folder contains two types of documents. One is the Census and Enrollment - Annual Report, which lists summary census information such as the number of children in various age groups. The second is the School Census. It is a listing of all residents 18 years of age and younger and includes the child's name, date of birth, sex, parent and enrollment status. Documents dated 1950 and later represent years during which District No. 10 was a part of the centralized district.

Arrangement:

Created By: Teacher, Enumerator

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.1.10.16

Level: File

Dates: 1912-1930

Bulk Dates:

Date Note:

Scope and Content: This folder contains listings of students, their ages and class grades. On the back of many listings is a summary of students entitled to certificates and a listing of books read in the school that year.

Arrangement: By year

Created By: Teachers

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: Miscellaneous Student Related Documents

Series #: 5.1.1.10.17

Level: File

Dates: 1928-1945

Bulk Dates:

Date Note: 1928, 1945

Scope and Content: This folder contains two documents. One is a 1928 calendar of school holidays and exams. The second is a listing of heads of households, where they shop, worship and socialize.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: World War II Farm Labor Shortages

Series #: 5.1.1.10.18

Level: File

Dates: ca. 1943

Bulk Dates:

Date Note:

Scope and Content: During World War II "an acute shortage of adult farm labor exist(ed)," allowing for the release of students to perform farm labor. This folder contains three 1943 Declarations of Emergence due to the labor shortage, two consents to allow a specific student to perform farm labor, and a 1943 report stub on the number of students released.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.1.10.19

Level: File

Dates: 1953-1981

Bulk Dates: 1953

Date Note:

Scope and Content: Within this folder are documents related to the sale of the Clifton Park District No. 10 school building. This includes: legal notices, certifications of publication, related correspondence, draft meeting minutes, and a list of meeting attendees. A group of town citizens in the 1980s proposed that the public repurchase the building. This folder contains related 1980 meeting minutes and correspondence.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: District History

Series #: 5.1.1.10.20

Level: File

Dates: ca. 1970-ca. 1985

Bulk Dates:

Date Note:

Scope and Content: In this folder are several hand written lists of teachers, salaries and trustees; two notes from people who borrowed District No. 10 records; and some miscellaneous scraps of information about the district.

Arrangement:

Created By: Evelyn Dash, Superintendent Winans, Isabel Jablowski, Dan Flesher

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.1.10.21

Level: File

Dates: ca. 1900-1985

Bulk Dates:

Date Note:

Scope and Content: 1914, Two photos of students in front of school building, cardboard mounted, slide of same; ca. 1900, Black and white picture of front half of school from road, negative of same; 1975-1976, Five pictures and one slide of yellow school building; 1983 Picture of brown school building; 1985, Picture of blue school building, picture of building owner; 1984, Slide of brown school building; 1953, Slide of white school building.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Photograph

Condition: Good

Forms Part of: 5.1.1.10, Clifton Park District No. 10

Pre-Shenendehowa Schools

Title: Clifton Park District No. 11

Series #: 5.1.1.11

Level: Sub Sub-Series

Dates: 1847-ca. 1980

Bulk Dates: 1920-1950

Date Note: Dates vary widely

Scope and Content: Clifton Park District No.11, Skunk Hollow, or Skunk's Misery.

Arrangement: By subject

Created By:

Number and type of containers: 25 Folders

Volume: 0.4

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.1, Clifton Park

Pre-Shenendehowa Schools

Title:	Statutes of the State of New York Relating to Common Schools		
Series #:	5.1.1.11.1		
Level:	File		
Dates:	1847		
Bulk Dates:			
Date Note:			
Scope and Content:	Statutes of the State of New York Relating to Common Schools Prepared by the Superintendent of Public Schools, is a compilation of New York State laws and rules related to public schools. An inscription on the inside cover indicates this book belonged to Clifton Park District No. 11.		
Arrangement:			
Created By:	Superintendent of Public Schools		
Number and type of containers:	1 Volume	Volume:	0.05
Material Type:	Paper	Condition:	Poor
Forms Part of:	5.1.1.11, Clifton Park District No. 11		

Pre-Shenendehowa Schools

Title:	Minutes of School District No. 11		
Series #:	5.1.1.11.2		
Level:	File		
Dates:	1918-1948		
Bulk Dates:			
Date Note:			
Scope and Content:	This single volume contains the annual and special meeting minutes of the district, and includes such information as the election of officers, district expenses, district income and votes on school improvements. Some copies of minutes are also found in this folder, and the volume includes attachments and drafts.		
Arrangement:	Chronological		
Created By:	District Clerk		

Number and type of containers:	1 Volume	Volume:	0.05
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Material Type:	Paper	Condition:	Fair
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Forms Part of:	5.1.1.11, Clifton Park District No. 11
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Pre-Shenendehowa Schools

Title: School Facilities

Series #: 5.1.1.11.3

Level: File

Dates: 1942-ca. 1950

Bulk Dates:

Date Note:

Scope and Content: This folder contains a post consolidation public school plant record. This form includes data on the number of students in the building as well as information about the building structure and systems. This form seems to be an incomplete draft copy. Folder also contains a 1942 environmental survey that includes information on the school building , its heating, ventilation, eating facilities, etc.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: School Trustees

Series #: 5.1.1.11.4

Level: File

Dates: 1931-1949

Bulk Dates:

Date Note:

Scope and Content: This folder contains documents to, from or concerning the trustees of District No. 11. Documents include: the designation of depository banks, form letters concerning routine district business, a 1924 certificate authorizing district borrowing, a 1935 authorization for a minor district boundary change, notification of elected district officers, notes, and the 1949 order laying out the boundaries of the new central district.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Budgets and Financial Reports

Series #: 5.1.1.11.5

Level: File

Dates: 1931-1948

Bulk Dates: 1936-1948

Date Note: Dates not inclusive

Scope and Content: At annual district meetings trustees presented school budgets for the following year. For the years 1931-1932, 1936-1937 and 1937-1938, we have the adopted summary budgets. For the years 1938-1948 the budgets are part of a larger annual meeting report including a district financial report that lists receipts and expenditures by category.

Arrangement:

Created By: Trustees

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Teacher's Data

Series #: 5.1.1.11.6

Level: File

Dates: ca. 1911-1946

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for ca. 1911-ca. 1922 also some school facilities information.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.1.11.7

Level: File

Dates: 1921-1950

Bulk Dates: 1943-1950

Date Note: Dates vary widely

Scope and Content: This folder contains various documents related to the district's teachers. These include: a 1947 statement of claim for monies from the Teachers' Salary Emergency Increase Fund, a 1921 retirement system questionnaire, a lesson observation report, 1927-1927 teacher's meeting questionnaires, several 1943-1949 teacher payroll sheets, and a 1950 Teacher's acceptance of offer to teach for the new central district.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Trustees' Annual Financial Report

Series #: 5.1.1.11.8

Level: File

Dates: 1929-1945

Bulk Dates:

Date Note: 1929-1937, 1944-1946

Scope and Content: These reports are an annual district financial breakdown and accounting, listing all income and expenses by category.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 11 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Trustees' Annual Statistical Report

Series #: 5.1.1.11.9

Level: File

Dates: 1929-1950

Bulk Dates:

Date Note: 1929-1937, 1943-1944, 1949-1950

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement: Chronological

Created By: Trustees

Number and type of containers:

Volume:

0.02

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.1.11.10

Level: File

Dates: 1943-1950

Bulk Dates:

Date Note: Dates cover periods examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 5 Booklets

Volume: 0.03

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Tax Rolls and Warrants

Series #: 5.1.1.11.11

Level: File

Dates: 1946-1949

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners. For each year a summary school budget is also included.

Arrangement:

Created By: Trustees

Number and type of containers:

Volume: 0.03

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Tax Collection

Series #: 5.1.1.11.12

Level: File

Dates: 1925-1949

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder contains documents related to the collection of school taxes. Three types of documents are present. Annual Collector-Treasurer's Report of Tax Collections for 1938-1949, Tax Collector's public officials' bonds, 1927-1948 not inclusive, and Trustees' Certification of Execution of Collector's Bond, 1925-1938 not inclusive.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.03

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Student Health

Series #: 5.1.1.11.13

Level: File

Dates: 1927-1949

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains a set of school health report forms for 1927-1943, not inclusive, that list information about the number of pupils with different defects, and how many received treatment.

Arrangement:

Created By: Teachers

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Transportation

Series #: 5.1.1.11.14

Level: File

Dates: 1935-1936

Bulk Dates:

Date Note:

Scope and Content: Two Application For Transportation Quota forms are found in this folder. The applications specify the number of students transported, to where, and the associated costs.

Arrangement:

Created By: Trustees

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Library

Series #: 5.1.1.11.15

Level: File

Dates:

Bulk Dates:

Date Note: Date unknown

Scope and Content: This single volume is a listing of books found in the library of District No. 11, and includes the author, book condition, title and publisher.

Arrangement: Alphabetical by author

Created By:

Number and type of containers: 1 Volume

Volume: 0.02

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.11.16

Level: File

Dates: 1904-1912

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This file contains registers of attendance. In actuality these oversized books not only are registers of attendance, but also contain a synopsis of state school laws, trustees annual reports, lists of school officers, a school census, and student grades, among other information. Not all information is available for each year.

Arrangement: Chronological

Created By: Teachers, Trustees

Number and type of containers: 8 Books **Volume:** 0.2

Material Type: Paper **Condition:** Poor

Forms Part of: 5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.11.17

Level: File

Dates: 1913-1928

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This file contains registers of attendance. In actuality these oversized books not only are registers of attendance, but also contain a synopsis of state school laws, trustees annual reports, lists of school officers, a school census, and student grades, among other information. Not all information is available for each year.

Arrangement: Chronological

Created By: Teachers, Trustees

Number and type of containers: 13 Books

Volume: 0.2

Material Type: Paper

Condition: Poor

Forms Part of: 5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.11.18

Level: File

Dates: 1941-1953

Bulk Dates:

Date Note: 1941-1947, 1948-1953

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Registers for 1950-1953 represent years during which District No. 11 had already become part of Shenendehowa.

Arrangement: Chronological

Created By: Teachers

Number and type of containers: 13 Books

Volume: 0.15

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: School Census

Series #: 5.1.1.11.19

Level: File

Dates: 1942-1951

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains two sets of documents. One is the Census and Enrollment - Annual Report, which lists summary census information such as the number of children in various age groups. The second is the School Census. It is a listing of all residents 18 years of age and younger and includes the child's name, date of birth, sex, parent and enrollment status. Documents from 1950 on represent years after which Clifton Park District No. 11 became part of the central district.

Arrangement:

Created By: Teacher, Enumerator

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.1.11.20

Level: File

Dates: 1914-1949

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains listings of students, their ages and class grades. On the back of many listings is a summary of students entitled to certificates and a listing of books read in the school that year.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.03

Material Type: Paper

Condition: Poor

Forms Part of: 5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Daily Program

Series #: 5.1.1.11.21

Level: File

Dates: ca. 1929

Bulk Dates:

Date Note:

Scope and Content: This folder contains a single daily program, a document that divides the school day up into sections and then assigns activities, by grade, to each section.

Arrangement:

Created By: Teacher

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: World War II, Emergency Planting

Series #: 5.1.1.11.22

Level: File

Dates: 1944

Bulk Dates:

Date Note:

Scope and Content: This file contains a single report that lists area school districts and the corresponding numbers of students released to conduct emergency planting or harvesting work. World War II had created a farm labor shortage.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Excellent

Forms Part of:

5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.1.11.23

Level: File

Dates: 1953-1956

Bulk Dates:

Date Note:

Scope and Content: This folder contains documents related to the disposal of Clifton Park District No. 11's school building. This includes: legal notices, correspondence, notes, draft meeting minutes and certificates of posting. It appears that the property was returned to the family of the individual who had originally donated it for school purposes.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: District History

Series #: 5.1.1.11.24

Level: File

Dates: ca. 1965-ca. 1980

Bulk Dates:

Date Note:

Scope and Content: This folder contains a hand written copy of the 1899 school property deed; two hand written lists of teachers, salaries, and trustees; two brief explanations of the origin of "Skunks Misery Hollow" and some notes.

Arrangement:

Created By: Evelyn Dash, Superintendent Winans

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.1.11.25

Level: File

Dates: 1954-1979

Bulk Dates:

Date Note:

Scope and Content: 1954, Color picture and two slides of school building and road; 1979, Two color pictures and three slides of rubble left after school building fire.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Photograph

Condition:

Good

Forms Part of:

5.1.1.11, Clifton Park District No. 11

Pre-Shenendehowa Schools

Title: Clifton Park District No. 12

Series #: 5.1.1.12

Level: Sub Sub-Series

Dates: ca. 1908-ca. 1985

Bulk Dates: 1920-1950

Date Note:

Scope and Content: Clifton Park District No.12, Clifton Park.

Arrangement: By subject

Created By:

Number and type of containers: 28 Folders

Volume: 1

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.1, Clifton Park

Pre-Shenendehowa Schools

Title: Minutes of School District No. 12

Series #: 5.1.1.12.1

Level: File

Dates: 1922-1949

Bulk Dates:

Date Note: Volume dates: 1939-1948

Scope and Content: These two volumes contain the annual and special meeting minutes of the district, and include such information as the election of officers, district expenses, district income and votes on school improvements. Folder also contains drafts and copies of miscellaneous 1945-1949 meeting minutes.

Arrangement:

Created By: District Clerk

Number and type of containers: 2 Volumes

Volume: 0.12

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Trustee Book

Series #: 5.1.1.12.2

Level: File

Dates: 1909-1930

Bulk Dates:

Date Note:

Scope and Content: This single volume contains yearly listings of district receipts and disbursements. The first few pages of the book contain a copy of the 1827 school property deed.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 1 Volume **Volume:** 0.05

Material Type: Paper **Condition:** Poor

Forms Part of: 5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Account Book

Series #: 5.1.1.12.3

Level: File

Dates: 1930-1944

Bulk Dates:

Date Note:

Scope and Content: This account journal contains chronological entries of district receipts and disbursements. Disbursements are categorized into one of six areas. This folder also contains a 1939-1945 district bank account book.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 2 Volumes

Volume: 0.05

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: School Facilities

Series #: 5.1.1.12.4

Level: File

Dates: 1917-1959

Bulk Dates: 1940-1949

Date Note:

Scope and Content: This folder contains a variety of documents related to District No. 12 facilities. These include, but are not limited to: numerous ca. 1940-1941 heating and ventilation system bid sheets, a set of 1944 toilet facility supply invoices, 1946 coal receipts, receipts related to the 1917 sale of school building and property, a 1959 school fire inspection report, and a 1951 school plant record.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.08

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title:	School Trustees, School Officers, and District Meetings		
Series #:	5.1.1.12.5		
Level:	File		
Dates:	1930-1950		
Bulk Dates:			
Date Note:			
Scope and Content:	<p>This folder contains documents sent to or from school trustees or other school officials. These include 1943-1950 quarterly withholding tax statements, special and regular district meeting notices, correspondence to school supply vendors, and correspondence dealing with miscellaneous other district matters.</p>		
Arrangement:	Chronological		
Created By:			
Number and type of containers:		Volume:	0.06
Material Type:	Paper	Condition:	Good
Forms Part of:	5.1.1.12, Clifton Park District No. 12		

Pre-Shenendehowa Schools

Title: Annual School Budget

Series #: 5.1.1.12.6

Level: File

Dates: 1939-1950

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: The annual financial reports of the district officers and annual school budgets found in this file contain expenses and receipts for the past year and projections for the coming year. Also found in this folder are two copies of a 1946 district debt statement.

Arrangement: Chronological

Created By: Trustees

Number and type of containers:

Volume:

0.03

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.1.12.8

Level: File

Dates: 1924-1950

Bulk Dates:

Date Note:

Scope and Content: Documents related to district teachers or other district employees are found in this folder. This includes a large number of teacher pay stubs, ca. 1931-ca. 1936, some 1948 tax withholding statements, other payroll related documents, teacher contracts for 1936 and 1939, correspondence to and from teachers, and arrangements for some teachers to work for the new centralized district in 1950.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.03

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Trustees' Annual Financial Report

Series #: 5.1.1.12.9

Level: File

Dates: 1923-1950

Bulk Dates:

Date Note: 1930-1938, 1943-1950

Scope and Content: These reports are an annual district financial breakdown and accounting, listing all income and expenses by category. The 1923 and 1927 reports are titled "Trustees' Annual Report", and in addition to summary financial information, they also include library, teacher, pupil and other district information. Also in this folder is a 1947-1948 elementary school report which answers some basic questions about the district.

Arrangement: Chronological

Created By: Trustees

**Number and type
of containers:**

Volume:

0.02

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Trustees Annual Statistical Report

Series #: 5.1.1.12.10

Level: File

Dates: 1930-1950

Bulk Dates:

Date Note: 1930-1938, 1945-1950

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement: Chronological

Created By: Trustees

**Number and type
of containers:**

Volume:

0.02

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.1.12.11

Level: File

Dates: 1944-1950

Bulk Dates:

Date Note: Dates cover periods examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 5 Booklets

Volume: 0.04

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Miscellaneous Receipts/Invoices

Series #: 5.1.1.12.12

Level: File

Dates: ca. 1930-ca. 1950

Bulk Dates:

Date Note:

Scope and Content:

This folder contains numerous invoices for services and products supplied to District No. 12. Also in this folder are three sets of 1931-1933 stubs for payments issued by the district. In the oversized gray box is located a \$400 bond issued by District No.12 in 1918, used to raise funds for the erection of a school house.

Arrangement:

Created By:

Number and type of containers:

Volume:

0.05

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Insurance Policies

Series #: 5.1.1.12.13

Level: File

Dates: 1942-4949

Bulk Dates:

Date Note:

Scope and Content: Property, liability and fire insurance policies purchased by Clifton Park District No. 12 from various companies, along with some related documents, are found in this folder.

Arrangement:

Created By: Insurance Companies

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Tax Rolls and Warrants

Series #: 5.1.1.12.14

Level: File

Dates: 1942-1949

Bulk Dates:

Date Note: 1943-1943, 1946-1949

Scope and Content: This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners. For all years a summary of the school budget is also included.

Arrangement: Chronological

Created By: Trustees

Number and type of containers:

Volume:

0.03

Material Type: Paper

Condition:

Fair

Forms Part of: 5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Tax Collection

Series #: 5.1.1.12.15

Level: File

Dates: 1912-1950

Bulk Dates:

Date Note:

Scope and Content: This folder contains documents related to the collection of school taxes. This includes tax receipt books for 1941 and 1944, single receipts for 1936 and 1912, several collector surety bonds, a 1942 school tax notice placard, a 1944 request to amend the tax roll, and various related documents.

Arrangement:

Created By: Tax Collector

**Number and type
of containers:**

Volume:

0.1

Material Type:

Paper

Condition:

Fair

Forms Part of:

5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Student Health

Series #: 5.1.1.12.16

Level: File

Dates: 1927-1949

Bulk Dates:

Date Note:

Scope and Content: This folder contains a set of school health report forms for 1927-1949 (not inclusive) that list information about the number of pupils with different defects, and how many received treatment. Also found in this folder are a 1929 health related letter and a 1938 Medical Inspector's contract.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title: Library

Series #: 5.1.1.12.18

Level: File

Dates: ca. 1927-1950

Bulk Dates:

Date Note:

Scope and Content: This folder contains school library reports, 1948-1950, that include basic school information, pupil breakdowns by grade, and information about the school's library. This folder also contains a list of "needed books," a 1938 invoice listing books sold to the district and a ca. 1927 list of books.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Fair

Forms Part of:

5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.12.19

Level: File

Dates: 1922-1928

Bulk Dates:

Date Note:

Scope and Content: This file contains registers of attendance. In actuality these oversized books not only are registers of attendance, but also contain a synopsis of state school laws, trustees annual reports, lists of school officers, a school census, and student grades, among other information. Not all information is available for each year.

Arrangement: Chronological

Created By: Teachers, Trustees

Number and type of containers: 8 Books

Volume: 0.15

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.12.20

Level: File

Dates: 1928-1947

Bulk Dates:

Date Note: 1928-1937, 1940-1947

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given.

Arrangement: Chronological

Created By: Teachers

Number and type of containers: 16 Booklets

Volume: 0.13

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.1.12.21

Level: File

Dates: 1950-1953

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Registers for 1950-1953 represent years during which District No. 12 had already become part of Shenendehowa.

Arrangement: Chronological

Created By: Teachers

Number and type of containers: 10 Booklets

Volume: 0.15

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: School Census

Series #: 5.1.1.12.22

Level: File

Dates: 1932-1948

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: Found in this folder are four Census and Enrollment-Annual Reports. These reports include summary census information, such as the number of children in various age groups.

Arrangement:

Created By: Teacher

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.1.12.23

Level: File

Dates: 1913-1947

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains listings of students, their ages and class grades. On the back of some listings is a summary of students entitled to certificates and a listing of books read in the school that year.

Arrangement:

Created By: Teachers

Number and type of containers:

Volume: 0.05

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Miscellaneous Student Related Documents

Series #: 5.1.1.12.24

Level: File

Dates: ca. 1923-1948

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: In this folder are found: a 1947-1948 Burnt Hills-Ballston Lake Central School District calendar, a 1936-1937 list of students with perfect attendance, what may be a student notebook, and a set of 1932 correspondence concerned with the issue of student working papers.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: World War II

Series #: 5.1.1.12.25

Level: File

Dates: 1943

Bulk Dates:

Date Note:

Scope and Content: This folder contains several documents concerned with the declaration of a war time emergency due to a shortage of adult farm labor and the corresponding release of students to perform such work. Also in this folder is part of a war time ration book explanation bulletin.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.1.12.26

Level: File

Dates: 1966-ca. 1986

Bulk Dates:

Date Note:

Scope and Content: This folder contains documents related to the sale of District No. 12's school building and property. It includes: a 1966 notice to discontinue oil deliveries, a copy of the 1974 Board of Education resolution licensing the property to the Shenendehowa Free Library Association, and a note card stating that the property was sold to Eugene Guardino in 1986.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Excellent

Forms Part of:

5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: District Histories

Series #: 5.1.1.12.27

Level: File

Dates: ca. 1970-ca. 1985

Bulk Dates:

Date Note:

Scope and Content: This folder contains two listings of teachers. salaries, and trustees; two news articles concerned with district history; several note cards also concerned with district history; and two brief district histories written by James A. Messina, a self proclaimed performer of civic services.

Arrangement:

Created By: James A. Messina, Evelyn Dash, Superintendent Winans

Number and type of containers:

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.1.12.28

Level: File

Dates: ca. 1908-ca. 1985

Bulk Dates:

Date Note:

Scope and Content: Undated, Black and white picture of deliberately burned Baptist Church, soon to be school; 1980, Color picture of James Messina and wife; 1980, Picture of Blance Hatlee, former teacher; 1980, Two pictures of fire station on former school site; ca. 1985, Nine copies of picture of former school/library; ca. 1908, Photocopy of old school building, now site of fire station; ca. 1940, Picture of school with class in front.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Photograph

Condition: Good

Forms Part of: 5.1.1.12, Clifton Park District No. 12

Pre-Shenendehowa Schools

Title: Town Wide and Unknown Districts

Series #: 5.1.1.13

Level: Sub Sub-Series

Dates: 1765-ca. 1950

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This sub sub-series contains documents related to districts on the town level and documents from Clifton Park districts but not identified with any particular district.

Arrangement:

Created By:

Number and type of containers: 11 Folders

Volume: 0.3

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1, Clifton Park

Pre-Shenendehowa Schools

Title: A Book of Record of Common Schools

Series #: 5.1.1.13.1

Level: File

Dates: 1828-1877

Bulk Dates:

Date Note:

Scope and Content: This volume is a record of the actions of the Commissioners of Common Schools of the Town of Clifton Park. The Commissioners altered district boundaries, compiled reports of district statistics, and were involved in the distribution of money for the schools.

Arrangement: Chronological

Created By: Commissioners

Number and type of containers: 1 Volume

Volume: 0.04

Material Type: Paper

Condition: Poor

Forms Part of: 5.1.1.13, Town Wide and Unknown Districts

Pre-Shenendehowa Schools

Title: Book of Record of the Town Superintendent of Common Schools

Series #: 5.1.1.13.2

Level: File

Dates: 1859-1913

Bulk Dates:

Date Note:

Scope and Content: This volume contains written boundaries for each district, a journal of the "Official Acts" of the Superintendent, and yearly charts of each district including the number of students, its income and amounts spent on libraries and teachers.

Arrangement: Chronological

Created By: Superintendent

Number and type of containers: 1 Volume

Volume: 0.05

Material Type: Paper

Condition: Poor

Forms Part of: 5.1.1.13, Town Wide and Unknown Districts

Pre-Shenendehowa Schools

Title:	<input type="text" value="Town School Districts"/>		
Series #:	<input type="text" value="5.1.1.13.3"/>		
Level:	<input type="text" value="File"/>		
Dates:	<input type="text" value="1887-1919"/>		
Bulk Dates:	<input type="text"/>		
Date Note:	<input type="text"/>		
Scope and Content:	<input type="text" value="This volume contains lists of school district tax collectors and their related surety bonds for the years 1887-1889. It also has various lists of district trustees and school officers from each district for the years 1889-1919."/>		
Arrangement:	<input type="text"/>		
Created By:	<input type="text"/>		
Number and type of containers:	<input type="text" value="1 Volume"/>	Volume:	<input type="text" value="0.05"/>
Material Type:	<input type="text" value="Paper"/>	Condition:	<input type="text" value="Poor"/>
Forms Part of:	<input type="text" value="5.1.1.13, Town Wide and Unknown Districts"/>		

Pre-Shenendehowa Schools

Title: Math Notebook

Series #: 5.1.1.13.4

Level: File

Dates: 1820

Bulk Dates:

Date Note:

Scope and Content: The item in this folder appears to be either a math sampler or a math workbook. Math problems are written out and then solved.

Arrangement:

Created By:

Number and type of containers: 1 Booklet

Volume: 0.01

Material Type: Paper

Condition: Poor

Forms Part of: 5.1.1.13, Town Wide and Unknown Districts

Pre-Shenendehowa Schools

Title: Order to Transfer Public Moneys

Series #: 5.1.1.13.5

Level: File

Dates: 1915-1942

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder contains a number of orders sent from district trustees to the Town Supervisor for the purpose of transferring public money to indicated individuals, usually the district Collector.

Arrangement:

Created By: Trustees

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Fair

Forms Part of:

5.1.1.13, Town Wide and Unknown Districts

Pre-Shenendehowa Schools

Title: Certificate of Apportionment

Series #: 5.1.1.13.6

Level: File

Dates: 1915-1944

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: District Superintendent's Certificates of Apportionment contain a listing of the town's districts, the amount apportioned for them from the County Treasurer, and the amount deducted for the teachers retirement fund. Attached are related collectors bonds and correspondence.

Arrangement: Chronological

Created By: Superintendent

Number and type of containers:

Volume:

0.05

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.13, Town Wide and Unknown Districts

Pre-Shenendehowa Schools

Title: School Fund Bank Account

Series #: 5.1.1.13.7

Level: File

Dates: 1938-1939

Bulk Dates: 1939

Date Note:

Scope and Content: This folder contains cancelled checks and bank statements related to the Town of Clifton Park's school fund.

Arrangement:

Created By: The Citizens Trust Company

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Excellent

Forms Part of:

5.1.1.13, Town Wide and Unknown Districts

Pre-Shenendehowa Schools

Title: Graduation Programs, Eighth Grade

Series #: 5.1.1.13.8

Level: File

Dates: 1930

Bulk Dates:

Date Note:

Scope and Content: Multiple copies of the Eighth Grade Graduation Exercises for the Town of Clifton Park program are located in this file. Programs list graduates, trustees and teachers.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Excellent

Forms Part of:

5.1.1.13, Town Wide and Unknown Districts

Pre-Shenendehowa Schools

Title: Maps and Miscellaneous

Series #: 5.1.1.13.9

Level: File

Dates: 1765-ca. 1950

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: Two reproductions of early Town of Clifton Park maps are located in this folder. This folder also contains 1930 and 1934 notes from unknown districts to the Town Supervisor, and two lists of "Information on Old Schools."

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.1.13, Town Wide and Unknown Districts

Pre-Shenendehowa Schools

Title: Attendance Officers

Series #: 5.1.1.13.10

Level: File

Dates: 1938-1949

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains notices to Superintendent Winans of the appointment of Town of Clifton Park attendance officers, along with some related responses.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.1.13, Town Wide and Unknown Districts

Pre-Shenendehowa Schools

Title: Corporation Assessment

Series #: 5.1.1.13.11

Level: File

Dates: 1924-1933

Bulk Dates:

Date Note:

Scope and Content: This single volume appears to contain property valuations for corporate properties located within the Town of Clifton Park. Valuations are figured for each school district that property lies in. Many annotations are included in the text.

Arrangement: Alphabetical

Created By:

Number and type of containers: 1 Volume

Volume: 0.03

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.1.13, Town Wide and Unknown Districts

Pre-Shenendehowa Schools

Title: Halfmoon

Series #: 5.1.2

Level: Sub-Series

Dates: 1823-1985

Bulk Dates: 1910-1953

Date Note:

Scope and Content: The records of the pre-consolidation school districts of the Town of Halfmoon are divided into 9 sub sub-series. Sub sub-series numbers 1-8 cover Halfmoon district numbers 1,2,3,4,5,7,9,11-the Halfmoon districts that became part of the centralized district in 1950. Many changes of district numbers and boundaries occurred over the years prior to 1950. Sub sub-series 9 is dedicated to town wide school records and records recognized as being from Halfmoon, but not identifiable with a particular district.

Arrangement: By district

Created By:

Number and type of containers: 3.5 Boxes

Volume: 3.5

Material Type: Paper and Photograph **Condition:** Good

Forms Part of: 5.1, Pre-Consolidation School District Records

Pre-Shenendehowa Schools

Title: Halfmoon District No. 1

Series #: 5.1.2.1

Level: Sub Sub-Series

Dates: ca. 1900-1953

Bulk Dates: 1929-1950

Date Note:

Scope and Content: Halfmoon District No.1, Waterford.

Arrangement: By subject

Created By:

Number and type of containers: 20 Folders

Volume: 0.55

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.2, Half Moon

Pre-Shenendehowa Schools

Title: Minutes of School District No. 1

Series #: 5.1.2.1.1

Level: File

Dates: 1936-1949

Bulk Dates:

Date Note:

Scope and Content: This single volume contains the annual and special meeting minutes of the district, and includes such information as the election of officers, district expenses, district income and votes on school improvements.

Arrangement: Chronological

Created By: District Clerk

Number and type of containers: 1 Volume **Volume:** 0.04

Material Type: Paper **Condition:** Good

Forms Part of: 5.1.2.1, Halfmoon District No. 1

Pre-Shenendehowa Schools

Title: School Facilities

Series #: 5.1.2.1.2

Level: File

Dates: 1931-1950

Bulk Dates:

Date Note: 1931, 1950

Scope and Content: This folder contains two documents: a 1931 letter concerned with plans for the installation of a fire escape, and a 1950 public school plant record questionnaire. The questionnaire appears to be a draft copy, but provides details about the school building as well as the numbers of pupils in attendance for 1930-1950.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.1, Halfmoon District No. 1

Pre-Shenendehowa Schools

Title: School Trustees and District Meetings

Series #: 5.1.2.1.3

Level: File

Dates: 1933-1950

Bulk Dates:

Date Note:

Scope and Content: This folder contains documents related to the district's trustees, annual district meetings and special district meetings. The annual financial reports of the district officers and annual school budget are present for the years 1940-1941, 1942-1943 and 1945-1946. These budgets and reports contain expenses and receipts for the past year and what is expected for the next year. Also present are meeting notices, correspondence and information directed to or from the trustees. The correspondence often is concerned with the payment of payroll taxes.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.1, Halfmoon District No. 1

Pre-Shenendehowa Schools

Title: Teacher's Data

Series #: 5.1.2.1.4

Level: File

Dates: 1911-1946

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for 1911-1922 also some school facilities information.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume:

0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.1, Halfmoon District No. 1

Pre-Shenendehowa Schools

Title: District Teachers and Other Employees

Series #: 5.1.2.1.5

Level: File

Dates: 1921-1950

Bulk Dates:

Date Note:

Scope and Content: Documents related to the district's teachers and other employees include: teacher contracts, 1936-1947 not inclusive; various 1943-1950 payroll sheets; a 1947 "Statement of Claim for Apportionment of Moneys from Teachers' Salary Emergency Increase Fund"; 1921 teachers retirement system questionnaires; and various teacher program questionnaires and teacher evaluations.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.1, Halfmoon District No. 1

Pre-Shenendehowa Schools

Title: Trustees' Annual Financial Report

Series #: 5.1.2.1.6

Level: File

Dates: 1929-1938

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These reports are an annual district financial breakdown and accounting, listing all income and expenses by category.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 10 Booklets

Volume: 0.05

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.1, Halfmoon District No. 1

Pre-Shenendehowa Schools

Title: Trustees' Annual Statistical Reports

Series #: 5.1.2.1.7

Level: File

Dates: 1929-1948

Bulk Dates:

Date Note: 1929-1938, 1947-1948

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 10 Booklets

Volume: 0.03

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.1, Halfmoon District No. 1

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.2.1.8

Level: File

Dates: 1948-1950

Bulk Dates:

Date Note: Dates cover period examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities. A single sheet from an earlier 1946-1948 exam is also in this folder.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 2 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.1, Halfmoon District No. 1

Pre-Shenendehowa Schools

Title: Tax Rolls and Warrants

Series #: 5.1.2.1.9

Level: File

Dates: 1946-1948

Bulk Dates:

Date Note:

Scope and Content: This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners. A summary of the school budget is also included.

Arrangement:

Created By: Trustees

Number and type of containers: **Volume:** 0.02

Material Type: Paper **Condition:** Fair

Forms Part of: 5.1.2.1, Halfmoon District No. 1

Pre-Shenendehowa Schools

Title: Tax Collection

Series #: 5.1.2.1.10

Level: File

Dates: 1929-1950

Bulk Dates:

Date Note:

Scope and Content: This folder contains two sets of documents. The Collector-Treasurer's Report of Tax Collection, 1937-1950 not inclusive, provides figures for the school tax levy, the amount of taxes collected and the amount not collected. Worksheets for apportionment, 1929-1945 not inclusive, are worksheets used to figure the district's portion of state aid.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.1, Halfmoon District No. 1

Pre-Shenendehowa Schools

Title: Student Health

Series #: 5.1.2.1.11

Level: File

Dates: 1928-1941

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: Documents related to student health in this folder consist of two Health Annual Reports and two School Physician's Contracts. The reports include the numbers of various student defects and how many of each were treated.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.1, Halfmoon District No. 1

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title: Library

Series #: 5.1.2.1.13

Level: File

Dates: 1928

Bulk Dates:

Date Note: Date of volume is unknown

Scope and Content: This single volume found in this folder is a listing of books found in the library of District No. 1, and it includes the author, book condition, title and publisher. Folder also contains a 1928 Barnes & Noble, Inc. book shipping list and an unidentified list of books, organized by grade

Arrangement: Volume is alphabetical by author

Created By:

Number and type of containers: 1 Volume

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.1, Halfmoon District No. 1

Pre-Shenendehowa Schools

Title:	<input type="text" value="Registers of Attendance"/>		
Series #:	<input type="text" value="5.1.2.1.14"/>		
Level:	<input type="text" value="File"/>		
Dates:	<input type="text" value="1936-1950"/>		
Bulk Dates:	<input type="text"/>		
Date Note:	<input type="text" value="Dates not inclusive"/>		
Scope and Content:	<input type="text" value="These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Teacher salary payments are included in the earlier registers."/>		
Arrangement:	<input type="text" value="Chronological"/>		
Created By:	<input type="text" value="Teachers"/>		
Number and type of containers:	<input type="text" value="12 Booklets"/>	Volume:	<input type="text" value="0.1"/>
Material Type:	<input type="text" value="Paper"/>	Condition:	<input type="text" value="Good"/>
Forms Part of:	<input type="text" value="5.1.2.1, Halfmoon District No. 1"/>		

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.2.1.15

Level: File

Dates: 1950-1953

Bulk Dates:

Date Note:

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Registers for 1950-1953 represent years during which District No. 1 had already become part of Shenendehowa.

Arrangement:

Created By: Teachers

Number and type of containers: 9 Booklets

Volume: 0.12

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.1, Halfmoon District No. 1

Pre-Shenendehowa Schools

Title:	School Census
Series #:	5.1.2.1.16
Level:	File
Dates:	1940-1948
Bulk Dates:	
Date Note:	Dates not inclusive
Scope and Content:	This folder contains two sets of documents. One is the Census and Enrollment - Annual Report, which lists summary census information such as the number of children in various age groups. The second is the School Census. It is a listing of all residents 18 years of age and younger and includes the child's name, date of birth, sex, parent and enrollment status.
Arrangement:	Chronological
Created By:	Teacher, Enumerator

Number and type of containers:		Volume:	0.01
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Material Type:	Paper	Condition:	Good
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Forms Part of:	5.1.2.1, Halfmoon District No. 1
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Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.2.1.17

Level: File

Dates: 1913-1949

Bulk Dates:

Date Note:

Scope and Content: This folder contains listings of students, their ages and class grades. On the back of many listings is a summary of students entitled to certificates and a listing of books read in the school that year.

Arrangement:

Created By: Teachers

Number and type of containers:

Volume: 0.04

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.2.1, Halfmoon District No. 1

Pre-Shenendehowa Schools

Title:	Miscellaneous Student Related Documents		
Series #:	5.1.2.1.18		
Level:	File		
Dates:	1927-1948		
Bulk Dates:			
Date Note:	Dates vary widely		
Scope and Content:	A set of student grade cards, undated, make up the bulk of this file. The cards give the student's name and class grades, and are in no obvious order. Also in this folder is a 1927 holiday and examination schedule, 1948 school daily program schedules, and a 1945 compilation of questionnaire answers indicating students' head of households, where they shop, worship and socialize. Finally, this folder holds a 1943 Declaration of Emergency due to lack of farm labor. This declaration authorized students to perform farm labor during this World War II induced crisis.		
Arrangement:			
Created By:			
Number and type of containers:		Volume:	0.03
Material Type:	Paper	Condition:	Fair
Forms Part of:	5.1.2.1, Halfmoon District No. 1		

Pre-Shenendehowa Schools

Title: District Histories

Series #: 5.1.2.1.19

Level: File

Dates: 1979-1983

Bulk Dates:

Date Note:

Scope and Content: In 1983 Joan R. Liddle compiled "A Partial History" of Halfmoon District No. 1. This history is largely an analysis of the documents found in this sub sub-series, with some outside references. Also in this folder are typed copies of many documents contained in this sub sub-series. The Liddle history contains photographs and negatives. A copy of two Alta Foshay, former district teacher, news articles also reside in this folder.

Arrangement:

Created By: Joan R. Liddle

Number and type of containers:

Volume:

0.1

Material Type:

Paper and Photograph

Condition:

Excellent

Forms Part of:

5.1.2.1, Halfmoon District No. 1

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.2.1.20

Level: File

Dates: ca. 1900-ca. 1950

Bulk Dates:

Date Note:

Scope and Content: Note: Folder 5.1.2.1.19 contains photographs. 1914, Picture of building and class, slide of same; ca. 1950, Picture of school from road; ca. 1900, Photocopy of picture of school from road.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Photograph

Condition: Good

Forms Part of: 5.1.2.1, Halfmoon District No. 1

Pre-Shenendehowa Schools

Title: Halfmoon District No. 2

Series #: 5.1.2.2

Level: Sub Sub-Series

Dates: 1904-1985

Bulk Dates: 1920-1950

Date Note:

Scope and Content: Halfmoon District No.2, Newton.

Arrangement: By subject

Created By:

Number and type of containers: 18 Folders

Volume: 0.3

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.2, Halfmoon

Pre-Shenendehowa Schools

Title: Minutes of School District No. 2

Series #: 5.1.2.2.1

Level: File

Dates: 1904-1949

Bulk Dates:

Date Note:

Scope and Content: This single volume contains the annual and special meeting minutes of the district, and includes such information as the election of officers, district expenses, district income and votes on school improvements. Handwritten copies of the 1944 and 1945 minutes are also in this folder.

Arrangement: Chronological

Created By: District Clerk

Number and type of containers: 1 Volume

Volume: 0.04

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.2.2, Halfmoon District No. 2

Pre-Shenendehowa Schools

Title: School Facilities

Series #: 5.1.2.2.2

Level: File

Dates: 1935-ca. 1950

Bulk Dates:

Date Note: 1935, ca. 1950

Scope and Content: This folder contains two documents: a 1935 well water analysis presumably for the well used by the school, and a ca. 1950 Public School Plant Record, which provides daily attendance averages for the years 1930-1950 and asks several questions about the school construction.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Excellent

Forms Part of: 5.1.2.2, Halfmoon District No. 2

Pre-Shenendehowa Schools

Title: District Trustees

Series #: 5.1.2.2.3

Level: File

Dates: 1928-1950

Bulk Dates: 1948-1950

Date Note:

Scope and Content: This folder contains a 1928 piece of correspondence discussing issues related to an upcoming district meeting and several 1948-1950 income tax related documents. The tax documents deal with the payment of taxes for district employees.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.2, Halfmoon District No. 2

Pre-Shenendehowa Schools

Title:	Teacher's Data
Series #:	5.1.2.2.4
Level:	File
Dates:	1911-1945
Bulk Dates:	
Date Note:	Dates not inclusive
Scope and Content:	This folder contains yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for 1911-ca. 1922 also some school facilities information.
Arrangement:	Chronological
Created By:	Teachers

Number and type of containers:		Volume:	0.01
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Material Type:	Paper	Condition:	Good
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Forms Part of:	5.1.2.2, Halfmoon District No. 2
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Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.2.2.5

Level: File

Dates: 1915-1950

Bulk Dates: 1927-1928, 1943-1950

Date Note:

Scope and Content: A variety of documents related to the district's teachers are found in this folder. These include a 1921 teacher's retirement system questionnaire, several 1927-1928 pre-conference teacher questionnaires, a 1931 teacher contract, and many 1943-1950 documents related to payroll and taxation matters. Also in this folder is a 1950 letter indicating acceptance of offer to teach in the new consolidated district.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.2, Halfmoon District No. 2

Pre-Shenendehowa Schools

Title: Trustees' Annual Financial Report

Series #: 5.1.2.2.6

Level: File

Dates: 1929-1938

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These reports are an annual district financial breakdown and accounting, listing all income and expenses by category.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 11 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.2, Halfmoon District No. 2

Pre-Shenendehowa Schools

Title: Trustees' Annual Statistical Report

Series #: 5.1.2.2.7

Level: File

Dates: 1929-1938

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement: Chronological

Created By: Trustees

**Number and type
of containers:**

Volume:

0.01

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.2.2, Halfmoon District No. 2

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.2.2.8

Level: File

Dates: 1946-1950

Bulk Dates:

Date Note: Dates cover periods examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years 1948-1950. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities. Folder also contains one page from a 1946-1948 report.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 1 Booklet

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.2, Halfmoon District No. 2

Pre-Shenendehowa Schools

Title: Tax Rolls and Warrants

Series #: 5.1.2.2.9

Level: File

Dates: 1946-1949

Bulk Dates:

Date Note:

Scope and Content: This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners. Some rolls are missing pages.

Arrangement:

Created By: Trustees

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Fair

Forms Part of:

5.1.2.2, Halfmoon District No. 2

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title: Library

Series #: 5.1.2.2.11

Level: File

Dates:

Bulk Dates:

Date Note: Unknown date

Scope and Content: This single volume is a listing of books found in the library of District No. 2, and includes the author, book condition, title and publisher.

Arrangement: Alphabetical by author

Created By:

Number and type of containers: 1 Volume

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.2, Halfmoon District No. 2

Pre-Shenendehowa Schools

Title: Registers of Attendance and School Census

Series #: 5.1.2.2.12

Level: File

Dates: 1945-1953

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Registers for 1950-1953 represent years during which District No. 5 had already become part of Shenendehowa. Folder also contains a 1945 school census, listing all district residents under 18, their date of birth, sex, residence, parents and enrollment status.

Arrangement:

Created By: Teachers

Number and type of containers: 3 Booklets

Volume: 0.04

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.2, Halfmoon District No. 2

Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.2.2.13

Level: File

Dates: 1913-1947

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains listings of students, their ages and class grades. On the back of many listings is a summary of students entitled to certificates and a listing of books read in the school that year.

Arrangement:

Created By: Teachers

Number and type of containers:

Volume: 0.04

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.2.2, Halfmoon District No. 2

Pre-Shenendehowa Schools

Title: Miscellaneous Student Related Documents

Series #: 5.1.2.2.14

Level: File

Dates: 1927-1945

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder holds a 1927-1928 school health report that lists numbers of pupil defects and the corresponding number of each treated. It also holds a 1934 list of students partaking in a contest, and a survey result form from 1945 that lists student heads of households, where they shop, worship and socialize.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.2, Halfmoon District No. 2

Pre-Shenendehowa Schools

Title: World War II

Series #: 5.1.2.2.15

Level: File

Dates: 1943

Bulk Dates:

Date Note:

Scope and Content: World War II created a farm labor shortage in the United States. Declarations of Emergency found in this folder allowed for the use of child labor to assist in the planting and harvesting of crops. This folder also holds an individual student's employment record card and a report stub indicating the names of students released for farm labor.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.2, Halfmoon District No. 2

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.2.2.16

Level: File

Dates: 1953

Bulk Dates:

Date Note:

Scope and Content: This folder holds a bill served on Central School District No. 2 for preparation of the deed to transfer ownership of Halfmoon School No. 2 to Ralph Beck.

Arrangement:

Created By: Brown & Gallagher

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.2, Halfmoon District No. 2

Pre-Shenendehowa Schools

Title: District Histories

Series #: 5.1.2.2.17

Level: File

Dates: ca. 1984

Bulk Dates:

Date Note:

Scope and Content: This folder contains a short historical narration about District No. 2 composed by former student and teacher Adella I. Harris. The narration includes photographs. Also in this folder are transcriptions of numerous documents found elsewhere in this sub sub-series.

Arrangement:

Created By: Adella I Harris

Number and type of containers:

Volume: 0.05

Material Type: Paper and Photograph

Condition: Excellent

Forms Part of: 5.1.2.2, Halfmoon District No. 2

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.2.2.18

Level: File

Dates: 1914-1984

Bulk Dates:

Date Note:

Scope and Content: Note: photographs also found in folder 5.1.2.2.17. 1914, Photograph from road of school and class, slide of same; 1985, Photograph, Polaroid, of Shen Arts Festival; ca. 1950, School building from road; ca. 1984, Three slides of school building and Pearl and Adella Harris, picture of same; ca. 1984, Blurred slide of students in class; ca. 1984, 3 pictures of school building during winter; 1984, Two photos of Pearl and Adella Harris at Shen Arts Festival.

Arrangement:

Created By:

Number and type of containers:

Volume:

0.01

Material Type:

Photograph

Condition:

Good

Forms Part of:

5.1.2.2, Halfmoon District No. 2

Pre-Shenendehowa Schools

Title: Halfmoon District No. 3

Series #: 5.1.2.3

Level: Sub Sub-Series

Dates: ca. 1910-ca. 1983

Bulk Dates: 1920-1950

Date Note:

Scope and Content: Halfmoon District No.3, Crescent.

Arrangement:

Created By:

Number and type of containers: 17 Folders

Volume: 0.33

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2, Halfmoon

Pre-Shenendehowa Schools

Title: Minutes of School District No. 3

Series #: 5.1.2.3.1

Level: File

Dates: 1945

Bulk Dates:

Date Note:

Scope and Content: For this district we only have a 1947 letter containing the minutes for May 1, 1945.

Arrangement:

Created By: District Clerk

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.3, Halfmoon District No. 3

Pre-Shenendehowa Schools

Title: School Trustees

Series #: 5.1.2.3.2

Level: File

Dates: 1934-1950

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder contains three pieces of correspondence: a 1934 letter certifying the district trustee has the authority to borrow money, a 1941 letter informing the distinct of the need to elect a trustee, and a ca. 1950 letter concerning the use of the school building by the Women's Auxiliary of the local fire department.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.2.3, Halfmoon District No. 3

Pre-Shenendehowa Schools

Title: Teacher's Data

Series #: 5.1.2.3.3

Level: File

Dates: ca. 1910-1946

Bulk Dates:

Date Note:

Scope and Content: This folder contains yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for ca. 1910-ca. 1922 also some school facilities information.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.3, Halfmoon District No. 3

Pre-Shenendehowa Schools

Title: District Teachers and Employees

Series #: 5.1.2.3.4

Level: File

Dates: 1921-1949

Bulk Dates:

Date Note:

Scope and Content: This folder holds various documents related to district employees, including: a 1921 teacher's retirement system questionnaire, three 1927-1928 pre-conference questionnaires, a 1934 teacher's contract, 1937 retirement related correspondence, and 1945 and 1949 payroll related documents.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Fair

Forms Part of:

5.1.2.3, Halfmoon District No. 3

Pre-Shenendehowa Schools

Title: Trustees' Annual Financial Report

Series #: 5.1.2.3.5

Level: File

Dates: 1929-1938

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These reports are an annual district financial breakdown and accounting, listing all income and expenses by category.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 10 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.3, Halfmoon District No. 3

Pre-Shenendehowa Schools

Title: Trustees' Annual Statistical Report

Series #: 5.1.2.3.6

Level: File

Dates: 1928-1945

Bulk Dates:

Date Note:

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement: Chronological

Created By: Trustees

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.3, Halfmoon District No. 3

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.2.3.7

Level: File

Dates: 1948-1950

Bulk Dates:

Date Note: Dates cover period examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 2 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.3, Halfmoon District No. 3

Pre-Shenendehowa Schools

Title: Tax Rolls and Warrants

Series #: 5.1.2.3.8

Level: File

Dates: 1946-1949

Bulk Dates:

Date Note:

Scope and Content: This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners. For 1949 a summary of the school budget is also included.

Arrangement:

Created By: Trustees

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.2.3, Halfmoon District No. 3

Pre-Shenendehowa Schools

Title: Tax Collector's Receipts

Series #: 5.1.2.3.9

Level: File

Dates: 1946

Bulk Dates:

Date Note:

Scope and Content: This folder holds a set of the Collector's half of issued tax receipts. Each receipt includes the property owner's name, a description of the property and the tax paid.

Arrangement: Alphabetical

Created By: Tax Collector

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.3, Halfmoon District No. 3

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title: Library

Series #: 5.1.2.3.11

Level: File

Dates:

Bulk Dates:

Date Note: Unknown date

Scope and Content: This single volume is a listing of books found in the library of District No. 3, and includes the author, title and publisher.

Arrangement: Alphabetical by author

Created By:

Number and type of containers: 1 Volume

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.3, Halfmoon District No. 3

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.2.3.12

Level: File

Dates: 1937-1945

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given.

Arrangement:

Created By: Teachers

Number and type of containers: 4 Booklets

Volume: 0.02

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.2.3, Halfmoon District No. 3

Pre-Shenendehowa Schools

Title: School Census

Series #: 5.1.2.3.13

Level: File

Dates: 1937-1948

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains two sets of documents. One is the Census and Enrollment - Annual Report, 1948, which lists summary census information such as the number of children in various age groups. The second is the School Census, 1937, 1942-1944. It is a listing of all residents 18 years of age and younger and includes the child's name, date of birth, sex, parent and enrollment status.

Arrangement:

Created By: Teacher, Enumerator

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.3, Halfmoon District No. 3

Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.2.3.14

Level: File

Dates: 1914-1946

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains listings of students, their ages and class grades. On the back of many listings is a summary of students entitled to certificates and a listing of books read in the school that year.

Arrangement:

Created By: Teachers

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.2.3, Halfmoon District No. 3

Pre-Shenendehowa Schools

Title:	Miscellaneous Student Related Documents		
Series #:	5.1.2.3.15		
Level:	File		
Dates:	1927-1945		
Bulk Dates:			
Date Note:			
Scope and Content:	A variety of documents are found in this folder, including, but not limited to: two daily programs, schedules of classroom activities; a 1927-1928 health report listing numbers of various defects and the corresponding number treated; a 1932 diploma; several documents related to sending pupils to Waterford; and correspondence concerned with an unplanned month long 1943 school closure.		
Arrangement:	Chronological		
Created By:			
Number and type of containers:		Volume:	0.02
Material Type:	Paper	Condition:	Fair
Forms Part of:	5.1.2.3, Halfmoon District No. 3		

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.2.3.16

Level: File

Dates: 1951-1971

Bulk Dates: 1953-1957

Date Note:

Scope and Content: The school building for Former Halfmoon District No. 3 was sold to Richard Seymour in 1957. This folder contains legal notices, correspondence, notes, draft meeting minutes, etc. related to that sale and the revision of the property deed in 1971.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.3, Halfmoon District No. 3

Pre-Shenendehowa Schools

Title: District Histories

Series #: 5.1.2.3.17

Level: File

Dates: ca. 1983

Bulk Dates:

Date Note:

Scope and Content: A former student's, Ilah Uber Coons, short recollections of District No. 3 in 1920 is located in this folder. The rest of the folder contents consist of many transcriptions of documents found elsewhere in this sub-series, with some notes on the district's history.

Arrangement:

Created By: Ilah Uber Coons

Number and type of containers:

Volume: 0.03

Material Type: Paper

Condition: Excellent

Forms Part of: 5.1.2.3, Halfmoon District No. 3

Pre-Shenendehowa Schools

Title: Halfmoon District No. 4

Series #: 5.1.2.4

Level: Sub Sub-Series

Dates: 1850-ca. 1985

Bulk Dates: 1929-1950

Date Note:

Scope and Content: Halfmoon District No.4, Anthony School, possibly also known as Ushers.

Arrangement: By subject

Created By:

Number and type of containers: 20 Folders

Volume: 0.55

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.2, Halfmoon

Pre-Shenendehowa Schools

Title: Minutes of School District No. 4

Series #: 5.1.2.4.1

Level: File

Dates: 1850-1950

Bulk Dates:

Date Note:

Scope and Content: These two volumes contain the annual and special meeting minutes of the district, and include such information as the election of officers, district expenses, district income and votes on school improvements. The later, 1926-1950 volume includes related attachments.

Arrangement: Chronological

Created By: District Clerk

Number and type of containers: 2 Volumes **Volume:** 0.1

Material Type: Paper **Condition:** Poor

Forms Part of: 5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title: Trustees' Account Journal

Series #: 5.1.2.4.2

Level: File

Dates: 1909-1937

Bulk Dates:

Date Note:

Scope and Content: This single volume lists district expenses and income on facing pages, with one set of pages for each year. The balance on hand at the end of the year is also given.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 1 Volume

Volume: 0.05

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title:	<input type="text" value="School Facilities"/>		
Series #:	<input type="text" value="5.1.2.4.3"/>		
Level:	<input type="text" value="File"/>		
Dates:	<input type="text" value="1940-1950"/>		
Bulk Dates:	<input type="text" value="1950"/>		
Date Note:	<input type="text"/>		
Scope and Content:	<p>The majority of documents in this folder are concerned with the replacement of the burned District No. 4 school building with a Quonset hut in 1950. Documents include the Application for Approval submitted to the Commissioner of Education and the corresponding approval. Folder also contains a 1940 letter indicating the desire to improve school facilities.</p>		
Arrangement:	<input type="text" value="Chronological"/>		
Created By:	<input type="text"/>		
Number and type of containers:	<input type="text"/>	Volume:	<input type="text" value="0.01"/>
Material Type:	<input type="text" value="Paper"/>	Condition:	<input type="text" value="Good"/>
Forms Part of:	<input type="text" value="5.1.2.4, Halfmoon District No. 4"/>		

Pre-Shenendehowa Schools

Title: School Trustees and Annual District Meetings

Series #: 5.1.2.4.4

Level: File

Dates: 1930-1950

Bulk Dates:

Date Note:

Scope and Content: A variety of documents are found in this folder, including: correspondence to, from or concerning the district's trustees, a rough draft of the 1932-1933 budget, and documents related to 1937 and 1950 annual or special meetings.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title:	Teacher's Data
Series #:	5.1.2.4.5
Level:	File
Dates:	ca. 1910-1946
Bulk Dates:	
Date Note:	Dates not inclusive
Scope and Content:	This folder contains yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for ca. 1910-ca. 1922 also some school facilities information.
Arrangement:	Chronological
Created By:	Teachers

Number and type of containers:		Volume:	0.02
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Material Type:	Paper	Condition:	Good
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Forms Part of:	5.1.2.4, Halfmoon District No. 4
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Pre-Shenendehowa Schools

Title: District Teachers and Other Employees

Series #: 5.1.2.4.6

Level: File

Dates: 1914-1950

Bulk Dates: 1942-1950

Date Note:

Scope and Content: The most striking document in this folder is a 1914 "Public School Souvenir," featuring a photograph of the teacher and including lists of school officers and pupils. Besides this the folder holds several teacher questionnaires on various topics, correspondence to and from teachers, and numerous payroll related documents.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title: Trustees' Annual Financial Report

Series #: 5.1.2.4.7

Level: File

Dates: 1929-1938

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These reports are an annual district financial breakdown and accounting, listing all income and expenses by category.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 8 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title: Trustees' Annual Statistical Report

Series #: 5.1.2.4.8

Level: File

Dates: 1929-1939

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement: Chronological

Created By: Trustees

Number and type of containers:

Volume:

0.01

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.2.4.9

Level: File

Dates: 1946-1950

Bulk Dates:

Date Note: Dates cover periods examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities. Related correspondence is included with some of the reports.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 3 Booklets **Volume:** 0.02

Material Type: Paper **Condition:** Good

Forms Part of: 5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title: Tax Rolls and Warrants

Series #: 5.1.2.4.10

Level: File

Dates: 1933-1949

Bulk Dates:

Date Note: 1933, 1936, 1946-1949

Scope and Content: This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners. For all years except 1933, a summary of the school budget is also included. Folder also includes a 1936 property valuation tax list listing property owners, property value and the related tax.

Arrangement: Chronological

Created By: Trustees

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title: Student Health

Series #: 5.1.2.4.11

Level: File

Dates: 1927-1947

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder contains a set of school health report forms for 1927-1947 (not inclusive) that list information about the number of pupils with different defects, and how many received treatment.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title: Library

Series #: 5.1.2.4.12

Level: File

Dates:

Bulk Dates:

Date Note: Unknown date

Scope and Content: This single volume is a listing of books found in the library of District No. 4, and includes the author, book condition, title and publisher.

Arrangement: Alphabetical by author

Created By:

Number and type of containers: 1 Volume

Volume: 0.03

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.2.4.13

Level: File

Dates: 1890-1891

Bulk Dates:

Date Note:

Scope and Content: This single book not only is a register of attendance for each student, it also includes a summary of school laws, and summary teacher and trustee information.

Arrangement:

Created By: Teacher

Number and type of containers: 1 Book

Volume: 0.05

Material Type: Paper

Condition: Poor

Forms Part of: 5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title: Register of Attendance

Series #: 5.1.2.4.14

Level: File

Dates: 1940-1953

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Registers for 1950-1953 represent years during which District No. 5 had already become part of Shenendehowa. Often a summary of teachers pay is included.

Arrangement: Chronological

Created By: Teachers

Number and type of containers: 11 Booklets **Volume:** 0.14

Material Type: Paper **Condition:** Fair

Forms Part of: 5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title: School Census

Series #: 5.1.2.4.15

Level: File

Dates: 1929-1948

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains two sets of documents. One is the Census and Enrollment - Annual Report, 1929, 1945, 1946, 1948, which lists summary census information such as the number of children in various age groups. The second is the School Census, 1946. It is a listing of all residents 18 years of age and younger and includes the child's name, date of birth, sex, parent and enrollment status.

Arrangement:

Created By: Teacher, Enumerator

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.2.4.16

Level: File

Dates: 1913-1947

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains listings of students, their ages and class grades. On the back of many listings is a summary of students entitled to certificates and a listing of books read in the school that year.

Arrangement:

Created By: Teachers

Number and type of containers: **Volume:** 0.03

Material Type: Paper **Condition:** Fair

Forms Part of: 5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title: Miscellaneous Student Related Documents

Series #: 5.1.2.4.17

Level: File

Dates: 1943-1947

Bulk Dates:

Date Note:

Scope and Content: This folder contains several daily programs, which are breakdowns of the school day by time and class activities, and a single 1943 student eighth grade diploma.

Arrangement:

Created By: Teachers

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title: Declaration of Emergency

Series #: 5.1.2.4.18

Level: File

Dates: 1943

Bulk Dates:

Date Note:

Scope and Content: Declarations of Emergency, resulting from farm labor shortages due to World War II, allowed for the use of school pupils to plant and harvest crops. In this folder are found such declarations.

Arrangement:

Created By: Chairman, Agricultural Defense Committee

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title: District Histories

Series #: 5.1.2.4.19

Level: File

Dates: ca. 1953-ca. 1985

Bulk Dates: ca. 1985

Date Note:

Scope and Content: The closest thing to a district history that this folder contains is a poem about the 1950 school fire. Besides this piece, the folder holds some historical notes, a listing of teachers, salaries and trustees, a Superintendent Winans' letter about old school buildings, and a lot of typed transcriptions of documents found elsewhere in this sub sub-series.

Arrangement:

Created By: Harriett J. Boyack, Superintendent Winans

Number and type of containers:

Volume:

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.2.4.20

Level: File

Dates: 1914-1980

Bulk Dates:

Date Note:

Scope and Content: 1914, Photograph of class in front of school, slide of same; 1952, Photograph of class in front of Quonset hut; 1980, Picture of former school, Quonset hut; 1982, Photo of Harriett Boyack, writer of poem about fire; ca. 1954, Four slides of Quonset hut.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Photograph

Condition: Good

Forms Part of: 5.1.2.4, Halfmoon District No. 4

Pre-Shenendehowa Schools

Title: Halfmoon District No. 5

Series #: 5.1.2.5

Level: Sub Sub-Series

Dates: ca. 1911-1980

Bulk Dates: 1930-1950

Date Note:

Scope and Content: Halfmoon District No.5, West Cresent.

Arrangement: By subject

Created By:

Number and type of containers: 15 Folders

Volume: 0.22

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.2, Halfmoon

Pre-Shenendehowa Schools

Title: School Facilities

Series #: 5.1.2.5.1

Level: File

Dates: 1935-1950

Bulk Dates:

Date Note: 1935, 1950

Scope and Content: This folder contains a 1935 directive from Superintendent Winans ordering the repair and remodeling of the school sanitary toilets, and a ca. 1950 Public School Plant record that contains some basic information about the district's school building.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.5, Halfmoon District No. 5

Pre-Shenendehowa Schools

Title: School Trustees and District Meetings

Series #: 5.1.2.5.2

Level: File

Dates: 1934-1946

Bulk Dates:

Date Note: 1934, 1945-1946

Scope and Content: This folder contains a 1934 statement from Superintendent Winans authorizing the district trustees to borrow money, two 1945 special meeting minutes, and the notice of an upcoming 1946 special district meeting.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.5, Halfmoon District No. 5

Pre-Shenendehowa Schools

Title: Teacher's Data

Series #: 5.1.2.5.3

Level: File

Dates: ca. 1911-1946

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for ca. 1911-ca. 1922 also some school facilities information.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.5, Halfmoon District No. 5

Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.2.5.4

Level: File

Dates: 1921-1949

Bulk Dates: 1921-1928, 1943-1949

Date Note: Dates vary widely

Scope and Content: Documents related to the districts teachers are found in this folder, including meeting questionnaires and payroll records.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.5, Halfmoon District No. 5

Pre-Shenendehowa Schools

Title: Trustees' Annual Financial Report

Series #: 5.1.2.5.5

Level: File

Dates: 1926-1938

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: These reports are an annual district financial breakdown and accounting, listing all income and expenses by category. The 1926-1927 report in this folder is labeled "Trustees Annual Report," but the information it contains is vary similar to the Annual Financial Report.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 10 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.5, Halfmoon District No. 5

Pre-Shenendehowa Schools

Title: Trustees Annual Statistical Report

Series #: 5.1.2.5.6

Level: File

Dates: 1926-1938

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement: Chronological

Created By: Trustees

**Number and type
of containers:**

Volume:

0.01

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.2.5, Halfmoon District No. 5

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.2.5.7

Level: File

Dates: 1946-1950

Bulk Dates:

Date Note: Dates cover periods examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities. In this folder are two 1948-1950 reports and one sheet from the 1946-1948 report.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 2 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.5, Halfmoon District No. 5

Pre-Shenendehowa Schools

Title: Tax Rolls and Warrants

Series #: 5.1.2.5.8

Level: File

Dates: 1946-1949

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners.

Arrangement:

Created By: Trustees

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.2.5, Halfmoon District No. 5

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.2.5.10

Level: File

Dates: 1943-1953

Bulk Dates:

Date Note: 1943-1944, 1950-1953

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Registers for 1950-1953 represent years during which District No. 5 had already become part of Shenendehowa.

Arrangement:

Created By: Teachers

Number and type of containers: 3 Booklets

Volume: 0.04

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.5, Halfmoon District No. 5

Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.2.5.11

Level: File

Dates: 1928-1947

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains listings of students, their ages and class grades.

Arrangement:

Created By: Teachers

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.2.5, Halfmoon District No. 5

Pre-Shenendehowa Schools

Title: Miscellaneous Student Related Documents

Series #: 5.1.2.5.12

Level: File

Dates: 1928-1945

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: Documents related to pupils in this folder consist of: a 1927-1928 school health report listing numbers of various student defects and the corresponding number treated, a 1932 student eighth grade diploma, a 1936 letter asking Superintendent Winans to act as a mediary with Santa Clause, and a 1945 listing of parents and where they shop, worship and socialize.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.5, Halfmoon District No. 5

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.2.5.13

Level: File

Dates: 1953

Bulk Dates:

Date Note:

Scope and Content: This folder contains a Notice of Special District Meeting, called to decide the fate of the District No. 5 school property.

Arrangement:

Created By: District Clerk

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.5, Halfmoon District No. 5

Pre-Shenendehowa Schools

Title: District Histories

Series #: 5.1.2.5.14

Level: File

Dates: ca. 1980

Bulk Dates:

Date Note:

Scope and Content: One page of reminiscences by a former student, Beverly Emerick, along with a list of classmates recalled, are located in this folder. It also contains lists of teachers, trustees and salaries as well as typed transcriptions of many documents located elsewhere in this sub sub-series.

Arrangement:

Created By: Beverly Emerick

Number and type of containers:

Volume:

0.04

Material Type:

Paper

Condition:

Excellent

Forms Part of:

5.1.2.5, Halfmoon District No. 5

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.2.5.15

Level: File

Dates: 1914-1980

Bulk Dates:

Date Note:

Scope and Content: 1914, Two pictures of school building, slide of same; 1926, Labeled picture of class; ca. 1975, Photo of former student, Nora Guyer; 1980, Three pictures of former school building.

Arrangement:

Created By:

Number and type of containers:

Volume:

0.02

Material Type:

Photograph

Condition:

Good

Forms Part of:

5.1.2.5, Halfmoon District No. 5

Pre-Shenendehowa Schools

Title: Halfmoon District No. 7

Series #: 5.1.2.6

Level: Sub Sub-Series

Dates: ca. 1910-1980

Bulk Dates: 1930-1950

Date Note:

Scope and Content: Halfmoon District No.7, Coons Crossing.

Arrangement: By subject

Created By:

Number and type of containers: 12 Folders

Volume: 0.2

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.2, Halfmoon

Pre-Shenendehowa Schools

Title: Condemnation of School House

Series #: 5.1.2.6.1

Level: File

Dates: 1919-1921

Bulk Dates:

Date Note:

Scope and Content: Upon inspection in 1919, by a representative from the State of New York Educational Department, it was found that the building District No. 7 held class in was unsuitable for use. Correspondence in this file document that fact and district responses, although the correspondence ends before the final outcome is reached.

Arrangement: Chronological

Created By: Superintendent Lavery and others

Number and type of containers:

Volume:

0.01

Material Type: Paper

Condition:

Fair

Forms Part of: 5.1.2.6, Halfmoon District No. 7

Pre-Shenendehowa Schools

Title:	School Trustees and District Meetings		
Series #:	5.1.2.6.2		
Level:	File		
Dates:	1919-1945		
Bulk Dates:			
Date Note:			
Scope and Content:	In this folder are found an assortment of records related to the above title, including: a 1919 Commissioner of Education directive that District No. 7 pay for students to attend high school, a 1930 agreement whereby Malta District No. 9 accepted District No. 7's students for 190 days, documents concerned with the appointment of a district trustee in 1939, and a copy of the 1945 annual school meeting minutes.		
Arrangement:	Chronological		
Created By:			
Number and type of containers:		Volume:	0.01
Material Type:	Paper	Condition:	Good
Forms Part of:	5.1.2.6, Halfmoon District No. 7		

Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.2.6.3

Level: File

Dates: ca. 1910-ca. 1920

Bulk Dates:

Date Note:

Scope and Content: This folder contains yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for ca. 1910-ca. 1920 also some school facilities information. Folder also contains one piece of correspondence from a teacher concerning student grade cards.

Arrangement:

Created By: Teachers

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.2.6, Halfmoon District No. 7

Pre-Shenendehowa Schools

Title: Account Books and Related

Series #: 5.1.2.6.4

Level: File

Dates: 1935-1949

Bulk Dates: 1948-1949

Date Note:

Scope and Content: This folder contains an assortment of bills paid by Halfmoon District No. 7 in 1948-1949, along with some related cancelled checks, a 1948-1949 cash book, some 1949 checking account statements, and a 1948-1949 Trustee's order-check book. Also in this folder is a 1935-1948 district account book

Arrangement:

Created By:

Number and type of containers: 3 Books +

Volume: 0.05

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.6, Halfmoon District No. 7

Pre-Shenendehowa Schools

Title: Trustees' Annual Financial Report

Series #: 5.1.2.6.5

Level: File

Dates: 1929-1938

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These reports are an annual district financial breakdown and accounting, listing all income and expenses by category.

Arrangement:

Created By: Trustees

Number and type of containers: 9 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.6, Halfmoon District No. 7

Pre-Shenendehowa Schools

Title: Trustees' Annual Statistical Report

Series #: 5.1.2.6.6

Level: File

Dates: 1929-1938

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement:

Created By: Trustees

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.6, Halfmoon District No. 7

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.2.6.7

Level: File

Dates: 1946-1950

Bulk Dates:

Date Note: Dates cover periods examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities. Only one sheet from the 1946-1948 report is present.

Arrangement:

Created By: NYS Dept of Audit and Control

Number and type of containers: 2 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.6, Halfmoon District No. 7

Pre-Shenendehowa Schools

Title: Tax Collection

Series #: 5.1.2.6.8

Level: File

Dates: 1947-1949

Bulk Dates:

Date Note:

Scope and Content:

This folder contains tax rolls and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners. The 1949 roll also includes a summary school budget. Folder also contains Tax Collector's surety bonds for 1948 and 1949.

Arrangement:

Created By: Trustees

Number and type of containers:

Volume:

0.01

Material Type:

Paper

Condition:

Fair

Forms Part of:

5.1.2.6, Halfmoon District No. 7

Pre-Shenendehowa Schools

Title: Student Records

Series #: 5.1.2.6.9

Level: File

Dates: 1913-1948

Bulk Dates:

Date Note:

Scope and Content: Student records in this folder include 1913-1916 grade listings giving students, their entitlement to school certificates, ages, grade level and subject grades. A 1948 Census and Enrollment-Annual Report in this folder breaks down the numbers of children in the district by age and sex. A 1947 School Census lists students, date of birth, age, sex, residence, parents and enrollment status. Finally, this folder also contains a teacher's letter to the Superintendent about various students' class standing.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Fair

Forms Part of:

5.1.2.6, Halfmoon District No. 7

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.2.6.10

Level: File

Dates: 1950-1973

Bulk Dates:

Date Note:

Scope and Content: This folder holds 1950 correspondence concerned with the possible sale of Halfmoon District No. 7's school house, a proposed 1956 state law authorizing the transfer of the school house to a Veteran's or Firemen's organization, and 1973 correspondence expressing the belief that Shenendehowa Central still owns some Halfmoon District No. 7 property.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.6, Halfmoon District No. 7

Pre-Shenendehowa Schools

Title: District History

Series #: 5.1.2.6.11

Level: File

Dates: ca. 1980

Bulk Dates:

Date Note:

Scope and Content: This folder contains typed transcripts of many of the documents found elsewhere within this sub sub-series, along with a list of teachers, salaries and trustees.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Excellent

Forms Part of: 5.1.2.6, Halfmoon District No. 7

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.2.6.12

Level: File

Dates: ca. 1980

Bulk Dates:

Date Note:

Scope and Content: ca. 1980 Picture of former school house, 2 slides of same.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Photograph

Condition: Excellent

Forms Part of: 5.1.2.6, Halfmoon District No. 7

Pre-Shenendehowa Schools

Title: Halfmoon District No. 9

Series #: 5.1.2.7

Level: Sub Sub-Series

Dates: 1911-1985

Bulk Dates: 1920-1950

Date Note:

Scope and Content: Halfmoon District No.9, Guideboard School.

Arrangement: By subject

Created By:

Number and type of containers: 16 Folders

Volume: 0.15

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.2, Halfmoon

Pre-Shenendehowa Schools

Title: School Facilities

Series #: 5.1.2.7.1

Level: File

Dates: 1919-1950

Bulk Dates: 1933, 1938

Date Note:

Scope and Content: This folder holds a variety of records, most of which are related to the following projects: the 1919 installation of chemical toilets, the 1933 movement and addition to the school house, and the 1938 installation of a heating and ventilation system. Folder also contains a ca. 1950 Public School Plant Record, presenting basic facts about the school building construction.

Arrangement: Rough chronological order

Created By:

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.7, Halfmoon District No. 9

Pre-Shenendehowa Schools

Title: District Trustees

Series #: 5.1.2.7.2

Level: File

Dates: 1938-1947

Bulk Dates:

Date Note:

Scope and Content: This folder contains documents from Superintendent Winans concerning district trustees, including: a question about bible distribution on school grounds, the authorization to borrow money in 1934, and a 1947 tax roll error.

Arrangement:

Created By: Superintendent Winans

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.2.7, Halfmoon District No. 9

Pre-Shenendehowa Schools

Title: Teacher's Data

Series #: 5.1.2.7.3

Level: File

Dates: 1911-1946

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for 1911-ca. 1922 also some school facilities information.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.7, Halfmoon District No. 9

Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.2.7.4

Level: File

Dates: 1921-1950

Bulk Dates:

Date Note:

Scope and Content: This folder contains some 1927-1928 teacher meeting questionnaires, several 1943-1949 teacher payroll related documents, a 1950 teacher's acceptance to work for the new centralized district, and a 1921 retirement system questionnaire.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.7, Halfmoon District No. 9

Pre-Shenendehowa Schools

Title: Trustees' Annual Financial Report

Series #: 5.1.2.7.5

Level: File

Dates: 1929-1938

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These reports are an annual district financial breakdown and accounting, listing all income and expenses by category.

Arrangement: Chronological

Created By: Trustees

Number and type of containers: 10 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.7, Halfmoon District No. 9

Pre-Shenendehowa Schools

Title: Trustees' Annual Statistical Report

Series #: 5.1.2.7.6

Level: File

Dates: 1929-1937

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement: Chronological

Created By: Trustees

Number and type of containers:

Volume:

0.02

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.2.7, Halfmoon District No. 9

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.2.7.7

Level: File

Dates: 1946-1950

Bulk Dates:

Date Note: Dates cover periods examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities. Only one page is present from the 1946-1950 report.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 2 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.7, Halfmoon District No. 9

Pre-Shenendehowa Schools

Title: Tax Rolls and Warrants

Series #: 5.1.2.7.8

Level: File

Dates: 1946-1949

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners. Folder also holds a 1948-1949 Collector's report presenting taxes collected while the warrant was in effect.

Arrangement:

Created By: Trustees

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.2.7, Halfmoon District No. 9

Pre-Shenendehowa Schools

Title: Transportation

Series #: 5.1.2.7.9

Level: File

Dates: 1935-1946

Bulk Dates:

Date Note: 1935-1936, 1946

Scope and Content: Two Application For Transportation Quota forms are found in this folder. The applications specify the number of students transported, to where, and the associated costs. The 1946 form is only partially filled out and appears to be a draft copy.

Arrangement:

Created By: Trustees

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.7, Halfmoon District No. 9

Pre-Shenendehowa Schools

Title: Library

Series #: 5.1.2.7.10

Level: File

Dates: ca. 1928

Bulk Dates:

Date Note: Date of volume is unknown

Scope and Content: This single volume is a listing of books found in the library of District No. 9, and includes the author, title and publisher. Folder also contains two ca. 1928 lists of books, one a suggested list to be acquired.

Arrangement: Volume is alphabetical by author

Created By:

Number and type of containers: 1 Volume

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.7, Halfmoon District No. 9

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.2.7.11

Level: File

Dates: 1950-1953

Bulk Dates:

Date Note:

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Registers for 1950-1953 represent years during which District No. 9 had already become part of Shenendehowa.

Arrangement:

Created By: Teachers

Number and type of containers: 3 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.7, Halfmoon District No. 9

Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.2.7.12

Level: File

Dates: 1914-1947

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains listings of students, their ages and class grades. On the back of many listings is a summary of students entitled to certificates and a listing of books read in the school that year.

Arrangement:

Created By: Teachers

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.2.7, Halfmoon District No. 9

Pre-Shenendehowa Schools

Title: Miscellaneous Student Related Documents

Series #: 5.1.2.7.13

Level: File

Dates: 1928-1948

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: Documents in this folder are: a 1928 School Medical Inspection and Health Services Report that lists numbers of defects found in pupils along with the corresponding number treated; a 1945 survey results listing heads of family, where they shop, worship and socialize; and a 1948 Census and Enrollment-Annual Report that gives numbers of district citizens under 18 by sex and age, but does not include the usual individual listings of children.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.7, Halfmoon District No. 9

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.2.7.14

Level: File

Dates: 1953-1956

Bulk Dates:

Date Note:

Scope and Content: This folder contains the legal notices, meeting minutes, notes, correspondence and receipts related to the sale of the former Halfmoon District No. 9 school building to the American Legion in 1956.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.7, Halfmoon District No. 9

Pre-Shenendehowa Schools

Title: Transcriptions

Series #: 5.1.2.7.15

Level: File

Dates: ca. 1980

Bulk Dates:

Date Note:

Scope and Content: This folder contains typed transcriptions of several documents found elsewhere in this sub sub-series.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Excellent

Forms Part of: 5.1.2.7, Halfmoon District No. 9

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.2.7.16

Level: File

Dates: 1914-ca. 1985

Bulk Dates:

Date Note:

Scope and Content: 1914, Two copies of picture of school with class in front, slide of same; ca. 1960, Black and white picture of former school building; 1980, Picture of former school building as American Legion Post; ca. 1985, Two evening, low visibility, pictures of former school building.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Photograph

Condition: Good

Forms Part of: 5.1.2.7, Halfmoon District No. 9

Pre-Shenendehowa Schools

Title: Halfmoon District No. 11

Series #: 5.1.2.8

Level: Sub Sub-Series

Dates: 1914-ca. 1955

Bulk Dates: 1950-1953

Date Note:

Scope and Content: Halfmoon District No.11, Crescent.

Arrangement: By subject

Created By:

Number and type of containers: 4 Folders

Volume: 0.11

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.2, Halfmoon

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.2.8.1

Level: File

Dates: 1948-1950

Bulk Dates:

Date Note: Dates cover period examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 1 Booklet

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.2.8, Halfmoon District No. 11

Pre-Shenendehowa Schools

Title: Student Records

Series #: 5.1.2.8.2

Level: File

Dates: 1933-1953

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This sub sub-series contains only a few records related to students. Documents in this folder are: a 1933 report card listing students, age, grade and class scores; a partially completed Census and Enrollment-Annual Report giving district under 18 resident numbers broken down by sex and age; and 1950-1953 Registers of Attendance. The registers provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Registers for 1950-1953 represent years during which District No. 11 had already become part of Shenendehowa.

Arrangement:

Created By:

Number and type of containers: 6 Registers

Volume: 0.09

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.2.8, Halfmoon District No. 11

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.2.8.3

Level: File

Dates: 1953-1956

Bulk Dates:

Date Note:

Scope and Content: This folder contains the legal notices, meeting minutes, notes and correspondence related to the transfer of the former Halfmoon District No. 11 school property to the Town of Halfmoon in 1956.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.2.8, Halfmoon District No. 11

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.2.8.4

Level: File

Dates: 1914-ca. 1955

Bulk Dates:

Date Note:

Scope and Content: 1914, Two copies of photographs of school with class in front, slide of same; ca. 1950, Black and white photo of former school building and adjacent barn; ca. 1955, Color slide of former school building.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Photograph

Condition: Good

Forms Part of: 5.1.2.8, Halfmoon District No. 11

Pre-Shenendehowa Schools

Title:	Town Records and Unidentified Halfmoon Districts		
Series #:	5.1.2.9		
Level:	Sub Sub-Series		
Dates:	1823-1935		
Bulk Dates:			
Date Note:	Dates vary widely		
Scope and Content:	<p>This sub sub-series consists of records related to the whole Town of Halfmoon or districts that are unidentifiable. Documents include: a copy of an 1866 map of Crescent; two 1916 text book bills; a 1926 Tax Department decision to change Halfmoon's tax rate; the 1930 Town of Halfmoon eighth grade graduation program; a 1930 Commissioner of Health notice of small pox outbreak in Halfmoon; and several 1934-1935 student report cards. In the oversized gray box there is an 1823 indenture drawn between John Machuse (?) and Halfmoon District No.17, deeding to the district a parcel of property.</p>		
Arrangement:	Chronological		
Created By:			
Number and type of containers:		Volume:	0.01
Material Type:	Paper	Condition:	Fair
Forms Part of:	5.1.2, Halfmoon		

Pre-Shenendehowa Schools

Title: Malta

Series #: 5.1.3

Level: Sub-Series

Dates: 1860-1985

Bulk Dates: 1940-1950

Date Note:

Scope and Content: The records of the pre-consolidation school districts of the Town of Malta are divided into 4 sub sub-series. Numbers 1-3 correspond to Districts no. 4, 5 and 9, according to the way they were designated in 1950. Many changes of district numbers and boundaries occurred over the years. Sub sub-series four contains a single file of records not identifiable with a specific Malta district.

Arrangement: By district

Created By:

Number and type of containers: 39 Folders

Volume: 0.8

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1, Pre Consolidation School District Records

Pre-Shenendehowa Schools

Title: Malta District No. 4

Series #: 5.1.3.1

Level: Sub Sub-Series

Dates: 1860-1980

Bulk Dates: 1920-1950

Date Note:

Scope and Content: Malta District No.4, Maltaville.

Arrangement: By subject

Created By:

Number and type of containers: 18 Folders

Volume: 0.25

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.3, Malta

Pre-Shenendehowa Schools

Title: Dissolution of District No. 4

Series #: 5.1.3.1.1

Level: File

Dates: 1920-1921

Bulk Dates:

Date Note:

Scope and Content: In 1920 Superintendent A. A. Lavery ordered that Malta District No. 4, Maltaville, be dissolved and its territory merged with that of District No. 9, Round Lake. In this folder are related legal documents and correspondence, including appeals and decisions of the Commissioner of Education. It was decided that the portion of District No. 4 north of Round Lake remain independent, while the portion south be merged into District No. 9.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.06

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.3.1, Malta District No. 4

Pre-Shenendehowa Schools

Title: Minutes of School District No. 4

Series #: 5.1.3.1.2

Level: File

Dates: 1860-1945

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder contains what are probably two sets of original annual meeting minutes, 1944 and 1945, and a typed copy of 1860-1864 minutes. Minutes include such information as the election of officers, district expenses, district incomes and vote records on school matters.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.3.1, Malta District No. 4

Pre-Shenendehowa Schools

Title:	School Trustees and Annual District Meetings		
Series #:	5.1.3.1.3		
Level:	File		
Dates:	1943-1948		
Bulk Dates:			
Date Note:			
Scope and Content:	<p>This folder contains two documents: a 1943-1944 district financial report and budget, and a 1948 tax anticipation note. The report and budget, presented at the annual district meeting, contains the district's receipts and expenditures for two years past and the next years predicted figures. The revenue anticipation note was drawn for \$472 and was to cover back expenses.</p>		
Arrangement:			
Created By:	Trustees		
Number and type of containers:		Volume:	0.01
Material Type:	Paper	Condition:	Fair
Forms Part of:	5.1.3.1, Malta District No. 4		

Pre-Shenendehowa Schools

Title:	Teacher's Data
Series #:	5.1.3.1.4
Level:	File
Dates:	ca. 1912-1943
Bulk Dates:	
Date Note:	Dates not inclusive
Scope and Content:	This folder contains yearly Teacher's Data Sheets, filled out by the District's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, Training, and for ca. 1912-ca. 1922 also some school facilities information.
Arrangement:	Chronological
Created By:	Teachers

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.3.1, Malta District No. 4

Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.3.1.5

Level: File

Dates: 1921-1943

Bulk Dates:

Date Note:

Scope and Content: A variety of documents related to the District's teachers are located in this folder. They include: a 1921 teachers retirement survey questionnaire, several 1927-1928 pre-conference questionnaires, a 1934 questionnaire asking for information similar to that found on Teacher's Data sheets, and a 1942 teacher's contract.

Arrangement: Chronological

Created By: Teachers

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.3.1, Malta District No. 4

Pre-Shenendehowa Schools

Title:	Trustees' Annual Financial Report		
Series #:	5.1.3.1.6		
Level:	File		
Dates:	1929-1938		
Bulk Dates:			
Date Note:	Dates are inclusive		
Scope and Content:	These reports are an annual district financial breakdown and accounting, listing all income and expenses by category.		
Arrangement:	Chronological		
Created By:	Trustees		
Number and type of containers:	8 Booklets	Volume:	0.02
Material Type:	Paper	Condition:	Good
Forms Part of:	5.1.3.1, Malta District No. 4		

Pre-Shenendehowa Schools

Title: Trustees' Annual Statistical Report

Series #: 5.1.3.1.7

Level: File

Dates: 1928-1941

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: These annual reports list such information as: the district property value, library statistics, teacher information, student statistics, and answers to questions about compliance with Regents regulations.

Arrangement: Chronological

Created By: Trustees

**Number and type
of containers:**

Volume:

0.02

Material Type: Paper

Condition:

Good

Forms Part of: 5.1.3.1, Malta District No. 4

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.3.1.8

Level: File

Dates: 1948-1950

Bulk Dates:

Date Note: Dates cover periods examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 2 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.3.1, Malta District No. 4

Pre-Shenendehowa Schools

Title: Tax Rolls and Warrants

Series #: 5.1.3.1.9

Level: File

Dates: 1946-1949

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: This folder contains tax lists and associated warrants to collect taxes. Information listed includes: Property Owner's Name, Acres Owned, Assessed Value, Tax Amount, the Character of the Property (its use), and often adjacent property owners. A summary of the school budget is also included.

Arrangement:

Created By: Trustees

Number and type of containers: **Volume:** 0.02

Material Type: Paper **Condition:** Good

Forms Part of: 5.1.3.1, Malta District No. 4

Pre-Shenendehowa Schools

Title: Library

Series #: 5.1.3.1.10

Level: File

Dates:

Bulk Dates:

Date Note: Unknown date

Scope and Content: This single volume is a listing of books found in the library of District No. 4, and includes the author, book condition, title and publisher.

Arrangement: Alphabetical by author

Created By:

Number and type of containers: 1 Volume

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.3.1, Malta District No. 4

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.3.1.11

Level: File

Dates: 1924-1943

Bulk Dates:

Date Note: 1924-1925, 1937-1943

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. For 1924-1925 there is not a proper register, only a single sheet listing students, days attended and days absent.

Arrangement:

Created By: Teachers

Number and type of containers: 6 Booklets **Volume:** 0.06

Material Type: Paper **Condition:** Good

Forms Part of: 5.1.3.1, Malta District No. 4

Pre-Shenendehowa Schools

Title: School Census

Series #: 5.1.3.1.12

Level: File

Dates: 1937-1945

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains school censuses, listings of all district residents 18 years of age or younger and including the child's name, date of birth, sex, parent and enrollment status. A 1943 related piece of correspondence is also included.

Arrangement: Chronological

Created By: Enumerator

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.3.1, Malta District No. 4

Pre-Shenendehowa Schools

Title: Student Grades

Series #: 5.1.3.1.13

Level: File

Dates: 1914-1943

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder contains listings of students, their ages and class grades. On the back of many listings is a summary of students entitled to certificates and a listing of books read in the school that year.

Arrangement:

Created By: Teachers

Number and type of containers:

Volume: 0.03

Material Type: Paper

Condition: Fair

Forms Part of: 5.1.3.1, Malta District No. 4

Pre-Shenendehowa Schools

Title:	Miscellaneous Student Related Documents		
Series #:	5.1.3.1.14		
Level:	File		
Dates:	ca. 1928-ca. 1940		
Bulk Dates:			
Date Note:	Dates vary widely		
Scope and Content:	A variety of documents are in this folder, including: two versions of a "Fourteen Mile Hike," a story presumably written by students, a 1928 Medical and Health Report, listing the amount of various student physical defects and the corresponding number corrected, a 1928 holiday and examination schedule, and a color Coca-Cola advertisement from ca. 1940.		
Arrangement:			
Created By:			
Number and type of containers:		Volume:	0.01
Material Type:	Paper	Condition:	Fair
Forms Part of:	5.1.3.1, Malta District No. 4		

Pre-Shenendehowa Schools

Title: Sugar Purchase Certificates

Series #: 5.1.3.1.15

Level: File

Dates: 1942

Bulk Dates:

Date Note:

Scope and Content: World War II food rationing made necessary the issuance of sugar purchase certificate, by the Office of Price Administration, to School District No. 4. Along with four certificates is a set of instructions.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.3.1, Malta District No. 4

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.3.1.16

Level: File

Dates: 1953-1954

Bulk Dates:

Date Note:

Scope and Content: In this folder are two receipts issued to Mr. Stephen Nordaki for the purchase of the Malta School District No. 4 school property.

Arrangement:

Created By: Charles Frier

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Excellent

Forms Part of: 5.1.3.1, Malta District No. 4

Pre-Shenendehowa Schools

Title: District History

Series #: 5.1.3.1.17

Level: File

Dates: ca. 1970-ca. 1985

Bulk Dates:

Date Note:

Scope and Content: This folder contains: a copy of the 1974 deed for the former District No. 4 property, a typed copy of a District No. 4 Souvenir listing all pupils, typed copies of what may be a partial grade report, listings of teachers salaries and trustees, and some district history related notes.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.3.1, Malta District No. 4

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.3.1.18

Level: File

Dates: 1954-1980

Bulk Dates:

Date Note:

Scope and Content: 1976, Three copies of picture of red barns behind school; 1976, Two pictures of front of former school building; 1980, Three pictures of front of former school building; 1980, Two pictures of back of former school building; ca. 1960, Picture of front of former school building; 1954, Picture of dilapidated building indicating it is the District No. 4 school building, slide of same; 1974, Two slides of barns and former school building; ca. 1950, Black and white photo of class, possibly from District No. 4.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Photograph

Condition: Good

Forms Part of: 5.1.3.1, Malta District No. 4

Pre-Shenendehowa Schools

Title: Malta District No. 5

Series #: 5.1.3.2

Level: Sub Sub-Series

Dates: 1934-1985

Bulk Dates: 1945-1950

Date Note:

Scope and Content: Malta District No.5, Armstrongs Corners.

Arrangement: By subject

Created By:

Number and type of containers: 8 Folders

Volume: 0.05

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.3, Malta

Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.3.2.1

Level: File

Dates: 1934-1946

Bulk Dates:

Date Note: 1934, 1944, 1946

Scope and Content: This folder contains two 1934 yearly Teacher's Data Sheets, filled out by the district's teachers. These documents include such information as: Name, Address, Teaching Certificate information, Salary, and Training. Folder also holds 1944 and 1946 teacher salary records.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.3.2, Malta District No. 5

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.3.2.3

Level: File

Dates: 1948-1950

Bulk Dates:

Date Note: Dates cover period examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 1 Booklet

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.3.2, Malta District No. 5

Pre-Shenendehowa Schools

Title: Student Health

Series #: 5.1.3.2.3

Level: File

Dates: 1945-1947

Bulk Dates:

Date Note:

Scope and Content: This folder holds two Health and Physical Education Annual Reports, reports that provide the number of pupils with various defects and the corresponding number treated. They also contain information on immunizations and student employment.

Arrangement:

Created By: Teachers

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Excellent

Forms Part of: 5.1.3.2, Malta District No. 5

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.3.2.4

Level: File

Dates: 1946-1949

Bulk Dates:

Date Note: Dates are inclusive

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parent's names are also given.

Arrangement:

Created By: Teachers

Number and type of containers: 3 Booklets

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.1.3.2, Malta District No. 5

Pre-Shenendehowa Schools

Title:	School Census
Series #:	5.1.3.2.5
Level:	File
Dates:	1942-1947
Bulk Dates:	
Date Note:	Dates not inclusive
Scope and Content:	<p>This folder contains two types of documents. One is the Census and Enrollment - Annual Report, which lists summary census information such as the number of children in various age groups. The second is the School Census. It is a listing of all residents 18 years of age and younger and includes the child's name, date of birth, sex, parent and enrollment status.</p>
Arrangement:	Chronological
Created By:	Teacher, Enumerator

Number and type of containers:		Volume:	0.01
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Material Type:	Paper	Condition:	Fair
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Forms Part of:	5.1.3.2, Malta District No. 5
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Pre-Shenendehowa Schools

Title: Miscellaneous Student Related Documents

Series #: 5.1.3.2.6

Level: File

Dates: 1945-1946

Bulk Dates:

Date Note:

Scope and Content: This folder contains various documents related to the District's students. They are: a 1945 survey compilation listing heads of family, where they shop, worship and socialize; two 1946 student grade sheets listing students' age, grade and class scores; and a 1946 Daily Program that divides the school day into segments by class activity.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.3.2, Malta District No. 5

Pre-Shenendehowa Schools

Title: Post Consolidation and District History

Series #: 5.1.3.2.7

Level: File

Dates: 1950-1985

Bulk Dates:

Date Note:

Scope and Content: This folder contains: a copy of a 1950 legal notice related to the discontinuance of the former Malta District No. 5 school, a note about the demolition of the school building in 1975, a letter from the Town of Malta Historian about viewing district records, and a 1984-1985 note about loaning this district's records to Evelyn M. Gorham.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.3.2, Malta District No. 5

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.3.2.8

Level: File

Dates: 1954-1975

Bulk Dates:

Date Note:

Scope and Content: 1975, Two copies of photo of former school building; 1954, Two slides of former school building; 1974, One slide of former school building; 1959, Slide of horses at a festival, unsure how related to Malta District No. 5.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Photograph

Condition: Good

Forms Part of: 5.1.3.2, Malta District No. 5

Pre-Shenendehowa Schools

Title: Malta District No. 9

Series #: 5.1.3.3

Level: Sub Sub-Series

Dates: 1913-1984

Bulk Dates: 1935-1953

Date Note:

Scope and Content: Malta District No.9, Round Lake.

Arrangement: By subject

Created By:

Number and type of containers: 13 Folders

Volume: 0.5

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1.3, Malta

Pre-Shenendehowa Schools

Title: Enlargement of District No. 9

Series #: 5.1.3.3.1

Level: File

Dates: 1920-1935

Bulk Dates:

Date Note: 1920, 1935

Scope and Content: This folder contains documents related to the enlargement of Malta District No. 9 in the years 1920 and 1935. In 1920 expansion was at the expense of District No. 4 and in 1935 of District No. 8. The 1920 case file includes depositions to, and decisions from, the Commissioner of Education.

Arrangement:

Created By:

Number and type of containers:

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.3.3, Malta District No. 9

Pre-Shenendehowa Schools

Title: Report of Examination, State of New York Dept. of Audit and Control

Series #: 5.1.3.3.2

Level: File

Dates: 1948-1950

Bulk Dates:

Date Note: Dates cover period examined

Scope and Content: This folder contains New York State audits of the district's fiscal records for the years examined. The audits contain summary financial information, as well as any district record keeping shortfalls and irregularities.

Arrangement:

Created By: NYS Dept. of Audit and Control

Number and type of containers: 1 Booklet

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.3.3, Malta District No. 9

Pre-Shenendehowa Schools

Title: Bank Books and Statements

Series #: 5.1.3.3.3

Level: File

Dates: 1934-1950

Bulk Dates:

Date Note:

Scope and Content: This folder contains the following: Saratoga National Bank statements for 1948-1949, a single 1947 statement from The Schenectady Trust Company, Adirondack Trust Company special interest account books for 1934-1947, a National Commercial Bank and Trust Company account book for 1949-1950, and a Saratoga National Bank account book for 1937-1949.

Arrangement: By bank

Created By: Banks

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.3.3, Malta District No. 9

Pre-Shenendehowa Schools

Title: Checks and Deposit Slips

Series #: 5.1.3.3.4

Level: File

Dates: 1949-1950

Bulk Dates:

Date Note:

Scope and Content: This folder contains Saratoga National Bank cancelled checks #2586-3054, 1949-1950, National Commercial Bank and Trust Company of Albany cancelled and void checks #1-5 with related check registe for 1949-1950, and Saratoga National Bank mail deposit receipts from 1950.

Arrangement: Numerical

Created By:

**Number and type
of containers:**

Volume:

0.08

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.3.3, Malta District No. 9

Pre-Shenendehowa Schools

Title: Receipts

Series #: 5.1.3.3.5

Level: File

Dates: 1936-1949

Bulk Dates: 1947-1949

Date Note:

Scope and Content: This folder contains district receipt books for 1947-1949. Receipts contain the following information: date, amount, received from and what for. Folder also contains a 1936 letter asking for clarification on a billing matter.

Arrangement: Chronological

Created By: Treasurer

Number and type of containers: 2 Books

Volume: 0.01

Material Type: Paper

Condition: Poor

Forms Part of: 5.1.3.3, Malta District No. 9

Pre-Shenendehowa Schools

Title: District Teachers

Series #: 5.1.3.3.6

Level: File

Dates: 1918-1945

Bulk Dates:

Date Note: 1918, 1945

Scope and Content: This folder contains a 1918 Teacher's Data sheet and two 1945 Teacher's Probationary Appointment Notice(s).

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.3.3, Malta District No. 9

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.3.3.7

Level: File

Dates: 1950-1951

Bulk Dates:

Date Note:

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Registers for 1950-1951 represent years during which District No. 9 had already become part of Shenendehowa.

Arrangement:

Created By: Teachers

Number and type of containers: 7 Booklets

Volume: 0.08

Material Type: Paper

Condition: Good

Forms Part of: 5.1.3.3, Malta District No. 9

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.3.3.8

Level: File

Dates: 1951-1952

Bulk Dates:

Date Note:

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Registers for 1950-1953 represent years during which District No. 9 had already become part of Shenendehowa.

Arrangement:

Created By: Teachers

Number and type of containers: 8 Booklets

Volume: 0.08

Material Type: Paper

Condition: Good

Forms Part of: 5.1.3.3, Malta District No. 9

Pre-Shenendehowa Schools

Title: Registers of Attendance

Series #: 5.1.3.3.9

Level: File

Dates: 1952-1953

Bulk Dates:

Date Note:

Scope and Content: These booklets provide summary attendance information for the school overall, and individual information for each student. Parents names are also given. Registers for 1950-1953 represent years during which District No. 9 had already become part of Shenendehowa.

Arrangement:

Created By: Teachers

Number and type of containers: 9 Booklets

Volume: 0.1

Material Type: Paper

Condition: Good

Forms Part of: 5.1.3.3, Malta District No. 9

Pre-Shenendehowa Schools

Title: Miscellaneous Student Related Documents

Series #: 5.1.3.3.10

Level: File

Dates: 1913-1949

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder holds a 1948 School Census, listing all district residents under 18 and giving their date of birth, sex, age, residence, guardian and school enrollments status. Folder also holds a 1949 School Physician's Contract and a 1913 Round Lake High School Principal's Report of Regents Examination that lists students, age, residence and test grades. Folder also contains a 1917 college report of a former student sent to the Round Lake Union School Principal.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Fair

Forms Part of:

5.1.3.3, Malta District No. 9

Pre-Shenendehowa Schools

Title: Post Consolidation Property Sale

Series #: 5.1.3.3.11

Level: File

Dates: 1953-1963

Bulk Dates:

Date Note: 1953, 1963

Scope and Content: This folder contains legal notices for special meetings held to determine the future use of the school house, along with some notes on costs to continue its use and notes on its interior capacity. Folder also holds a 1963 questionnaire from the Round Lake Association proposing that it take control of the school house.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.3.3, Malta District No. 9

Pre-Shenendehowa Schools

Title: District Histories

Series #: 5.1.3.3.12

Level: File

Dates: ca. 1984

Bulk Dates:

Date Note:

Scope and Content: A brief personal history from a former Round Lake teacher along with a list of Round Lake buildings and a note from the Malta Town Historian about borrowing records from this sub sub-series, constitute the contents of this folder.

Arrangement:

Created By: Marie Westcott

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Excellent

Forms Part of: 5.1.3.3, Malta District No. 9

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.1.3.3.13

Level: File

Dates: 1914-1984

Bulk Dates:

Date Note:

Scope and Content: 1914, Photograph of Round Lake Summer Institute, slide of same; ca. 1955, Four color photos of Alumni Hall; ca. 1955, Two color photos of site of former Round Lake Academy; 1984, Photo of Marie Westcott, former teacher, slide of same; 1954, Three color slides of Malta No. 9 school house; ca. 1950, Black and white photo of school house; 1980, Photo of Howard Knapp.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Photograph

Condition: Good

Forms Part of: 5.1.3.3, Malta District No. 9

Pre-Shenendehowa Schools

Title: Unidentified Malta District

Series #: 5.1.3.4

Level: Sub Sub-Series

Dates: 1931-1932

Bulk Dates:

Date Note:

Scope and Content: This sub sub-series consists of only one folder. That folder holds two student grade cards listing students, age, grade and class scores. Water damage has removed the district numbers.

Arrangement:

Created By: Teachers

Number and type of containers: 1 Folder

Volume: 0.01

Material Type: Paper

Condition: Poor

Forms Part of: 5.1.3, Malta

Pre-Shenendehowa Schools

Title: Multiple Towns and Unidentified District Records

Series #: 5.1.4

Level: Sub-Series

Dates: 1897-1949

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This sub-series consists of records that pertain to multiple towns and records not identifiable with a particular town or school district.

Arrangement: By subject

Created By:

Number and type of containers: 8 Folders

Volume: 0.13

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.1, Pre Consolidation School District Records

Pre-Shenendehowa Schools

Title: School Financial Records

Series #: 5.1.4.0.1

Level: File

Dates: 1933-1947

Bulk Dates:

Date Note: 1933-1940, 1938-1947

Scope and Content: This folder contains two ledger books, both labeled as School Financial Records, that contain journal like entries of an unknown school district's financial activities.

Arrangement:

Created By:

Number and type of containers: 2 Ledgers

Volume: 0.01

Material Type: Paper

Condition: Excellent

Forms Part of: 5.1.4, Multiple Towns and Unidentified District Records

Pre-Shenendehowa Schools

Title: Graduation Programs

Series #: 5.1.4.0.2

Level: File

Dates: 1933-1934

Bulk Dates:

Date Note:

Scope and Content: This folder holds eighth grade Graduation Exercise Programs for the Towns of Clifton Park and Halfmoon public schools. The programs include a listing of graduates, teachers and trustees by district.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.4, Multiple Towns and Unidentified District Records

Pre-Shenendehowa Schools

Title:	University of the State of New York Publications		
Series #:	5.1.4.0.3		
Level:	File		
Dates:	1899-1939		
Bulk Dates:			
Date Note:			
Scope and Content:	This folder contains various publications from the University of the State of New York, and its predecessor institutions, on a wide variety of school related subjects, including: annual school meetings, teaching personnel, student health and transportation.		
Arrangement:			
Created By:	State University of New York		
Number and type of containers:		Volume:	0.1
Material Type:	Paper	Condition:	Good
Forms Part of:	5.1.4, Multiple Towns and Unidentified District Records		

Pre-Shenendehowa Schools

Title: Playground Equipment Brochures

Series #: 5.1.4.0.4

Level: File

Dates: ca. 1938

Bulk Dates:

Date Note:

Scope and Content: This folder contains brochures advertising playground equipment.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.4, Multiple Towns and Unidentified District Records

Pre-Shenendehowa Schools

Title: Miscellaneous Publications

Series #: 5.1.4.0.5

Level: File

Dates: 1925-1935

Bulk Dates:

Date Note:

Scope and Content: This folder contains several publications related to school issues, including smallpox vaccinations, 4H, narcotic drugs and fire protection.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.4, Multiple Towns and Unidentified District Records

Pre-Shenendehowa Schools

Title: School Facilities

Series #: 5.1.4.0.6

Level: File

Dates: 1925-1949

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: Miscellaneous school improvement related documents not identified with a particular school or town are in this folder. They are: a 1925 letter approving of a recent paint job, the 1941 specification for a heating system and a 1949 bid sheet.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.1.4, Multiple Towns and Unidentified District Records

Pre-Shenendehowa Schools

Title: Age-Grade Progress of Children

Series #: 5.1.4.0.7

Level: File

Dates: 1933-1934

Bulk Dates:

Date Note:

Scope and Content: This folder contains two tables of students, from various school districts, giving their names, nationality, date of birth, date of entrance, age, days present and absent, and grade designation by year. Tables were part of a study of the age-grade progression of students entering school prior to age six.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.1.4, Multiple Towns and Unidentified District Records

Pre-Shenendehowa Schools

Title: Negatives

Series #: 5.1.4.0.8

Level: File

Dates:

Bulk Dates:

Date Note: Unknown date

Scope and Content: This file contains a set of four negatives of an unknown building or buildings.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Negative

Condition: Good

Forms Part of: 5.1.4, Multiple Towns and Unidentified District Records

Pre-Shenendehowa Schools

Title:	Records of the 3rd Supervisory District of Saratoga County		
Series #:	5.2		
Level:	Series		
Dates:	1897-1988		
Bulk Dates:	1910-1950		
Date Note:			
Scope and Content:	<p>All of the independent school districts that together formed Shenendehowa Central School District in 1950 were under the supervision of the 3rd Supervisory District of Saratoga County at that time. Over the years the designation and number of Supervisory Districts within Saratoga County changed multiple times. During part of Superintendent Lavery's term, which ended in 1923, the same general region was designated the 1st Supervisory District. Records in this series span several, many or all of the individual districts and provide a lot of information about them.</p>		
Arrangement:	By subject		
Created By:			
Number and type of containers:	3.5 Boxes	Volume:	3.6
Material Type:	Paper and Photograph	Condition:	Good
Forms Part of:	5.0, Pre-Shenendehowa Schools Collection		

Pre-Shenendehowa Schools

Title: Papers of Superintendent Winans

Series #: 5.2.1

Level: Sub-Series

Dates: 1908-1988

Bulk Dates:

Date Note:

Scope and Content: Rodney Olin Winans, Superintendent of Schools, is generally credited as being responsible for the formation of the Shenendehowa Central School District in 1950. Rodney Winans became Superintendent of Schools of the Third Supervisory District of Saratoga County in 1929, previously being Principal at Round Lake. Documents in this sub-series largely correspond to his career as Superintendent, which ended in 1961 with his retirement. A small set of his personal papers are also found in this sub-series. It is likely that not all documents in this sub-series belonged to Superintendent Winans, and many additions and subtractions have been made since his retirements and subsequent death.

Arrangement: In relation to the formation of Shenendehowa

Created By:

Number and type of containers: 2.5 Boxes

Volume: 2.5

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.2, Records of the 3rd Supervisory District of Saratoga County

Pre-Shenendehowa Schools

Title: Text Books

Series #: 5.2.1.1

Level: Sub Sub-Series

Dates: ca. 1905-1957

Bulk Dates:

Date Note:

Scope and Content: This sub sub-series consists of texts and books that were owned by Superintendent Winans, usually indicated by the Superintendent's signature inside the front cover. Of the twelve works in this sub sub-series, four focus on the centralization of school districts, five appear to be college texts, two are booklets to aid in teaching reading, and one is a compilation of Mutual Life Insurance materials.

Arrangement:

Created By:

Number and type of containers: 12 Books

Volume: 0.55

Material Type: Paper

Condition: Good

Forms Part of: 5.2.1, Papers of Superintendent Winans

Pre-Shenendehowa Schools

Title: Pre-Consolidation Office Records

Series #: 5.2.1.2

Level: Sub Sub-Series

Dates: 1908-1952

Bulk Dates: 1920-1950

Date Note:

Scope and Content: This sub sub-series contains office files from Superintendent Winans that (mostly) predate the 1950 creation of the Shenendehowa Central School District. A wide variety of subjects are covered, and related records can be found throughout the entire collection. Documents that predate 1923 originally belonged to the Superintendent's predecessors, most likely, A. A. Lavery.

Arrangement: By subject

Created By:

Number and type of containers: 19 Folders

Volume: 0.85

Material Type: Paper

Condition: Good

Forms Part of: 5.2.1, Papers of Superintendent Winans

Pre-Shenendehowa Schools

Title: Literacy Tests

Series #: 5.2.1.2.1

Level: File

Dates: 1908-1952

Bulk Dates: 1931-1936

Date Note:

Scope and Content: In order to vote in New York it used to be necessary to obtain a Certificate of Literacy, issued, at least in this area, through the school system. In this folder are completed literacy exams, notices to new voters, blank certificates, and instructions to examiners. 1950-1952 documents are post consolidation.

Arrangement: By year

Created By:

Number and type of containers:

Volume:

0.05

Material Type:

Paper

Condition:

Good

Forms Part of:

5.2.1.2, Pre-Consolidation Office Records

Pre-Shenendehowa Schools

Title: Student Lists

Series #: 5.2.1.2.2

Level: File

Dates: 1940-1947

Bulk Dates:

Date Note: 1940-0941, 1947

Scope and Content: This folder contains two lists of students. A 1941 book lists students alphabetically, and gives their district, name, age and where attending. It appears that this listing only includes students attending class outside their home district. A 1947 list of non-resident pupils gives the student's name, age, grade and district. It appears that this list is of non-resident students attending school in Mechanicville.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.03

Material Type: Paper

Condition: Fair

Forms Part of: 5.2.1.2, Pre-Consolidation Office Records

Pre-Shenendehowa Schools

Title: Five Year Study

Series #: 5.2.1.2.3

Level: File

Dates: ca. 1941-1943

Bulk Dates:

Date Note:

Scope and Content: In this folder is correspondence, instructions, blank forms and completed forms related to a State Education Department five year study of rural youth. The completed forms list schools, students and where students attended school in 1942.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.2.1.2, Pre-Consolidation Office Records

Pre-Shenendehowa Schools

Title: Student Contests

Series #: 5.2.1.2.4

Level: File

Dates: 1914-1941

Bulk Dates: 1933-1937

Date Note:

Scope and Content: This folder contains various announcements, lists of contestants, rules and programs for contests in which students participated. Spelling bees and speaking contests seem to have been the most popular.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.2.1.2, Pre-Consolidation Office Records

Pre-Shenendehowa Schools

Title: Teachers' Association

Series #: 5.2.1.2.5

Level: File

Dates: ca. 1918-1947

Bulk Dates:

Date Note: Dates vary widely

Scope and Content: This folder contains correspondence, circulars and other information released by the State Teachers Association of the State of New York and directed at the teachers of the Third Supervisory District of Saratoga County. Folder also contains the constitution of the Teachers' Association of the Third Supervisory District of Saratoga County.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Fair

Forms Part of: 5.2.1.2, Pre-Consolidation Office Records

Pre-Shenendehowa Schools

Title:	Teachers and Other District Employees/Officials		
Series #:	5.2.1.2.6		
Level:	File		
Dates:	ca. 1900-ca. 1950		
Bulk Dates:			
Date Note:			
Scope and Content:	A wide variety of documents mostly related to teachers, but some related to other officials and personnel, are found in this folder. Frequent topics include: continuing education, state laws, teacher certification, and lists of teachers.		
Arrangement:			
Created By:			
Number and type of containers:		Volume:	0.1
Material Type:	Paper	Condition:	Fair
Forms Part of:	5.2.1.2, Pre-Consolidation Office Records		

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title: School Districts

Series #: 5.2.1.2.8

Level: File

Dates: ca. 1920-1950

Bulk Dates:

Date Note:

Scope and Content: In this folder are a wide variety of documents to or from Superintendent Winans and concerning districts under his supervision. Many of the documents are addressed to teachers, and most of the documents are concerned with an aspect of school administration. Included in this folder are some annual school meeting announcements and presentations.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.06

Material Type: Paper

Condition: Good

Forms Part of: 5.2.1.2, Pre-Consolidation Office Records

Pre-Shenendehowa Schools

Title: School Trustees/School Officials

Series #: 5.2.1.2.9

Level: File

Dates: ca. 1910-1950

Bulk Dates: 1930-1950

Date Note:

Scope and Content: Lists of trustees and other school officials and form letters from Superintendent Winans to District Trustees are found in this folder. Correspondence topics center on school administration.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.07

Material Type:

Paper

Condition:

Good

Forms Part of:

5.2.1.2, Pre-Consolidation Office Records

Pre-Shenendehowa Schools

Title: State/Federal Officials

Series #: 5.2.1.2.10

Level: File

Dates: ca. 1920-1950

Bulk Dates: 1930-1950

Date Note:

Scope and Content: This folder contains correspondence, form letters, reports, and rules sent to or from state or federal government agencies. A wide variety of school administration topics are covered.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.1

Material Type: Paper

Condition: Good

Forms Part of: 5.2.1.2, Pre-Consolidation Office Records

Pre-Shenendehowa Schools

Title: Miscellaneous Correspondence

Series #: 5.2.1.2.11

Level: File

Dates: ca. 1920-1950

Bulk Dates: 1930-1945

Date Note:

Scope and Content: This folder contains correspondence to or from Superintendent Winans and concerned with a wide variety of topics, including the Superintendents' Association and sales of school supplies and books, as well as documents sent to or from normal schools, other superintendents and Saratoga County.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.08

Material Type:

Paper

Condition:

Good

Forms Part of:

5.2.1.2, Pre-Consolidation Office Records

Pre-Shenendehowa Schools

Title: World War II

Series #: 5.2.1.2.12

Level: File

Dates: 1941-1946

Bulk Dates:

Date Note:

Scope and Content: This folder holds documents related to the war time administration of school districts. The most popular topic is that of the release of minors for emergency planting or harvesting during the War Emergency. Other topics include rationing, emergency evacuation plans and the purchase of war bonds.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.05

Material Type: Paper

Condition: Good

Forms Part of: 5.2.1.2, Pre-Consolidation Office Records

Pre-Shenendehowa Schools

Title: Student Health

Series #: 5.2.1.2.13

Level: File

Dates: 1928-ca. 1950

Bulk Dates:

Date Note:

Scope and Content: In this file are located health notices from the State Department of Health, notices about mental hygiene, health syllabuses, related correspondence and blank school health forms. Documents related to individual students, or providing medical information about specific students, have been removed from the collection and returned to Shenendehowa Central School District. Additional health related documents are often located within individual school district sub sub-series

Arrangement:

Created By:

Number and type of containers:

Volume:

0.03

Material Type:

Paper

Condition:

Good

Forms Part of:

5.2.1.2, Pre-Consolidation Office Records

Pre-Shenendehowa Schools

Title: Student Employment

Series #: 5.2.1.2.14

Level: File

Dates: 1938-1946

Bulk Dates:

Date Note:

Scope and Content: This folder contains blank documents related to student employment, including work permits, state guidelines on student employment, and some related correspondence. Student employment information from 1941-1946 may also be found in the World War II file (5.2.1.2.12) and within individual school district sub sub-series.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.2.1.2, Pre-Consolidation Office Records

Pre-Shenendehowa Schools

Title:	Reimbursement Reports, 1928-1940
Series #:	5.2.1.2.15
Level:	File
Dates:	1928-1940
Bulk Dates:	
Date Note:	Dates not inclusive
Scope and Content:	To be reimbursed for expenses, Superintendent Winans submitted detailed reports to the State of New York Education Department. Reports include listings of his daily stops, mileage between destinations, phone expenses, individuals visited, etc. Although not all reports are present, they provide a detailed look at how the Superintendent spent his time and conducted his activities. This folder also contains some related correspondence and notes.
Arrangement:	Rough chronological order
Created By:	Superintendent Winans

Number and type of containers:		Volume:	0.1
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Material Type:	Paper	Condition:	Fair
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Forms Part of:	5.2.1.2, Pre-Consolidation Office Records
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Pre-Shenendehowa Schools

Title:	Reimbursement Reports, 1940-1948
Series #:	5.2.1.2.16
Level:	File
Dates:	1940-1948
Bulk Dates:	
Date Note:	Dates not inclusive
Scope and Content:	To be reimbursed for expenses, Superintendent Winans submitted detailed reports to the State of New York Education Department. Reports include listings of his daily stops, mileage between destinations, phone expenses, individuals visited, etc. Although not all reports are present, they provide a detailed look at how the Superintendent spent his time and conducted his activities. This folder also contains some related correspondence and notes.
Arrangement:	Rough chronological order
Created By:	Superintendent Winans

Number and type of containers:		Volume:	0.08
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Material Type:	Paper	Condition:	Fair
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Forms Part of:	5.2.1.2, Pre-Consolidation Office Records
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Pre-Shenendehowa Schools

Title: Miscellaneous Reports

Series #: 5.2.1.2.17

Level: File

Dates: 1933-1949

Bulk Dates:

Date Note:

Scope and Content: Various reports completed by the Superintendent are found in this folder. Most reports give statistics on the Superintendent's activities, such as how many schools he visited and how many conferences he attended. Also in this folder is a 1933 report of district students that details how many left school, graduated, etc. by age group. Folder also contains blank report forms.

Arrangement:

Created By: Superintendent Winans

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.2.1.2, Pre-Consolidation Office Records

Pre-Shenendehowa Schools

Title:	Miscellaneous Student Related Documents		
Series #:	5.2.1.2.18		
Level:	File		
Dates:	ca. 1920-ca. 1950		
Bulk Dates:			
Date Note:	Most documents undated		
Scope and Content:	In this folder are located curriculum guides, study aids, teaching aids, blank student achievement certificates, blank primary certificates, blank student related forms, and student tickets for the New York State Fair, along with some related correspondence.		
Arrangement:			
Created By:			
Number and type of containers:		Volume:	0.02
Material Type:	Paper	Condition:	Good
Forms Part of:	5.2.1.2, Pre-Consolidation Office Records		

Pre-Shenendehowa Schools

Title: Miscellaneous Fiscal Documents

Series #: 5.2.1.2.19

Level: File

Dates: ca. 1928-1950

Bulk Dates:

Date Note:

Scope and Content: A wide variety of documents are located in this folder. They include a large set of Collector's surety bonds from various school districts, some tax valuation sheets, and correspondence pertaining to fiscal matters.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.04

Material Type:

Paper

Condition:

Good

Forms Part of:

5.2.1.2, Pre-Consolidation Office Records

Pre-Shenendehowa Schools

Title: District Consolidation

Series #: 5.2.1.3

Level: Sub Sub-Series

Dates: 1926-1955

Bulk Dates: 1945-1950

Date Note:

Scope and Content: Records in this sub sub-series chronicle the creation of a centralized school district out of 22 impendent districts, due in large part to the vision of Superintendent Winans. The consolidation took place in 1950.

Arrangement:

Created By:

Number and type of containers: 4 Folders and 2 sets of cards

Volume: 0.5

Material Type: Paper

Condition: Good

Forms Part of: 5.2.1, Papers of Superintendent Winans

Pre-Shenendehowa Schools

Title: Consolidation, Undated

Series #: 5.2.1.3.1

Level: File

Dates: ca. 1940-ca. 1950

Bulk Dates:

Date Note: Documents in this folder are undated

Scope and Content: It was the long term objective of Superintendent Winans to cause the consolidation of districts under his supervision. Documents in this file cover the many aspects of bringing that objective to fruition. Included are reports, studies, notes, notices, meeting minutes and related correspondence.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.05

Material Type:

Paper

Condition:

Fair

Forms Part of:

5.2.1.3, District Consolidation

Pre-Shenendehowa Schools

Title: School Centralization Proposal Plan

Series #: 5.2.1.3.2

Level: File

Dates: 1949

Bulk Dates:

Date Note:

Scope and Content: This file contains multiple copies of the School Centralization Proposal Plan, a booklet produced to encourage the consolidation of independent districts leading to the creation of a centralized district.

Arrangement:

Created By: Committee of 50 ?

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.2.1.3, District Consolidation

Pre-Shenendehowa Schools

Title: Consolidation, 1926-1955

Series #: 5.2.1.3.3

Level: File

Dates: 1926-1955

Bulk Dates: 1944-1950

Date Note:

Scope and Content: It was the long term objective of Superintendent Winans to cause the consolidation of districts under his supervision. Documents in this file cover the many aspects of bringing that objective to fruition. Included are reports, studies, notes, notices, meeting minutes, related correspondence and declarations of the Commissioner of Education.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.1

Material Type: Paper

Condition: Good

Forms Part of: 5.2.1.3, District Consolidation

Pre-Shenendehowa Schools

Title: Voter Cards

Series #: 5.2.1.3.4

Level: File

Dates: ca. 1950

Bulk Dates:

Date Note:

Scope and Content: This file is actually two sets of index cards, each containing information on individual voters, with one card per voter. Each card contains the voter's name, district, town and an address code. One set of cards is alphabetical by voter for the whole voting area, the other set is alphabetical by voter within each school district.

Arrangement: Alphabetical

Created By:

Number and type of containers: Two sets of index cards

Volume: 0.33

Material Type: Paper

Condition: Good

Forms Part of: 5.2.1.3, District Consolidation

Pre-Shenendehowa Schools

Title: Voter lists and Sample Ballots

Series #: 5.2.1.3.5

Level: File

Dates: 1949

Bulk Dates:

Date Note:

Scope and Content: This folder contains lists of voters believed to have been created during the vote to decide the creation of the Shenendehowa Central School District. The five books record the ballot number, voter's name and voter's home district. Also in this folder are some sample ballots from the consolidation vote.

Arrangement: By ballot number

Created By:

Number and type of containers: 5 Books

Volume: 0.03

Material Type: Paper

Condition: Good

Forms Part of: 5.2.1.3, District Consolidation

Pre-Shenendehowa Schools

Title: Post Consolidation Office Records

Series #: 5.2.1.4

Level: Sub Sub-Series

Dates: 1950-ca. 1988

Bulk Dates: 1950-1961

Date Note:

Scope and Content: After the consolidation of 22 independent school districts into one centralized district, Superintendent Winans still remained a Superintendent of Saratoga County, and did not retire until 1961. As such, he still remained the chief administrative officer of the new district. Documents dated after 1961 in this file probably did not originate from Winans' office, but were added to this collection by others over the years. The records in this sub sub-series are concerned with the many aspects of the administration of a school system.

Arrangement: By subject

Created By: Superintendent Winans and others

Number and type of containers: 16 Folders

Volume: 0.5

Material Type: Paper and Photograph **Condition:** Good

Forms Part of: 5.2.1, Papers of Superintendent Winans

Pre-Shenendehowa Schools

Title: Disposition of Superintendent's Papers

Series #: 5.2.1.4.1

Level: File

Dates: 1973-1986

Bulk Dates:

Date Note:

Scope and Content: In 1973 a retired Superintendent Winans transferred to Shenendehowa Central School District, through Evelyn Dash, his records "which appeared to be of historical value." This file chronicles the physical control of these documents up through 1986. The school district always did, and still does, retain legal control.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.2.1.4, Post Consolidation Office Records

Pre-Shenendehowa Schools

Title: District Budgets

Series #: 5.2.1.4.2

Level: File

Dates: 1950-1954

Bulk Dates:

Date Note:

Scope and Content: This folder contains proposed budgets, annual school budgets, and budget control sheets. The proposed and annual budgets set out the expected expenses for the coming year, while the control sheets track actual expenses against the expected.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Fair

Forms Part of: 5.2.1.4, Post Consolidation Office Records

Pre-Shenendehowa Schools

Title:	Distinct Financial Reports and Records		
Series #:	5.2.1.4.3		
Level:	File		
Dates:	1950-1962		
Bulk Dates:			
Date Note:			
Scope and Content:	<p>This folder holds a wide variety of district financial documents, including: a record of refunds of balances paid to individual districts, annual financial reports, work sheets, collector's reports, Report(s) of Examination, school tax data, equalization rates, applications for state aid, and related correspondence. Reports are sporadic, and dates are not inclusive.</p>		
Arrangement:	Chronological		
Created By:			
Number and type of containers:		Volume:	0.03
Material Type:	Paper	Condition:	Good
Forms Part of:	5.2.1.4, Post Consolidation Office Records		

Pre-Shenendehowa Schools

Title: School Facilities Expansion, 1 of 2

Series #: 5.2.1.4.4

Level: File

Dates: 1950-1961

Bulk Dates:

Date Note:

Scope and Content: After its formation, the Shenendehowa Central School District immediately began to develop the infrastructure it would need to handle its students. This file contains bond schedules, plan approvals, enrollment projections, concepts, meeting notices, Emergency Building Aid Applications, notes, school publications, charts, and many other related documents and correspondence.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.12

Material Type:

Paper

Condition:

Good

Forms Part of:

5.2.1.4, Post Consolidation Office Records

Pre-Shenendehowa Schools

Title: School Facilities Expansion, 2 of 2

Series #: 5.2.1.4.5

Level: File

Dates: 1950-1968

Bulk Dates:

Date Note:

Scope and Content: After its formation, the Shenendehowa Central School District immediately began to develop the infrastructure it would need to handle its students. This file contains bond schedules, plan approvals, enrollment projections, concepts, meeting notices, Emergency Building Aid Applications, notes, school publications, charts, and many other related documents and correspondence.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.03

Material Type: Paper

Condition: Good

Forms Part of: 5.2.1.4, Post Consolidation Office Records

Pre-Shenendehowa Schools

Title: State/Federal Officials

Series #: 5.2.1.4.6

Level: File

Dates: 1950-1961

Bulk Dates:

Date Note: 1950-1955, 1959-1961

Scope and Content: This folder contains correspondence between Superintendent Winans and state or federal officials and offices. The more interesting topics covered include: planning for the possibility of war, the distribution of bibles on school grounds and the 1961 resignation of Superintendent Winans.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.2.1.4, Post Consolidation Office Records

Pre-Shenendehowa Schools

Title: Miscellaneous Correspondence

Series #: 5.2.1.4.7

Level: File

Dates: 1950-1961

Bulk Dates: 1950-1955

Date Note:

Scope and Content: This file contains correspondence between Superintendent Winans and a wide variety of other parties. Correspondence deals with various matters associated with the administration of a centralized school district, and includes correspondence to and from the new central district and the Association of School Administrators. Folder also holds related attachments.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.2.1.4, Post Consolidation Office Records

Pre-Shenendehowa Schools

Title: District Teachers and Employees

Series #: 5.2.1.4.8

Level: File

Dates: 1950-1968

Bulk Dates:

Date Note:

Scope and Content: While documents in this folder center on the district's teachers, it also includes documents relevant to its many other employees. Documents include job descriptions, offers of employment, faculty lists and letters of recommendation. Included are Principal Frier's letter of interest and his bio.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.2.1.4, Post Consolidation Office Records

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title: Student Health

Series #: 5.2.1.4.10

Level: File

Dates: 1950-1958

Bulk Dates:

Date Note:

Scope and Content: Documents related to student health in this folder include a 1950-1951 Health and Physical Education Annual Report, and correspondence and bulletins from the state and county about student health services.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume: 0.01

Material Type: Paper

Condition: Good

Forms Part of: 5.2.1.4, Post Consolidation Office Records

Pre-Shenendehowa Schools

Title:	Miscellaneous Student Related Documents		
Series #:	5.2.1.4.11		
Level:	File		
Dates:	1950-ca. 1957		
Bulk Dates:			
Date Note:			
Scope and Content:	Student related documents in this folder include: a 1950-1951 schedule of classes, a music class schedule, a 1956-1957 teacher daily class chart, a 1955 curriculum outline and an undated blank report card.		
Arrangement:			
Created By:			
Number and type of containers:		Volume:	0.01
Material Type:	Paper	Condition:	Fair
Forms Part of:	5.2.1.4, Post Consolidation Office Records		

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title: District Meetings

Series #: 5.1.1.4.13

Level: File

Dates: 1950-1956

Bulk Dates:

Date Note:

Scope and Content: This folder contains Annual and Special district meeting notices, certificates of posting notices, 1952 notices that the Board of Education nomination process had changed, and some related correspondence.

Arrangement: Chronological

Created By:

**Number and type
of containers:**

Volume:

0.01

Material Type:

Paper

Condition:

Good

Forms Part of:

5.2.1.4, Post Consolidation Office Records

Pre-Shenendehowa Schools

Title: Reports, Non-Fiscal

Series #: 5.2.1.4.14

Level: File

Dates: 1950-1961

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This folder holds many different types of reports associated with administering a school district. These include: the Monthly Report Form For District Superintendents, Pupil Attendance Reports, the 1950-1951 Annual Statistical Report, Secondary School Report, Fire Inspection reports, Home Making Department Report, School Health Services Report, etc. Some related correspondence is also in this folder.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.03

Material Type: Paper

Condition: Good

Forms Part of: 5.2.1.4, Post Consolidation Office Records

Pre-Shenendehowa Schools

Title: Real Property

Series #: 5.2.1.4.15

Level: File

Dates: 1951-1982

Bulk Dates: 1951

Date Note:

Scope and Content: Documents in this folder are concerned with the acquisition of the Shenendehowa Central School District property along Route 146 in Clifton Park, largely from Saratoga County and the Jewett family. A number of documents deal with the transfer of property from the county to the district, which required the passing of a state law. This folder also includes numerous notes and historical type writings. This folder includes copies of documents that could be mistaken for originals.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.02

Material Type:

Paper

Condition:

Good

Forms Part of:

5.2.1.4, Post Consolidation Office Records

Pre-Shenendehowa Schools

Title: Photographs

Series #: 5.2.1.4.16

Level: File

Dates: ca. 1952-ca. 1988

Bulk Dates:

Date Note:

Scope and Content: This folder holds 50+ photographs, slides and negatives related Shenendehowa Central School District. Subjects of the photographs include: ca. 1952-ca. 1956 construction and photos of pre-construction school grounds; ca. 1975 25th anniversary celebration pictures; ca. 1955 faculty talent show and student basketball game; ca. 1984 anniversary cake and history exhibits; ca. 1988 pictures of school buildings and grounds; and ca. 1980 aerial photos of the school campus.

Arrangement:

Created By:

Number and type of containers:

Volume: 0.06

Material Type: Photograph

Condition: Good

Forms Part of: 5.2.1.4, Post Consolidation Office Records

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title: Round Lake Summer Institute

Series #: 5.2.1.5.2

Level: File

Dates: 1947-1949

Bulk Dates:

Date Note:

Scope and Content: In the late 1940's it appears that the Round Lake Summer Institute was involved in renting facilities for Methodist summer gatherings in Round Lake. This folder contains related correspondence and documents related to investments held by the Institute. Rodney Winans is mentioned in this folder's correspondence, and much of the investment material was sent to the Institute in care of Rodney Winans.

Arrangement:

Created By:

**Number and type
of containers:**

Volume:

0.03

Material Type:

Paper

Condition:

Good

Forms Part of:

5.2.1.5, Personal Papers

Pre-Shenendehowa Schools

Title: Masters Thesis, Original

Series #: 5.2.1.5.3

Level: File

Dates: 1933

Bulk Dates:

Date Note:

Scope and Content: Rodney O. Winans received a Masters Degree from Syracuse University ca. 1934, and in completion of the requirements to get that degree he wrote the Masters Thesis found in this folder. The work studies the area that he was Superintendent of in Saratoga County, and explores the possibilities of centralization. This folder also contains some related correspondence.

Arrangement: Numerical

Created By: Superintendent Winans

Number and type of containers: 1 Volume

Volume: 0.1

Material Type: Paper

Condition: Fair

Forms Part of: 5.2.1.5, Personal Papers

Pre-Shenendehowa Schools

Title: Masters Thesis, Photocopy

Series #: 5.2.1.5.4

Level: File

Dates: 1933

Bulk Dates:

Date Note:

Scope and Content: Rodney O. Winans received a Masters Degree from Syracuse University ca. 1934, and in completion of the requirements to get that degree he wrote the Masters Thesis found in this folder. The work studies the area that he was Superintendent of in Saratoga County, and explores the possibilities of centralization. This folder also contains some related correspondence. This folder contains a photocopy of the original on file at Syracuse University.

Arrangement: Numerical

Created By: Superintendent Winans

Number and type of containers: 1 Volume

Volume: 0.1

Material Type: Paper

Condition: Fair

Forms Part of: 5.2.1.5, Personal Papers

Pre-Shenendehowa Schools

Title: Papers of Superintendent Lavery

Series #: 5.2.2

Level: Sub-Series

Dates: 1914-1928

Bulk Dates: 1919

Date Note:

Scope and Content: Superintendent of Schools, First District, Saratoga County, A. A. Lavery, was the immediate predecessor of Superintendent Winans. Unlike Winans, who generated a substantial amount of the records in this collection, relatively few documents are present from Superintendent Lavery. A few documents from Lavery are mixed in with Winans' files and additional Lavery documents are in individual school district sub sub-series.

Arrangement:

Created By:

Number and type of containers: 2 Folders

Volume: 0.03

Material Type: Paper

Condition: Fair

Forms Part of: 5.2, Records of the 3rd Supervisory District of Saratoga County

Pre-Shenendehowa Schools

Title: Papers of Superintendent Lavery

Series #: 5.2.2.0.1

Level: File

Dates: 1915-1922

Bulk Dates: 1919

Date Note:

Scope and Content: This folder contains correspondence to, from or concerning Superintendent Lavery. A majority of this file is related to a dispute between Lavery and Sherman Williams, Chief of the School Libraries Division of the University of the State of New York, over the purchase of certain books by schools. Other topics include: teacher certifications, academic achievement and other school administration matters.

Arrangement: Chronological

Created By:

Number and type of containers:

Volume:

0.02

Material Type:

Paper

Condition:

Fair

Forms Part of:

5.2.2, Papers of Superintendent Lavery

Pre-Shenendehowa Schools

Title:	Field and Note Books
Series #:	5.2.2.0.2
Level:	File
Dates:	1914-1928
Bulk Dates:	
Date Note:	1914, 1918-1927
Scope and Content:	This folder contains two small pocket size books. One is the 1914 District Superintendent's Field Book, containing facts recorded on inspections of schools in the district. The second is a 1918-1927 memorandum pad, labeled as New York Teachers Association, First District, Saratoga Co., and containing a few pages of related notes and lists.
Arrangement:	
Created By:	Superintendent Lavery

Number and type of containers:	2 Books	Volume:	0.01
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Material Type:	Paper	Condition:	Fair
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Forms Part of:	5.2.2, Papers of Superintendent Lavery
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Pre-Shenendehowa Schools

Title: Reports of Teachers Employed

Series #: 5.2.3

Level: Sub-Series

Dates: 1906-1944

Bulk Dates:

Date Note: Dates not inclusive

Scope and Content: This sub-series consists of three reports: Annual Report of Teachers Employed, Annual Report of District Superintendent, and Teachers Retirement Fund Board Annual Report of Superintendent. All three provide teacher's name, salary and district.

Arrangement: By report

Created By: Superintendents

Number and type of containers: 6 Folders

Volume: 0.25

Material Type: Paper

Condition: Fair

Forms Part of: 5.2, Records of the 3rd Supervisory District of Saratoga County

Pre-Shenendehowa Schools

Title:	Annual Report of Teachers Employed, 1906-1914
Series #:	5.2.3.0.1
Level:	File
Dates:	1906-1914
Bulk Dates:	
Date Note:	
Scope and Content:	These reports list teachers' names, addresses, name of town, district, teaching credentials, experience and salary, along with related information. These reports are supervisory district wide in scope. Some reports include related correspondence and other documents.
Arrangement:	By town within year
Created By:	Superintendents

Number and type of containers:	9 Booklets	Volume:	0.04
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Material Type:	Paper	Condition:	Fair
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Forms Part of:	5.2.3, Reports of Teachers Employed
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Pre-Shenendehowa Schools

Title: Annual Report of Teachers Employed, 1914-1929

Series #: 5.2.3.0.2

Level: File

Dates: 1914-1929

Bulk Dates:

Date Note:

Scope and Content: These reports list teachers' names, addresses, name of town, district, teaching credentials, experience and salary, along with related information. These reports are supervisory district wide in scope. Some reports include related correspondence and other documents.

Arrangement: By town within year

Created By: Superintendents

Number and type of containers: 13 Booklets

Volume: 0.05

Material Type: Paper

Condition: Fair

Forms Part of: 5.2.3, Reports of Teachers Employed

Pre-Shenendehowa Schools

Title:	Annual Report of Teachers Employed, 1929-1934		
Series #:	5.2.3.0.3		
Level:	File		
Dates:	1929-1934		
Bulk Dates:			
Date Note:			
Scope and Content:	These reports list teachers' names, addresses, name of town, district, teaching credentials, experience and salary, along with related information. These reports are supervisory district wide in scope. Some reports include related correspondence and other documents.		
Arrangement:	By town within year		
Created By:	Superintendents		

Number and type of containers:	5 Booklets	Volume:	0.02
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Material Type:	Paper	Condition:	Fair
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Forms Part of:	5.2.3, Reports of Teachers Employed
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Pre-Shenendehowa Schools

Title:	Teachers Retirement System Reports, 1914-1921		
Series #:	5.2.3.0.4		
Level:	File		
Dates:	1914-1921		
Bulk Dates:			
Date Note:			
Scope and Content:	These reports list teachers, district, town, number of days teaching, salary and supervisory district the teacher was in during the previous year. The reports are in alphabetical order by teacher and cover the entire supervisory district. Occasional related documents are found within reports.		
Arrangement:	Alphabetical within year		
Created By:	Superintendents		
Number and type of containers:	18 Booklets	Volume:	0.05
Material Type:	Paper	Condition:	Fair
Forms Part of:	5.2.3, Reports of Teachers Employed		

Pre-Shenendehowa Schools

Title:	Teachers Retirement System Reports, 1922-1940		
Series #:	5.2.3.0.5		
Level:	File		
Dates:	1922-1940		
Bulk Dates:			
Date Note:			
Scope and Content:	<p>These reports list towns, teachers, number of weeks taught, salary, retirement contributions and the supervisory district that the teacher taught in the previous year. The report is supervisory district wide in scope. Starting in 1929 each report contains town salary summaries. Related documents are occasionally inserted into reports.</p>		
Arrangement:	By town within year		
Created By:	Superintendents		

Number and type of containers:	18 Booklets	Volume:	0.1
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Material Type:	Paper	Condition:	Fair
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Forms Part of:	5.2.3, Reports of Teachers Employed
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Pre-Shenendehowa Schools

Title:	Annual Report of District Superintendent, 1928-1944
Series #:	5.2.3.0.6
Level:	File
Dates:	1928-1944
Bulk Dates:	
Date Note:	Dates not inclusive
Scope and Content:	These reports list town, number of district, name of teacher, license held, number of days taught, hours a day and salary for all of the supervisory district's teachers. Occasionally related documents are filed within individual reports.
Arrangement:	By town within year
Created By:	Superintendents

Number and type of containers:	17 Booklets	Volume:	0.04
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Material Type:	Paper	Condition:	Fair
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Forms Part of:	5.2.3, Reports of Teachers Employed
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Pre-Shenendehowa Schools

Title: Reports of Regents Examinations

Series #: 5.2.4

Level: Sub-Series

Dates: 1910-1945

Bulk Dates:

Date Note:

Scope and Content: These reports give student's names, age or date of birth, residence and test scores for whatever test(s) were taken during the report's dates. These reports were sent to the New York State Education Department. Regents examinations are state wide standardized tests given across New York.

Arrangement: Alphabetical by student within year

Created By: Superintendent

Number and type of containers: 5 Folders

Volume: 0.33

Material Type: Paper

Condition: Fair

Forms Part of: 5.2, Records of the 3rd Supervisory District of Saratoga County

Pre-Shenendehowa Schools

Title: Reports, 1910-1917

Series #: 5.2.4.0.1

Level: File

Dates: 1910-1917

Bulk Dates:

Date Note:

Scope and Content: This file contains reports for 1910-1917.

Arrangement: By year

Created By: Superintendent

Number and type of containers: 18 Booklets

Volume: 0.05

Material Type: Paper

Condition: Fair

Forms Part of: 5.2.4, Reports of Regents Examinations

Pre-Shenendehowa Schools

Title: Reports, 1918-1921

Series #: 5.2.4.0.2

Level: File

Dates: 1918-1921

Bulk Dates:

Date Note:

Scope and Content: This file contains reports for 1918-1921.

Arrangement: By year

Created By: Superintendent

Number and type of containers: 26 Booklets

Volume: 0.05

Material Type: Paper

Condition: Fair

Forms Part of: 5.2.4, Reports of Regents Examinations

Pre-Shenendehowa Schools

Title: Reports, 1922-1925

Series #: 5.2.4.0.3

Level: File

Dates: 1922-1925

Bulk Dates:

Date Note:

Scope and Content: This file contains reports for 1922-1925.

Arrangement: By year

Created By: Superintendent

Number and type of containers: 25 Booklets

Volume: 0.05

Material Type: Paper

Condition: Fair

Forms Part of: 5.2.4, Reports of Regents Examinations

Pre-Shenendehowa Schools

Title: Reports, 1926-1934

Series #: 5.2.4.0.4

Level: File

Dates: 1926-1934

Bulk Dates:

Date Note:

Scope and Content: This file contains reports for 1926-1934.

Arrangement: By year

Created By: Superintendent

Number and type of containers: 33 Booklets

Volume: 0.05

Material Type: Paper

Condition: Fair

Forms Part of: 5.2.4, Reports of Regents Examinations

Pre-Shenendehowa Schools

Title: Reports, 1935-1945

Series #: 5.2.4.0.5

Level: File

Dates: 1935-1945

Bulk Dates:

Date Note:

Scope and Content: This file contains reports for 1935-1945.

Arrangement: By year

Created By: Superintendent

Number and type of containers: 31 Booklets

Volume: 0.06

Material Type: Paper

Condition: Fair

Forms Part of: 5.2.4, Reports of Regents Examinations

Pre-Shenendehowa Schools

Title:	District Superintendent's Abstract of Trustees' Reports		
Series #:	5.2.5		
Level:	Sub-Series		
Dates:	1919-1950		
Bulk Dates:			
Date Note:			
Scope and Content:	<p>These yearly reports are a compilation of information from the Trustees' Annual Reports, which are often found in individual district's sub sub-series. Information is listed by district within towns, with totals given for each town. Information includes: attendance figures, number of Supervisor inspections, compliance with education laws, wages paid, district taxes, other incomes and expenses, building repairs, library statistics, and numbers and types of teachers. Some booklets have numerous related attachments. The format of these reports changes somewhat over the years, but the content remained largely the same.</p>		
Arrangement:	By town and district within year		
Created By:	Superintendent		
Number and type of containers:	6 Folders	Volume:	0.55
Material Type:	Paper	Condition:	Poor
Forms Part of:	5.2, Records of the 3rd Supervisory District of Saratoga County		

Pre-Shenendehowa Schools

Title: Reports, 1919-1922

Series #: 5.2.5.0.1

Level: File

Dates: 1919-1922

Bulk Dates:

Date Note:

Scope and Content: This folder contains reports for 1919-1922.

Arrangement: By town and district within year

Created By: Superintendent

Number and type of containers: 7 Books

Volume: 0.1

Material Type: Paper

Condition: Poor

Forms Part of: 5.2.5, District Superintendent's Abstract of Trustees' Reports

Pre-Shenendehowa Schools

Title: Reports, 1923-1927

Series #: 5.2.5.0.2

Level: File

Dates: 1923-1927

Bulk Dates:

Date Note:

Scope and Content: This folder contains reports for 1923-1927.

Arrangement: By town and district within year

Created By: Superintendent

Number and type of containers: 6 Booklets

Volume: 0.05

Material Type: Paper

Condition: Poor

Forms Part of: 5.2.5, District Superintendent's Abstract of Trustees' Reports

Pre-Shenendehowa Schools

Title: Reports, 1928-1932

Series #: 5.2.5.0.3

Level: File

Dates: 1928-1932

Bulk Dates:

Date Note:

Scope and Content: This folder contains reports for 1928-1932.

Arrangement: By town and district within year

Created By: Superintendent

Number and type of containers: 6 Booklets

Volume: 0.08

Material Type: Paper

Condition: Poor

Forms Part of: 5.2.5, District Superintendent's Abstract of Trustees' Reports

Pre-Shenendehowa Schools

Title: Reports, 1933-1939

Series #: 5.2.5.0.4

Level: File

Dates: 1933-1939

Bulk Dates:

Date Note:

Scope and Content: This folder contains reports for 1933-1939.

Arrangement: By town and district within year

Created By: Superintendent

Number and type of containers: 7 Booklets

Volume: 0.08

Material Type: Paper

Condition: Poor

Forms Part of: 5.2.5, District Superintendent's Abstract of Trustees' Reports

Pre-Shenendehowa Schools

Title: Reports, 1940-1945

Series #: 5.2.5.0.5

Level: File

Dates: 1940-1945

Bulk Dates:

Date Note:

Scope and Content: This folder contains reports for 1940-1945.

Arrangement: By town and district within year

Created By: Superintendent

Number and type of containers: 7 Booklets

Volume: 0.1

Material Type: Paper

Condition: Poor

Forms Part of: 5.2.5, District Superintendent's Abstract of Trustees' Reports

Pre-Shenendehowa Schools

Title: Reports, 1946-1950

Series #: 5.2.5.0.6

Level: File

Dates: 1946-1950

Bulk Dates:

Date Note:

Scope and Content: This folder contains reports for 1946-1950.

Arrangement: By town and district within year

Created By: Superintendent

Number and type of containers: 6 Booklets

Volume: 0.08

Material Type: Paper

Condition: Poor

Forms Part of: 5.2.5, District Superintendent's Abstract of Trustees' Reports

Pre-Shenendehowa Schools

Title:	Census Summaries
Series #:	5.2.6
Level:	Sub-Series
Dates:	1920-1950
Bulk Dates:	
Date Note:	Dates are inclusive
Scope and Content:	The folders in this sub-series contain census schedules, with one schedule for each district each year, although schedules for individual districts are sometimes absent. Schedules list parents, children's names, dates of birth, sex and town of residence. Folders sometimes include related correspondence. From 1939 on, files also include Census and Enrollment Annual Reports. These reports give numbers of children within a district broken down by age. There is one folder for each year. Later censuses also list enrollment status. Additional censuses are often located within individual school district sub sub-series.
Arrangement:	By year
Created By:	Enumerator, Trustee

Number and type of containers:	30 Folders	Volume:	0.85
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Material Type:	Paper	Condition:	Good
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Forms Part of:	5.2, Records of the 3rd Supervisory District of Saratoga County
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Pre-Shenendehowa Schools

Title:	Certificate of Apportionment of Public Monies
Series #:	5.2.7
Level:	Sub-Series
Dates:	1919-1944
Bulk Dates:	
Date Note:	1919, 1931-1941, 1944
Scope and Content:	<p>These reports were generated for the New York State Education Department and list the following information: number of district, name of town, total amount apportioned, amount deducted for retirement fund, and balance due to be paid district. Related documents are often attached to reports. The 1919 report also includes information on monetary quotas that districts were entitled to.</p>
Arrangement:	By town and district within year
Created By:	Superintendent

Number and type of containers:	13 Booklets	Volume:	0.05
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Material Type:	Paper	Condition:	Fair
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Forms Part of:	5.2, Records of the 3rd Supervisory District of Saratoga County
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Pre-Shenendehowa Schools

Title:	Record of Officers and Teachers
Series #:	5.2.8
Level:	Sub-Series
Dates:	1897-1910
Bulk Dates:	
Date Note:	
Scope and Content:	This set of books contain lists, by year and town, of the trustees, teachers, teacher experience and salary for each district within each town in the First Supervisory District of Saratoga County. Towns in that district were: Ballston, Charlton, Clifton Park, Galway, Halfmoon, Malta, Milton, Providence, Stillwater and Waterford. Occasionally, lists of Town Supervisors, Clerks and Truant Officers are included.
Arrangement:	By year
Created By:	Superintendent

Number and type of containers:	3 Volumes	Volume:	0.12
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Material Type:	Paper	Condition:	Fair
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Forms Part of:	5.2, Records of the 3rd Supervisory District of Saratoga County
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Pre-Shenendehowa Schools

Title: Volume I, 1897-1900

Series #: 5.2.8.0.1

Level: File

Dates: 1897-1900

Bulk Dates:

Date Note:

Scope and Content: This folder contains the 1897-1900 volume.

Arrangement: By town within year

Created By: Superintendent

Number and type of containers: 1 Volume **Volume:** 0.04

Material Type: Paper **Condition:** Fair

Forms Part of: 5.2.8, Record of Officers and Teachers

Pre-Shenendehowa Schools

Title: Volume 2, 1901-1903

Series #: 5.2.8.0.2

Level: File

Dates: 1901-1903

Bulk Dates:

Date Note:

Scope and Content: This folder contains the 1901-1903 volume.

Arrangement: By town within year

Created By: Superintendent

Number and type of containers: 1 Volume

Volume: 0.04

Material Type: Paper

Condition: Fair

Forms Part of: 5.2.8, Record of Officers and Teachers

Pre-Shenendehowa Schools

Title: Volume 3, 1904-1910

Series #: 5.2.8.0.3

Level: File

Dates: 1904-1910

Bulk Dates:

Date Note:

Scope and Content: This folder contains the 1904-1910 volume.

Arrangement: By town within year

Created By: Superintendent

Number and type of containers: 1 Volume

Volume: 0.04

Material Type: Paper

Condition: Fair

Forms Part of: 5.2.8, Record of Officers and Teachers

Pre-Shenendehowa Schools

Title: Research/Writings/Presentations

Series #: 5.3

Level: Series

Dates: ca. 1950-ca. 1995

Bulk Dates:

Date Note:

Scope and Content: Shenendehowa Central School District and the 22 districts that formed it have been the topics of many works. This series consists of research, writings, and presentations about them. Histories about individual school districts are often found within those districts' sub sub-series.

Arrangement: By person

Created By:

Number and type of containers: 4 Folders

Volume: 0.2

Material Type: Paper and Photograph

Condition: Good

Forms Part of: 5.0, Pre-Shenendehowa Schools Collection

Pre-Shenendehowa Schools

Title:	Evelyn Dash
Series #:	5.3.1
Level:	Sub-Series
Dates:	ca. 1970-ca. 1990
Bulk Dates:	
Date Note:	
Scope and Content:	Evelyn Dash is the woman who collected together most of the records in this whole collection. In this file are notes, speeches, transcriptions, fliers and writings by Evelyn Dash. Topics covered include: the Committee of 50; Shenendehowa Anniversaries; transcriptions of oral histories; school history project funding; one room school house tours; pre-consolidation districts' histories; and listings of historical records. Folder includes an audio recording of a one room schools bus tour. In a separate folder, in the gray oversized box, is a hand drawn map showing the location of the twenty-two districts that consolidated.
Arrangement:	
Created By:	Evelyn Dash

Number and type of containers:		Volume:	0.05
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Material Type:	Paper and Audio Tape	Condition:	Good
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Forms Part of:	5.3, Research/Writings/Presentations
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Pre-Shenendehowa Schools

Title: Superintendent Winans

Series #: 5.3.2

Level: Sub-Series

Dates: ca. 1950-ca. 1970

Bulk Dates:

Date Note:

Scope and Content: This folder contains notes about the 22 districts that became Shenendehowa Central School District. It is not known if these notes were used to create more coherent works.

Arrangement:

Created By: Superintendent Winans

Number and type of containers:

Volume: 0.02

Material Type: Paper

Condition: Good

Forms Part of: 5.3, Research/Writings/Presentations

Pre-Shenendehowa Schools

Title:

Series #:

Level:

Dates:

Bulk Dates:

Date Note:

Scope and Content:

Arrangement:

Created By:

Number and type of containers:

Volume:

Material Type:

Condition:

Forms Part of:

Pre-Shenendehowa Schools

Title:	<input type="text" value="Others"/>		
Series #:	<input type="text" value="5.3.4"/>		
Level:	<input type="text" value="Sub-Series"/>		
Dates:	<input type="text" value="ca. 1950-ca. 1985"/>		
Bulk Dates:	<input type="text"/>		
Date Note:	<input type="text"/>		
Scope and Content:	<p>This sub-series consists of only one file. It contains the work of numerous individuals and groups, with many documents not indicating their creator or date. It is likely that many are the work of Evelyn Dash. Documents include: Rules For Teachers, 1872, Committee of 50 lists, several short histories of Shenendehowa Central School District, histories of the districts preceding Shenendehowa, lists of the original 22 districts, lists of Shenendehowa schools, a composite map of the original districts, history of Shenendehowa Kindergartens with photographs, history of the Carillon also with photographs, chronology of Shenendehowa developments, and copies from related books and texts.</p>		
Arrangement:	<input type="text"/>		
Created By:	<input type="text" value="Ruth W. Roerig, Clayton H. Brown, Francis E. Townley, Dave Rodgers, John Scherer"/>		
Number and type of containers:	<input type="text"/>	Volume:	<input type="text" value="0.08"/>
Material Type:	<input type="text" value="Paper and Photograph"/>	Condition:	<input type="text" value="Good"/>
Forms Part of:	<input type="text" value="5.3, Research/Writings/Presentations"/>		