

# Libby for Android and iOS devices

Access ebooks, audiobooks, and digital magazines from the Library on your device!



## Overview

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3. Browse, Borrow, and Place Holds
4. Download & Read/Listen
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7. Manage Notifications

## Need more help?

- To view device-specific videos and articles, go to [help.libbyapp.com](http://help.libbyapp.com).
- To request one-on-one assistance, go to [www.cphlibrary.org](http://www.cphlibrary.org) > click **Get Help** at bottom of page.



CLIFTON PARK  
HALFMOON  
PUBLIC LIBRARY

[www.cphlibrary.org](http://www.cphlibrary.org)

## YOU WILL NEED

- Active card registered at Clifton Park-Halfmoon Public Library & less than \$20 in fees
- Wireless enabled on your device and connection to WiFi
- ID and password for your app store

### 1. INSTALL APP

#### a. To install the Libby app:

- Go to the app store on your device > type **Libby** in search box > tap **Libby** > follow prompts to download and install the app.
  - *iOS devices* —You may need your Apple ID and password.
- b. Tap **Open** after the app is installed or tap on the Libby app on the home screen.



Apple—App Store




Android—Google Play



### 2. LOGIN

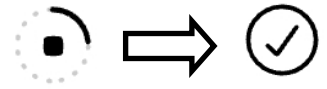
Tap **Enter Library Account Details** > enter Library card number > Tap **Sign In**

### 3. BROWSE, BORROW, AND PLACE HOLDS

- a. To *browse*, scroll down. EBook, audiobook, and digital magazine covers will appear. Tap to explore.
- b. To search for a particular title, tap  at the bottom of the screen, then tap **Search** at the top of the screen > type a title, author, genre, or keyword
- c. To check out a title, tap the book cover, then tap **Borrow**. If the title has a holds list tap **Place Hold** to be added to the holds list.
  - Lending period = 14 days
  - 10 items may be borrowed at once
  - Items automatically return at end of loan period
  - Magazine borrows do not count toward the 10 item borrow limit.


#### 4. DOWNLOAD & READ/LISTEN

- When you Borrow an item, it will automatically download to the device on which you checked it out.
- *To begin reading/listening to your ebook/magazine/audiobook, wait until the check mark with a circle around it appears next to the book. Tap **Open Book** or **Open Magazine***
- You will be asked where you would like to read it. Tap **Libby**. Begin reading.
- Audiobooks: When the check mark with a circle around it appears, it is ready to open. Tap **Open Audiobook**. Tap the triangle play button.



#### 5. RETURN/REMOVE

Items checked out automatically expire after the 14-day loan period. There are no late fees.

- *To return item early, login to Libby & go to your **Shelf*** 
- Tap **Manage Loan > Return Early**



#### 6. MANAGE HOLDS

*To manage holds, go to your shelf, then tap **Holds** [ 1 holds ] > **Manage Hold***

#### 7. MANAGE NOTIFICATIONS

To set notifications, tap the icon with three horizontal lines at the bottom of the screen, and select **Manage Notifications**. Set up notifications based on your preferences.



*NOTE: Use  and  at the bottom of the screen to navigate between books that you have borrowed or put on hold and browsing for new titles.*

#### HELP & SUPPORT

- Tap the Libby icon at the bottom of the screen.
- Tap **Get Some Help**
- Explore **Help Site** topics of interest.