



July 21, 2025 7:15 PM

Board Meeting

1. \*Agenda: Approval or Changes
2. \*Minutes of the June 16, 2025 meeting.
3. Public Comment
4. Board Comment
5. Treasurer's Report
  - A. June 2025 Financial Statement
  - B. \*Warrants
    - #2025-14 June 25, 2025 \$193,010.87
    - #2025-15 July 3, 2025 \$191,398.98
6. Friends' Report
7. Director's Report
  - A. Public Service -Jim Foster
  - B. Planning / Communication -Rebecca Verhayden
  - C. General Updates -Alex Gutelius
8. Committee Reports
  - A. Ad Hoc Crisis Communications Commttee
  - B. \*Finance Committee – 2026 Budget
9. Old Business
10. New Business
11. Executive Session

\* Items so marked are action items



June 16, 2025

7:15 PM

**Present:** Brown, Megan; Cantore, Mathew; DiGianni, Jason; Dugan, Suzanne; Meyer, Stephen; Rodger, Ed; Srinivasan, Purushothaman; Wise, Russ. Also present were Alex Gutelius, Rebecca Verhayden, Jim Foster, Lisa Oddo and Joe Gaug, Attorney.

**Absent:** Maria McMunn, Cornelia Mogor

**Guest:** Brielle Christian, Susan Flint

The meeting was called to order at 7:17 PM by Mr. Cantore.

**AGENDA:** Mr. Cantore presented the June 16, 2025 agenda for approval with one modification to move the Halfmoon Trustee candidate recommendation to Executive Session. A **Motion** was made by Mr. Wise, seconded by Ms. Brown, to approve the agenda as amended. The **Motion** passed unanimously by those present.

**MINUTES:**

A **Motion** was made by Ms. Brown, seconded by Ms. Dugan, to accept the May 12, 2025, minutes as sent with one spelling correction under New Business to Divine Lee. The **Motion** passed unanimously by those present. Mr. Cantore, Mr. DiGianni, Mr. Meyer, and Mr. Srinivasan chose to abstain.

**PUBLIC COMMENT:** None

**BOARD COMMENT:** Ms. Brown noted Mr. Foster did a great job at the Mychal Threats event.

**TREASURER'S REPORT:**

Mr. Meyer presented the Financial Statement for May 2025. The May 2025 Financial Statement was reviewed and received for audit. Mr. Meyer noted Line 4310 under Receipts reflects interest earned as a result of investment into NYLAF. Under Disbursements Line 6200 is high, as we have not been reimbursed yet by the FOL for the Mychal Threats event.

The May 21, 2025, warrant for \$172,297.54 was presented for approval. A **Motion** was made by Mr. Meyer, seconded by Mr. Wise, to approve the May 21, 2025, warrant. The **Motion** passed unanimously by those present. The reviewer for the May 21, 2025, warrant was Ms. Brown.



The May 30, 2025, warrant for \$133,781.93 was presented for approval. A **Motion** was made by Mr. Meyer, seconded by Ms. Brown, to approve the May 30, 2025, warrant. The **Motion** passed unanimously by those present. The reviewer for the May 30, 2025, warrant was Ms. Brown.

The June 9, 2025, warrant for \$221,342.50 was presented for approval. A **Motion** was made by Mr. Meyer, seconded by Ms. Dugan, to approve the June 9, 2025, warrant. The **Motion** passed unanimously by those present. The reviewer for the June 9, 2025, warrant was Ms. Mogor.

Mr. Meyer noted in May 2025 we had \$5.10 in anonymous donations and a \$50.00 commemorative donation for Nancy A. Kelley.

**THE FRIENDS:** Mr. Foster gave the following report:

1. The FOL have wrapped up most of their programming for TTOB for this year and are busy reading the nominated books for next year's TTOB selections.
2. The GOTV committee members and staff are working together to plan for the September 11 library budget vote.
3. The next Used Book Sale is scheduled for September 26-28.
4. Mr. Foster noted the Mychal Threets event was very successful, and we appreciate the support of the FOL for funding this event.

**DIRECTOR'S REPORT:** Mr. Foster gave the following report on Public Service:

1. The All Abilities Art Club is very popular as we have a large group of participants each month. An All Abilities Art Show will be scheduled for a weekend in October.
2. The Shenendehowa Art Show held here in May was a huge success. There was a lot of foot traffic and there were two receptions held for parents and students.
3. Staff presented at the CDLC's Reinvigorating Librarianship Conference on May 30.
4. Summer Reading started today for children, teens, and adults. There are lots of programs planned all summer long for all age groups.
5. Saratoga County will schedule Narcan training here in August.
6. The Sogetsu Flower show was held on June 7-8.



7. The Community Field Trips are a very popular addition to our programming. The next scheduled trip is to The Hyde Collection in Glens Falls on Friday, June 20.

**DIRECTOR'S REPORT:** Ms. Verhayden gave the following report on Communications:

1. Ms. Verhayden reported she is working with the GOTV committee to solidify and streamline the plans for the budget vote. They are working on a "Love Your Library" campaign this summer leading up to the budget vote.
2. The Mychal Threats event in May provided a huge social media boost. The library had a 3,000% increase in reach and we have 60 new Instagram followers.
3. The most popular Facebook post in May was about the 1,000 Books Before Kindergarten program, and featured a photo of the finisher.
4. A record player, a wireless speaker, and an OBD2 Scanner Car Diagnostic tool were added to the Activities Collection this month.
5. The Sustainability Committee is looking into plans for a Pollinator Garden.

**DIRECTOR'S REPORT:** Ms. Gutelius gave the following report:

1. A press release went out with a Save the Date notice about the upcoming budget vote and trustee election on September 11. There will be four trustee positions on the ballot; three for Clifton Park and one for Halfmoon.
2. Ms. Gutelius noted she plans to update the information on the portal for the trustees as we have new people joining the Board.
3. The Library will be participating in the July 4 parade and will have a Book Cart Drill Team this year.

**COMMITTEE REPORTS:**

**CRISIS COMMUNICATIONS:** Mr. Cantore gave the following report: Mr. Cantore presented the Ad Hoc Crisis Communications Committee notes from June 2, 2025. They reviewed prepared statements and reviewed the risk register.



**POLICY COMMITTEE:** No Report:

**PUBLIC RELATIONS:** No Report

**LONG RANGE PLANNING:** No Report

**PERSONNEL COMMITTEE:** Mr. Rodger gave the following report:

Mr. Rodger presented the Personnel Committee notes from May 21, 2025. The Committee members discussed all five applicants for the vacant Halfmoon Trustee position, and they decided to interview all the candidates. A recommendation will be made during Executive Session. The committee is also looking at personnel costs for the 2026 budget taking into account the increasing costs for health insurance and retirement.

**BUILDINGS AND GROUNDS:** Ms. Brown gave the following report:

Ms. Brown presented the Building and Grounds Committee Notes from June 5, 2025. She noted the architect and staff are working to resolve the problem with the flooring in the revolving door. We have participated in discussions regarding the Park Trail and how to proceed. Staff has been addressing ongoing problems with the discolored water in the building. Invasive Species will be removed from the property and the Sustainability Committee is discussing plans to introduce a pollinator garden. The landscape/plowing contract RFP will be issued in early July and the committee discussed submitting the replacement of the Roof Top Units for this year's State Construction Grant program.

**FINANCE AND AUDIT:** No Report

**LEGISLATION:** No Report

**OLD BUSINESS:** None

**NEW BUSINESS:** None

At 8:03 pm Mr. Rodger made the **Motion**, seconded by Mr. Meyer, to end Regular Session and enter into Executive Session for the purpose of discussing the Halfmoon Trustee Candidate. The **Motion** passed unanimously and Executive Session was entered at 8:05 pm.

At 8:17 pm Ms. Brown made the **Motion**, seconded by Mr. Srinivasan, to adjourn Executive Session and return to Regular Session. The **Motion** passed unanimously by those present. Mr. Rodger made the **Motion**, on



behalf of the Personnel Committee that the Board appoint Jennifer Schlegel to fill the vacancy in a Halfmoon seat on the Board created by the resignation of Mr. Madison. The **Motion** passed unanimously by those present.

There being no further business, Ms. Brown made the **Motion**, seconded by Mr. Srinivasan, to adjourn the meeting. The **Motion** passed unanimously by those present, and the meeting adjourned at 8:18 pm.

The next scheduled Board Meeting is Monday, July 21, 2025, at 7:15 pm.

**Clifton Park-Halfmoon Public Library**  
**Financial Statement June 2025**

Percentage of Year: 50.00%

RECEIPTS	Adopted Budget		Modified		YTD as % of		
	Jan 25	Adj Budget	Budget	June	YTD	Budget	Variance
<b>Governmental Income</b>							
4010 Town of Clifton Park	\$3,492,091.00	\$0.00	\$3,492,091.00	\$0.00	\$3,492,093.19	100.00%	\$2.19
4020 Town of Halfmoon	\$1,759,469.00	\$0.00	\$1,759,469.00	\$0.00	\$1,759,469.96	100.00%	\$0.96
4040 LLSA	\$18,132.00	\$0.00	\$18,132.00	\$0.00	\$0.00	0.00%	-\$18,132.00
4030 Bullet Aid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
<b>Subtotal</b>	<b>\$5,269,692.00</b>	<b>\$0.00</b>	<b>\$5,269,692.00</b>	<b>\$0.00</b>	<b>\$5,251,563.15</b>	<b>99.66%</b>	<b>-\$18,128.85</b>
<b>Grants</b>							
4110 SALS Programming	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4130 NYS Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4150 DFY Municipal	\$3,600.00	\$0.00	\$3,600.00	\$0.00	\$0.00	0.00%	-\$3,600.00
4160 Friends - Specified	\$9,000.00	\$0.00	\$9,000.00	\$3,378.40	\$4,262.05	47.36%	-\$4,737.95
4170a Saratoga Arts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4170b Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4175 Construction Grant Challenge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4170 Other Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
<b>Subtotal</b>	<b>\$12,600.00</b>	<b>\$0.00</b>	<b>\$12,600.00</b>	<b>\$3,378.40</b>	<b>\$4,262.05</b>	<b>33.83%</b>	<b>-\$8,337.95</b>
<b>Donations</b>							
4210 Patron Donations	\$2,000.00	\$0.00	\$2,000.00	\$5.00	\$168.85	8.44%	-\$1,831.15
4220 Friends - Unspecified	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4230 Commemorative	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%	\$400.00
4240 Other Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
<b>Subtotal</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$5.00</b>	<b>\$568.85</b>	<b>28.44%</b>	<b>-\$1,431.15</b>
<b>Interest</b>							
4310 Investment Income	\$40,000.00	\$0.00	\$40,000.00	\$10,302.52	\$17,428.34	43.57%	-\$22,571.66
4320 Unrealized Gain/Loss on Investment	\$0.00	\$0.00	\$0.00	\$1,745.32	\$5,312.09	0.00%	\$5,312.09
4330 Bank Interest Income	\$30,000.00	\$0.00	\$30,000.00	\$662.88	\$15,448.68	51.50%	-\$14,551.32
<b>Subtotal</b>	<b>\$70,000.00</b>	<b>\$0.00</b>	<b>\$70,000.00</b>	<b>\$12,710.72</b>	<b>\$38,189.11</b>	<b>54.56%</b>	<b>-\$31,810.89</b>
<b>Other Income</b>							
4410 Fines	\$0.00	\$0.00	\$0.00	\$123.81	\$646.28	0.00%	\$646.28
4420 Library Fees - Lost & Damaged	\$5,000.00	\$0.00	\$5,000.00	\$507.72	\$2,598.88	51.98%	-\$2,401.12
4431 Emp Books	\$0.00	\$0.00	\$0.00	-\$16.80	\$0.00	0.00%	\$0.00
4440 Copier	\$10,500.00	\$0.00	\$10,500.00	\$862.60	\$5,980.00	56.95%	-\$4,520.00
4450 Other	\$750.00	\$0.00	\$750.00	\$334.53	\$2,101.84	280.25%	\$1,351.84
<b>Subtotal</b>	<b>\$16,250.00</b>	<b>\$0.00</b>	<b>\$16,250.00</b>	<b>\$1,811.86</b>	<b>\$11,327.00</b>	<b>69.70%</b>	<b>-\$4,923.00</b>
<b>Total Receipts</b>	<b>\$5,370,542.00</b>	<b>\$0.00</b>	<b>\$5,370,542.00</b>	<b>\$17,905.98</b>	<b>\$5,305,910.16</b>	<b>98.80%</b>	<b>-\$64,631.84</b>
<b>Applied Fund Balance</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>Total Receipts including Appropriations</b>	<b>\$5,370,542.00</b>	<b>\$0.00</b>	<b>\$5,370,542.00</b>	<b>\$17,905.98</b>	<b>\$5,305,910.16</b>	<b>98.80%</b>	<b>-\$64,631.84</b>

**Clifton Park-Halfmoon Public Library**  
**Financial Statement June 2025**

Percentage of Year: 50.00%

DISBURSEMENTS	Adopted Budget	Adj Budget	Modified	Percentage of Year: 50.00%			
	Jan 25		Budget	June	YTD	YTD as % of Budget	Variance
<b>Personnel</b>							
7010 Salaries - Personnel	\$2,604,396.00	\$0.00	\$2,604,396.00	\$194,954.50	\$1,106,790.18	42.50%	\$1,497,605.82
7013 Contracted Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$500.00	50.00%	\$500.00
7200 Benefits - Insurance	\$254,000.00	\$0.00	\$254,000.00	\$25,429.50	\$197,405.21	77.72%	\$56,594.79
7270 Employee Public Relations	\$5,000.00	\$0.00	\$5,000.00	\$894.15	\$4,583.82	91.68%	\$416.18
7300 Benefits - Taxes	\$150,000.00	\$0.00	\$150,000.00	\$14,058.49	\$79,677.18	53.12%	\$70,322.82
7400 Benefits - Retirement	\$310,000.00	\$0.00	\$310,000.00	\$0.00	\$75,156.25	24.24%	\$234,843.75
7500 Benefits - Other - Pass through	\$0.00	\$0.00	\$0.00	\$1,302.78	(\$5,838.02)	0.00%	\$5,838.02
<b>Subtotal</b>	<b>\$3,324,396.00</b>	<b>\$0.00</b>	<b>\$3,324,396.00</b>	<b>\$236,639.42</b>	<b>\$1,458,274.62</b>	<b>43.87%</b>	<b>\$1,866,121.38</b>
<b>Library Materials</b>							
6010 Books	\$163,200.00	\$0.00	\$163,200.00	\$12,045.68	\$62,547.12	38.33%	\$100,652.88
6020 Periodicals	\$18,360.00	\$0.00	\$18,360.00	\$677.50	\$11,512.55	62.70%	\$6,847.45
6030 AV	\$56,100.00	\$0.00	\$56,100.00	\$3,298.74	\$16,395.41	29.23%	\$39,704.59
6050 Digital Resources	\$122,400.00	\$0.00	\$122,400.00	\$30,760.10	\$83,511.30	68.23%	\$38,888.70
60000 Other	\$900.00	\$0.00	\$900.00	\$134.55	\$650.97	0.00%	\$249.03
<b>Subtotal</b>	<b>\$360,960.00</b>	<b>\$0.00</b>	<b>\$360,960.00</b>	<b>\$46,916.57</b>	<b>\$174,617.35</b>	<b>48.38%</b>	<b>\$186,342.65</b>
<b>Facility &amp; Equipment</b>							
6110 Bldg Svc Contracts	\$220,000.00	\$0.00	\$220,000.00	\$28,933.06	\$109,192.64	49.63%	\$110,807.36
6130 Office Equip	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$4,911.78	49.12%	\$5,088.22
6140 Facility Insurance	\$46,000.00	\$0.00	\$46,000.00	\$0.00	\$51,899.00	112.82%	-\$5,899.00
6150 Repairs - Bldg & Equipment	\$32,000.00	\$0.00	\$32,000.00	\$52,793.49	\$349,251.08	1091.41%	-\$317,251.08
6160 Equipment Lease Expense	\$28,000.00	\$0.00	\$28,000.00	\$1,532.86	\$11,434.39	40.84%	\$16,565.61
61000 Other Fac & Equip	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
<b>Subtotal</b>	<b>\$336,000.00</b>	<b>\$0.00</b>	<b>\$336,000.00</b>	<b>\$83,259.41</b>	<b>\$526,688.89</b>	<b>156.75%</b>	<b>-\$190,688.89</b>
<b>Other Programs</b>							
6200 Programs	\$48,815.00	\$0.00	\$48,815.00	-\$3,465.38	\$22,180.77	45.44%	\$26,634.23
6510 Automation	\$230,000.00	\$0.00	\$230,000.00	\$24,617.34	\$133,300.50	57.96%	\$96,699.50
6515 Custodial Supp	\$9,000.00	\$0.00	\$9,000.00	\$963.33	\$5,162.27	57.36%	\$3,837.73
6520 Elections	\$2,900.00	\$0.00	\$2,900.00	\$0.00	(\$41.49)	-1.43%	\$2,941.49
6521 Insurance - D & O	\$2,003.00	\$0.00	\$2,003.00	\$0.00	\$2,125.00	106.09%	-\$122.00
6525 Membership Dues	\$4,600.00	\$0.00	\$4,600.00	\$745.00	\$3,645.00	79.24%	\$955.00
6530 Office & Lib Supplies	\$21,500.00	\$0.00	\$21,500.00	\$936.02	\$12,176.57	56.64%	\$9,323.43
6540 Postage & Freight	\$5,100.00	\$0.00	\$5,100.00	\$297.21	\$2,149.36	42.14%	\$2,950.64
6545 Professional Services	\$33,660.00	\$0.00	\$33,660.00	\$15,392.25	\$109,510.89	325.34%	-\$75,850.89
6551 PR & Printing	\$11,000.00	\$0.00	\$11,000.00	\$224.30	\$6,806.03	61.87%	\$4,193.97
6556 Travel & Continuing Ed	\$17,000.00	\$0.00	\$17,000.00	\$481.06	\$2,288.51	13.46%	\$14,711.49
6575 Utilities	\$98,000.00	\$0.00	\$98,000.00	\$5,241.90	\$48,124.23	49.11%	\$49,875.77
6576 Building Security	\$127,015.00	\$0.00	\$127,015.00	\$11,953.33	\$52,900.52	41.65%	\$74,114.48
6581 Other Operational	\$5,000.00	\$0.00	\$5,000.00	-\$1,175.19	\$1,035.92	20.72%	\$3,964.08
<b>Subtotal</b>	<b>\$615,593.00</b>	<b>\$0.00</b>	<b>\$615,593.00</b>	<b>\$56,211.17</b>	<b>\$401,364.08</b>	<b>65.20%</b>	<b>\$214,228.92</b>
<b>Bonds</b>							
6610 Town of Clifton Park	\$492,668.00	\$0.00	\$492,668.00	\$0.00	\$455,905.80	92.54%	\$36,762.20
6620 Town of Halfmoon	\$240,925.00	\$0.00	\$240,925.00	\$0.00	\$221,962.50	92.13%	\$18,962.50
<b>Subtotal</b>	<b>\$733,593.00</b>	<b>\$0.00</b>	<b>\$733,593.00</b>	<b>\$0.00</b>	<b>\$677,868.30</b>	<b>92.40%</b>	<b>\$55,724.70</b>
<b>Other Expense Types</b>							
8000 Unrecoverable Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>Total Disbursements</b>	<b>\$5,370,542.00</b>	<b>\$0.00</b>	<b>\$5,370,542.00</b>	<b>\$423,026.57</b>	<b>\$3,238,813.24</b>	<b>60.31%</b>	<b>\$2,131,728.76</b>

**Clifton Park-Halfmoon Public Library**  
**Financial Statement June 2025**

Percentage of Year: 50.00%

<i>Cash - Bank Balances</i>	
1040 Petty Checking	\$426.00
1050 Petty Cash	\$709.67
1051 Key Checking	\$0.00
1052 Key MM Savings	\$0.00
1055 Pioneer Checking	\$100,830.02
1056 Pioneer MM Savings	\$592,008.01
1057 NYLAF/NYCLASS	\$3,017,428.34
1060 Unemployment Fund Bond	\$126,363.83
<b>TTL CASH</b>	<b>\$3,837,765.87</b>
1100 Accounts Receivable	\$63,724.58
12000 Undeposited Funds	\$0.00
13000 Prepaid Expense	\$0.00
Fixed Assets	\$0.00
<b>TTL ASSETS</b>	<b>\$3,901,490.45</b>
1071 Accrued Key Bank credit card	-\$1,445.04
1080 Accrued Pioneer Bank credit card	\$0.00
2000 Accounts Payable	\$101,518.98
21000 Accrued Pay	\$0.00
24000 Payroll Liab	\$0.00
24100 Accrued Leave and Payroll	\$0.00
24103 Deferred Revenue	\$0.00
24200 Accrued Expense	\$0.00
<b>TTL LIABILITIES</b>	<b>\$100,073.94</b>
<b>TTL EQUITY</b>	<b>\$3,801,416.51</b>
	\$0.00
<b>TTL LIAB &amp; EQUITY</b>	<b>\$3,901,490.45</b>

<i>Fund Balance Reconciliation</i>	
Year to Date Revenues	\$5,305,910.16
Year to Date Expenses	-\$3,238,813.24
Net Change	<b>\$2,067,096.92</b>

Appropriations	Prior Month Balance	Use of Fund	
		Balance	Current Balance
32000 Unappropriated Funds/			
Unrestricted Net Assets	\$1,734,319.59	\$0.00	\$1,734,319.59
Fund Changes	<b>\$1,734,319.59</b>	<b>\$0.00</b>	<b>\$1,734,319.59</b>

**Clifton Park-Halfmoon Public Library**  
**Financial Statement June 2025**

Percentage of Year: 50.00%

<i>Net Fixed Assets</i>				
	12/31/2024	12/31/2023	\$ Change	% Change
LAND	\$ 593,860.00	\$ 593,860.00	0.00	0%
LAND IMPROVEMENTS	\$ 169,800.00	\$ 27,091.00	142,709.00	526.78%
EQUIPMENT	\$ 77,257.00	\$ 23,977.00	53,280.00	222.21%
BUILDING	\$ 7,838,646.00	\$ 7,532,616.00	306,030.00	4.06%
<b>TOTALS</b>	<b>8,679,563.00</b>	<b>\$ 8,177,544.00</b>	<b>502,019.00</b>	<b>6.14%</b>

<i>Reconciliation</i>	
Prior Month Fund Balance	\$1,734,319.59
+ Net change (revenues - expenses)	\$2,067,096.92
Subtotal	\$3,801,416.51
- Total Cash	-\$3,837,765.87
Accounts Payable	\$101,518.98
Accounts Receivable	-\$63,724.58
Prepaid Expense	\$0.00
Accrued Payroll	\$0.00
Undeposited Funds	\$0.00
Accrued Leave and Payroll	\$0.00
Accrued Expense	\$0.00
Payroll Liab	\$0.00
Credit Cards	-\$1,445.04
Deferred Revenue	\$0.00
Fixed Assets	\$0.00
Balance	\$0.00



## BE A COMMUNITY RESOURCE

### Website & Social Media

- The website had 99,525 visitors. The online newspapers continue to be our most visited page but is closely followed by the Youth Services page.
- A reel with Mychal Threats was June's most popular social media reaching 10,000 people on Instagram and over 4,000 on Facebook.
- A picture of the Youth Services Staff kicking off Summer Reading reached 4,200 people on Facebook.



Tad & co. are ready for "Color Our World" Summer Reading 2025! Stop in today to get your materials (Children, Teens, Adults) #cphlibrary #summerreading #colorourworld #SummerReadingChallenge



### Program Brochures

- The Library has handed out 650 copies of the July/August Brochure and the QR Code was scanned 9 times so far.
- The new magnets that take patrons directly to the online calendar were scanned 48 times in June.

### Collections

- There are three new colorful kites hanging up in the Children's Library. These can be borrowed, on the honor system, by patrons for use on our back lawn.
- Use of digital materials continues to grow, with a 12% increase in digital audiobooks, a 5% increase in ebooks and a 40% increase in digital magazines.
- Print collection use is steady, except for juvenile fiction, use of which has increased by 7% - likely due to the renovation of the Children's Library and the re-organization of the collections.
- Database usage continues to increase, driven primarily by the use of NewsBank.



### Programs

- The theme of Summer Reading is Color Our World. The Children's Library is decorated with colorful decorations that extend to the stair area and even in the revolving door.



- There are Summer Reading challenges for children, teens and adults with raffle tickets for prizes for completing reading challenges.
- The Scavenger Hunt has moved outdoors for the summer, and the hunt is changed each week. This is an extremely popular activity for children (and their adults).
- There is also a Color Our World Community Scavenger Hunt this summer from July 1 – August 31. Colorful CPH signs are hidden in area parks. Scavenger hunt sheets can be picked up at the ASK Desk and if returned they can enter a raffle prize drawing.
- As of the end of June, over 2,000 children and teens signed up for Summer Reading as well as 500 adults. The attractive prize baskets are a draw for the adults.



### Outreach

- Outreach in June included visits to Cheryl's Lodge and Helping Hands Preschool as well as four school field trips. After one of the kindergarten field trips a staff member reported the following conversation:

*Wednesday afternoon I had a kindergartener and her grandma come here after school. She was here for the field trip earlier in the day and was sooo excited she just had to bring her grandma to the library and show her around and tell her all about the library. She told me how much fun she had here, and she was so enthusiastic and adorable I just had to share.*



- Staff and trustees participated in the July 4<sup>th</sup> Parade. Staff (and helpers) pushed book carts decorated with balloons and candy was handed out until it ran out.



## OPERATE IN AN INNOVATIVE AND SUSTAINABLE MANNER

### Visitors and Room Use

- Foot traffic statistics seem more accurate. We will continue to monitor the placement of the visitor counter to ensure we are counting all library users.
- Room use is increasing with a 28% growth in the use of rooms on a walk-in basis and an 11% increase in pre-booked rooms. To date there have been 462 room reservations.

### Upgraded Audio Visual Equipment

- The audio visual equipment has been upgraded in the Computer Lab. A new projector and in-ceiling speakers have been installed in order to provide a better learning experience for patrons.
- In addition, new screens were installed in the computer lab and in Room C. There was an existing pull-down screen in Room C but the orientation only allowed for presentations in Room C. The new screen was installed so that rooms C&D could be used together for presentations.



## INVEST IN PEOPLE

### Staff Vacancies

- There are three full time vacancies for librarians due to retirements in May, June, and July. We are working through the Civil Service list and if the list is exhausted, we will advertise. There are two Adult Services vacancies, which is providing an opportunity to reorganize some responsibilities.

### Staff Development Night

- The training will take place on Wednesday August 27 from 4pm – 8p, (closure approved by the Board in March). The topic of the training is Cultural Competencies. We will also take the opportunity to hold an active attacker drill at 4pm in order to include staff members who are not able to participate during morning staff meetings.

### Automatic Door Openers

- The 2024 SALS Construction Challenge Grant project was completed in June 2025. Three ADA compliant handicap door openers were added to the staff entrance doors, ensuring the building is accessible for all staff members. Feedback from staff has been very positive.

### June Incidents

- June 13 - patron banned from library for 30 days for inappropriate behavior in a study room.
- June 14 - patron reported that saw what she thought was a teenage boy in the bathroom. Also reported concerns about a patron.
- June 14 - Patron reported an incident between two of their children. Staff did not observe any inappropriate behavior, and patron was encouraged to contact the police with their concerns.
- June 27 - disorderly patron

Prepared by: Alex Gutelius, Library Director

**Clifton Park - Halfmoon Public Library  
Program Statistics - June 2025**

Title	Date	Primary Event Type	Attendance	Adults	Teens	Children	Online Views
Passwords, Passkeys, and More	June 02 2025	Adults	30	30			
English Language Learning (ELL) Evening Class	June 03 2025	Adults	11	11			
Advanced Beginner English Language Learning (ELL)	June 03 2025	Adults	16	16			
Beginner English Language Learning (ELL)	June 03 2025	Adults	20	20			
ZOOM: Local History: LGBTQ+ Grassroots Organizing & Act	June 03 2025	Adults	5				5
Intermediate English Language Learning (ELL)	June 04 2025	Adults	9	9			
Advanced Beginner English Language Learning (ELL)	June 04 2025	Adults	13	13			
Beginner English Language Learning (ELL)	June 04 2025	Adults	19	19			
The Art of Beekeeping	June 04 2025	Adults	8	8			
Genealogy Assistance	June 05 2025	Adults	5	5			
ELL Conversation Group	June 05 2025	Adults	10	10			
ZOOM: Intermediate English Language Learning (ELL)	June 05 2025	Adults	20				21
Digital Legacy at a Glance	June 05 2025	Adults	16	16			
The Basics of Social Security	June 05 2025	Adults	8	8			
U.S. Citizenship & Civics Discussion Group	June 06 2025	Adults	10	10			
Drop-In Tech Help	June 09 2025	Adults	3	3			
Is that Artificial Intelligence (AI)?	June 09 2025	Adults	6	6			
ZOOM: Virtual Author Talk with Lisa Jewell	June 10 2025	Adults	66				66
Read With Pride Book Group	June 10 2025	Adults	2	2			
Beginner English Language Learning (ELL)	June 10 2025	Adults	11	11			
English Language Learning (ELL) Evening Class	June 10 2025	Adults	12	12			
Advanced Beginner English Language Learning (ELL)	June 10 2025	Adults	21	21			
Booking Vacation Stays Online	June 10 2025	Adults	3	3			
Intermediate English Language Learning (ELL)	June 11 2025	Adults	10	10			
All Abilities Art Club	June 11 2025	Adults	18	18			
ZOOM: Boost Your Docs Organization Using Google Tabs	June 11 2025	Adults	3				3
Journaling for Adults	June 11 2025	Adults	9	6			3
World Cinema: Unfinished Song (2012)	June 12 2025	Adults	15	15			
Inclusible Adult Games	June 12 2025	Adults	13	13			
HYBRID: Daytime Book Group	June 12 2025	Adults	3	3			
ZOOM: Intermediate English Language Learning (ELL)	June 12 2025	Adults	20	20			
U.S. Citizenship & Civics Discussion Group	June 13 2025	Adults	3	3			
Clifton Park's Heritage Square	June 13 2025	Adults	15	15			
Make & Sip: Paint a Silk Scarf	June 17 2025	Adults	20	20			
Using the Airbnb App	June 17 2025	Adults	5	5			
Appy Hour: Password Management	June 18 2025	Adults	6	6			
Inspiration Place: Pressed Flower Arrangement	June 18 2025	Adults	16	16			
Community Field Trip: The Hyde Collection	June 20 2025	Adults	17	17			
HYBRID: Meet-Cutes Book Group	June 24 2025	Adults	8	5			3
Therapy Dogs for Adults	June 25 2025	Adults	10	10			
Intermediate English Language Learning (ELL)	June 25 2025	Adults	8	8			
Discover the History of Zines & DIY Workshop	June 25 2025	Adults	9	9			
ZOOM: From Job Seeker to Hired: Master Indeed	June 25 2025	Adults	3				3
Silent Book Club	June 26 2025	Adults	10	10			
Password Manager Q & A	June 26 2025	Adults	2	2			
Tracing Your Story: The First Steps in Adoptee Research	June 28 2025	Adults	41	12			29
Chalk the Walk!	June 23 2025	Children	39	24		15	
Baby Story Time	June 13 2025	Children	28	15		13	

**Clifton Park - Halfmoon Public Library  
Program Statistics - June 2025**

Title	Date	Primary Event Type	Attendance	Adults	Teens	Children	Online Views
Wonderful Walkers	June 13 2025	Children	31	16		15	
Outdoor Family Story Time	June 12 2025	Children	35	17		18	
Family Story Time	June 05 2025	Children	52	24		28	
Family Story Time	June 09 2025	Children	71	35		36	
Family Story Time	June 02 2025	Children	78	40		38	
Family Story Time	June 16 2025	Children	88	41		47	
Music & Motion	June 27 2025	Children	118	51		67	
Kids Paint & Sip: Pineapples	June 02 2025	Children	6			6	
Birthday Book Club: Author Eric Carle	June 10 2025	Children	7	1		6	
Adventures in STEAM: Energy	June 20 2025	Children	13	5		8	
Bird Song Walk	June 21 2025	Children	24	12		12	
Saturday Outdoor Story Time	June 28 2025	Children	35	14		21	
Reading Therapy Dogs	June 17 2025	Children	1		1		
Reading Therapy Dogs	June 17 2025	Children	1		1		
Reading Therapy Dogs	June 05 2025	Children	1			1	
Reading Therapy Dogs	June 17 2025	Children	2	1		1	
Reading Therapy Dogs	June 17 2025	Children	2	1		1	
ZOOM: Virtual Author Talk with Katherine Applegate	June 24 2025	Children	6				6
Art Cart	June 30 2025	Children					
Scavenger Hunt	June 30 2025	Children	910			910	
Monthly Coloring Pages	June 30 2025	Children	1850			1850	
Summer Story Time	June 26 2025	Children	61	26		35	
Summer Story Time	June 23 2025	Children	70	32		38	
Summer Story Time	June 30 2025	Children	103	43		60	
ZOOM: PJ Story Time	June 03 2025	Children	15	7		8	
ZOOM: PJ Story Time	June 17 2025	Children	21	11		10	
Color Our World Guessing Game	June 26 2025	Children	164			164	
1000 Books Before Kindergarten	June 30 2025	Children	20			20	
Tech Tutoring	Various	One on One	6	6			
One-on-One Digital Services Help	June 23 2025	One on One	2	2			
Saratoga Pride Fest Outreach	June 22 2025	Outreach	397				397
Cheryl's Lodge Outreach	June 05 2025	Outreach	45	8	7	30	
Helping Hands Outreach	June 17 2025	Outreach	54	14		40	
Shen field trips	June 18 2025	Outreach	130	60		70	
Shen field trips	June 11 2025	Outreach	94	7		87	
Shen field trips	June 06 2025	Outreach					
Shen field trips	June 04 2025	Outreach					
Cheryl's Lodge Meet & Greet	June 09 2025	Outreach	70	33	10	27	
Teen Craft Corner: Needlepoint Rainbows	June 02 2025	Teens	35		35		
Therapy Dogs for Teens	June 12 2025	Teens	8		8		
Monthly Summer Teen Volunteer Hours	June 30 2025	Teens	3		3		
Teen Place Coloring Pages	June 30 2025	Teens					
Teen Paint & Sip	June 23 2025	Teens	8		8		
Teen Pride Party	June 20 2025	Teens	8		8		
Teen Make & Sip: Paint a Silk Scarf	June 17 2025	Teens	9		9		

**Clifton Park - Halfmoon Public Library  
Program Statistics - June 2025**

Title	Date	Primary Event Type	Attendance	Adults	Teens	Children	Online Views
Middle School Book Club: The Strangers	June 10 2025	Teens	8		8		
Alyx the Magician	June 26 2025	General	284	144	12	128	
Alyx the Magician	June 26 2025	General	305	120	5	180	
ZOOM: Virtual Author Talk with Smithsonian Scientists	June 04 2025	General					43
Sogetsu Japanese Flower Arrangement Show	June 07 2025	General	263				
Concert: Big Fez & the Surfomatics	June 14 2025	General	69	63		6	
Caturday: Donation Drive	June 26 2025	General					



**Clifton Park-Halfmoon Public Library  
2025 Activity Report**

	January	February	March	April	May	June	July	August	September	October	November	December	YTD 2025	YTD 2024
<b>Programming</b>	<i>Number of Programs</i>													
Adult	77	63	61	70	68	46	0	0	0	0	0	0	385	339
Teen	6	9	7	13	10	7	0	0	0	0	0	0	52	69
Child 0-5	11	13	19	17	16	9	0	0	0	0	0	0	85	91
Child 6-11	22	17	26	16	24	21	0	0	0	0	0	0	126	124
General	4	2	5	3	6	6	0	0	0	0	0	0	26	28
One-on-One	6	10	9	6	8	7	0	0	0	0	0	0	46	23
Grab & Go	0	0	0	4	0	0	0	0	0	0	0	0	4	150
Asynchronous	0	0	0	0	0	0	0	0	0	0	0	0	0	20
<b>TOTAL</b>	126	114	127	129	132	96	0	0	0	0	0	0	724	844
	<i>Attendance</i>													
Adult	989	576	1,390	1,071	986	628	0	0	0	0	0	0	5,640	4,750
Teen	89	187	159	263	408	284	0	0	0	0	0	0	1,390	518
Child 0-5	464	510	850	856	704	540	0	0	0	0	0	0	3,924	4,005
Child 6-11	3,060	3,883	4,095	4,538	3,359	3,312	0	0	0	0	0	0	22,247	18,190
General	229	65	317	0	1,991	964	0	0	0	0	0	0	3,566	4,090
One-on-One	6	11	9	6	8	8	0	0	0	0	0	0	48	30
Grab & Go	0	0	0	4	0	0	0	0	0	0	0	0	4	150
Asynchronous	0	0	0	0	0	0	0	0	0	0	0	0	0	17
<b>TOTAL</b>	4,837	5,232	6,820	6,738	7,456	5,736	0	0	0	0	0	0	36,819	31,750
<b>Outreach</b>	<i>Events / Programs</i>													
Events / Programs	12	12	11	8	7	8	0	0	0	0	0	0	58	48
Attendance	716	332	249	645	487	790	0	0	0	0	0	0	3,219	1,850
	<i>UeCPGGdug3!</i>													
<b>Interlibrary Loan</b>	<i>Borrowed</i>													
Borrowed	7,156	6,749	7,265	6,943	6,975	6,927	0	0	0	0	0	0	42,015	41,338
Loaned	3,000	2,632	2,858	2,798	2,627	2,516	0	0	0	0	0	0	16,431	19,816
<b>TOTAL</b>	10,156	9,381	10,123	9,741	9,602	9,443	0	0	0	0	0	0	58,446	61,154
<b>Reference</b>	<i>Ask Desk</i>													
Ask Desk	2,507	2,439	2,558	2,321	2,430	2,420	0	0	0	0	0	0	14,675	15,187
Children's Library Desk	1,697	1,973	1,878	1,573	1,369	1,796	0	0	0	0	0	0	10,286	9,978
Computer Support	473	556	623	624	555	414	0	0	0	0	0	0	3,245	1,517
<b>TOTAL</b>	4,677	4,968	5,059	4,518	4,354	4,630	0	0	0	0	0	0	28,206	26,682
<b>Museum Passes</b>	51	49	56	56	74	82	0	0	0	0	0	0	368	285
<b>Visitors</b>	16,872	15,913	22,236	21,531	23,971	20,810	0	0	0	0	0	0	121,333	151,786
<b>Room Use</b>	<i>Hours</i>													
Library Programs	206	270	387	325	355	226	0	0	0	0	0	0	1,770	2,013
Board/FOL/Staff	85	29	54	50	43	51	0	0	0	0	0	0	312	404
Outside Organizations	90	271	329	260	255	196	0	0	0	0	0	0	1,401	1,307
Room Checkouts	243	205	263	253	240	252	0	0	0	0	0	0	1,456	1,137
Outside Organization Meetings/Programs ( <i>bookings</i> )	63	78	99	84	68	70	0	0	0	0	0	0	462	413
<b>Collection Size (print &amp; media)</b>	<i>Added</i>													
Added	844	771	801	738	904	843	0	0	0	0	0	0	4,901	4,479
Withdrawn	517	721	875	480	417	760	0	0	0	0	0	0	3,770	7,964
<b>TOTAL</b>	147,061	147,123	146,981	147,319	147,823	148,052	0	0	0	0	0	0	148,052	148,166



**OVERVIEW**

- The tax base growth factor is 1.0072.
- The inflation rate is 1.02
- Maximum allowable levy limit for 2026 is \$5,396,379, an increase of 2.76% or \$144,819 from the 2025 levy.
- The draft budget as presented would be a tax levy of \$5,563,482 – a 5.94% increase.
- The difference between tax cap compliance and the draft budget is \$167,103.

**2025 Tax Rates**

Town	Full Market Value	Equalization Rate	Taxable Assessed Value	Est. Tax Rate per \$1,000	Est. Total Tax Bill
Clifton Park	\$250,000	37	\$92,500	1.3427	\$124.20
Halfmoon	\$250,000	39.75	\$99,375	1.2498	\$124.20

**2026 – Tax Cap Compliant Levy \$5,396,379**

Town	Full Market Value	Equalization Rate	Taxable Assessed Value	Est. Tax Rate per \$1,000	Est. Total Tax Bill
Clifton Park	\$250,000	36	\$90,000	1.3482 (0.41%)	\$121.34
Halfmoon	\$250,000	37.25	\$93,125	1.3030 (4.26%)	\$121.34

**2026 – Levy \$5,563,482**

Town	Full Market Value	Equalization Rate	Taxable Assessed Value	Est. Tax Rate per \$1,000	Est. Total Tax Bill
Clifton Park	\$250,000	37	\$90,000	1.3900 (3.52%)	\$125.10
Halfmoon	\$250,000	39.75	\$93,125	1.3433 (7.48%)	\$125.10

**Towns**

- Assessments for Clifton Park are increasing by approximately \$22.9M and Halfmoon by \$21M based on assessment rolls.
- Clifton Park equalization rate is decreasing to 36 (from 37) and Halfmoon equalization rate is decreasing to 37.25 (from 39.75).



## **RECEIPTS**

### **Local Library Services Aid (LLSA)**

- 4040 LLSA it is anticipated that we will receive LLSA in the amount of \$18,930.

### **Donations**

- 4160 Annual \$5,000 AV donation from FOL and \$4,000 offset for elimination of used book kiosk revenue in 2014.

### **Interest**

- 4330 Bank Interest \$10,000

### **NYCLASS**

- NYCLASS – based on an estimated 4%, calculated \$140,000

## **DISBURSEMENTS**

### **Personnel**

- 7010 Salaries – 3.5% increase.
- 7200 Health Insurance – large increase due to Library covering 70% and additional employees taking health insurance.
- 7400 Retirement - estimate for 2025 is \$365,785

### **Independent Contractor**

- 7013 Independent contractor \$1,000.

### **Materials**

- 6000's Expenditures continue to shift from physical to digital.

### **Facility & Equipment**

- 6110 Building Service Contracts – adjusted based on 5 year average.
- 6150 Facility Insurance – includes Cyber and Crime.
- 6160 Equipment Lease – lower cost for copier lease.

### **Operations**

- 6200 Programs increased by 5%
- 6510 Automation – regular increases and equipment replacement.
- 6521 D&O Insurance actual cost.
- 6525 Membership costs increasing.
- 6575 Utilities – adjusted based on five year average.

### **Bonds**

- Bond schedule for Clifton Park of principal and interest payments. \$498,974.
- Halfmoon bond payment of principal and interest payments. \$239,850

**Clifton Park-Halfmoon Public Library  
DRAFT 2026 Budget**

<b>RECEIPTS</b>		<b>2024</b>	<b>2024</b>	<b>2025</b>		<b>2026</b>		<b>2027</b>		<b>2028</b>	
		<b>Adopted</b>	<b>Final</b>	<b>Adopted</b>		<b>Draft</b>		<b>Projection</b>		<b>Projection</b>	
<b>TAX LEVY</b>											
4010	Clifton Park	3,425,085	3,425,086	3,492,091							
4020	Halfmoon	1,678,167	1,678,167	1,759,469							
	<b>Total Tax Levy</b>	<b>51,033</b>	<b>5,103,253</b>	<b>5,251,559</b>	<b>2.91%</b>	<b>5,563,482</b>	<b>5.94%</b>	<b>5,738,303</b>	<b>3.14%</b>	<b>5,927,991</b>	<b>3.31%</b>
<b>OTHER GOVERNMENTAL SOURCES</b>											
4150	DFY Municipal	3600		3,600		3,600		3,600		3,600	
4040	LLSA	16283	18,844	18,132		18,930		18,930		18,930	
4030	Bullet Aid										
	<b>Total Other Gov't Sources</b>	<b>19,883</b>	<b>18,844</b>	<b>21,732</b>		<b>22,530</b>		<b>22,530</b>		<b>22,530</b>	
<b>GRANTS</b>											
4170	Construction Grant										
4130	NYS Education		501,272								
4175	Construction Challenge Grant		5,000								
4030	Cultural/Misc		-	-		-		-		-	
	<b>Total Grants</b>		<b>506,272</b>	<b>-</b>		<b>-</b>		<b>-</b>		<b>-</b>	
<b>DONATIONS</b>											
4210	Donations	1,000	1,169	2,000		2,000		2,000		2,000	
4220	Friends - Unspecified										
4160	Friends - Specified	9,000	50,431	9,000		9,000		9,000		9,000	
4170	Saratoga Arts										
4230	Commemorative		-	-		-		-		-	
	<b>Total Gifts</b>	<b>10,000</b>	<b>51,601</b>	<b>11,000</b>		<b>11,000</b>		<b>11,000</b>		<b>11,000</b>	
<b>INTEREST</b>											
4330	Pioneer	5,000	34,868	30,000		10,000		15,000		15,000	
	NYCLASS			40,000		100,000		100,000		100,000	
	<b>Total Interest</b>	<b>5,000</b>	<b>34,868</b>	<b>70,000</b>		<b>110,000</b>		<b>115,000</b>		<b>115,000</b>	
<b>MISC</b>											
4410	Fines	20,000	18,218	-		1,000		-		-	
4420	Lost & Damaged	5,000	5,798	5,000		5,500		5,500		5,500	
4431	Employee Books		17								
4440	Copier/Printing	10,500	10,415	10,500		11,000		11,000		11,000	
4450	Other		1,606	750		1,100		1,100		1,100	

**Clifton Park-Halfmoon Public Library  
DRAFT 2026 Budget**

Total Misc	35,500	36,053	16,250	18,600		17,600		17,600	
Fund Balance									
<b>TOTAL RECEIPTS</b>	<u>5,173,635</u>	<u>5,750,891</u>	<u>5,370,541</u>	<u>5,725,612</u>	6.61%	<u>5,904,433</u>	3.12%	<u>6,094,121</u>	3.21%
<b>DISBURSEMENTS</b>	<b>2024</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>		<b>2027</b>		<b>2028</b>	
	Adopted	Final	Adopted	Draft		Projection		Projection	
<b>PERSONNEL</b>									
7010 Total Salaries	2,543,103	2,517,908	2,604,396	2,695,550	3.50%	2,789,894	3.50%	2,887,541	3.50%
7200 Benefits - Health Ins	139,525	283,062	233,000	390,000	67.38%	429,000	10.00%	471,900	10.00%
7200 Benefits - Work. Comp/Disability	21,316	21,316	21,000	22,000	4.76%	23,000	4.55%	24,000	4.35%
7270 Employee PR		8,613	5,000	8,000		5,000		5,000	
7300 Benefits - Taxes OASDI	175,000	183,469	150,000	167,124	11.42%	170,000	1.72%	173,000	1.76%
7400 Benefits - Retirement - ERS	250,000	287,046	310,000	375,000	20.97%	395,000	5.33%	405,000	2.53%
7500 Benefits - Pass through									
Benefits - Subtotal	<u>585,841</u>	<u>783,505</u>	<u>719,000</u>	<u>962,124</u>	33.81%	<u>1,022,000</u>	6.22%	<u>1,078,900</u>	5.57%
Passthrough									
Total Personnel	<u>3,128,944</u>	<u>3,301,413</u>	<u>3,323,396</u>	<u>3,657,674</u>	10.06%	<u>3,811,894</u>	4.22%	<u>3,966,441</u>	4.05%
7013 Independent Contractor	1,000	1,000	1,000	1,000		1,000		1,000	
<b>MATERIALS</b>									
6011 Books	160,000	149,139	163,200	155,000	-5.02%	158,100	2.00%	161,262	2.00%
6020 Periodicals	18,000	16,043	18,360	16,000	-12.85%	16,320	2.00%	16,646	2.00%
6030 AV	55,000	47,769	56,100	50,000	-10.87%	51,000	2.00%	52,020	2.00%
6050 Digital Resources	120,000	133,649	122,400	147,000	20.10%	149,940	2.00%	152,939	2.00%
60000 Other		1,220	900	900	0.00%	918	2.00%	936	2.00%
Total Materials	<u>353,000</u>	<u>347,820</u>	<u>360,960</u>	<u>368,900</u>	2.20%	<u>376,278</u>	2.00%	<u>383,804</u>	2.00%
<b>FACILITY &amp; EQUIPMENT</b>									
6110 Building Service Contracts	221,628	215,535	220,000	218,000	-0.91%	222,360	2.00%	226,807	2.00%

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6130	Office Equipment	10,000	48,040	10,000	10,000	0.00%	10,000	0.00%	10,000	0.00%
6140	Facility Insurance	46,000	48,863	46,000	50,333	9.42%	52,850	5.00%	55,492	5.00%
6150	Repairs - Building & Equipment	32,000	664,000	32,000	32,000	0.00%	34,000	6.25%	36,000	5.88%
6160	Equipment Lease Expenses	29,183	27,610	28,000	27,000	-3.57%	28,000	3.70%	28,000	0.00%
61000	Other									
	Total Facility & Equipment	<u>338,811</u>	<u>1,004,048</u>	<u>336,000</u>	<u>337,333</u>	0.40%	<u>347,210</u>	2.93%	<u>356,299</u>	2.62%
<b>OPERATIONS</b>										
6200	Programs	47,858	78,348	48,815	51,256	5.00%	53,819	5.00%	56,509	5.00%
6510	Automation	225,000	222,229	230,000	235,000	2.17%	239,700	2.00%	244,494	2.00%
6515	Custodial Supplies	9,000	7,253	9,000	9,000	0.00%	9,090	1.00%	9,181	1.00%
6520	Elections	5,610	2,727	2,900	2,900	0.00%	2,900	0.00%	2,900	0.00%
6521	Insurance - D&O	2,003	2,063	2,003	2,125	6.09%	2,231	5.00%	2,343	5.00%
6525	Membership	5,000	7,409	4,600	5,500	19.57%	6,000	9.09%	6,000	0.00%
6530	Office & Library Supplies	21,500	26,794	21,500	21,500	0.00%	21,500	0.00%	21,500	0.00%
6540	Postage	6,500	9,023	5,100	5,100	0.00%	5,100	0.00%	5,100	0.00%
6545	Professional Services	33,660	267,214	33,660	35,000	3.98%	33,660	-3.83%	33,660	0.00%
6551	PR & Printing	11,000	9,412	11,000	11,000	0.00%	11,000	0.00%	11,000	0.00%
6556	Travel & Continuing Education	16,000	23,048	17,000	18,000	5.88%	18,000	0.00%	19,000	5.56%
6575	Utilities	120,000	97,691	98,000	96,000	-2.04%	98,000	2.08%	98,000	0.00%
6576	Building Security	106,729	106,670	127,015	127,500	0.38%	131,325	3.00%	135,265	3.00%
6581	Other Operational		862	5,000	2,000	-60.00%	2,000	0.00%	2,000	0.00%
	Total Operations	<u>614,860</u>	<u>860,744</u>	<u>615,593</u>	<u>621,881</u>	1.02%	<u>634,325</u>	2.00%	<u>646,952</u>	1.99%
<b>BONDS</b>										
	Town of Clifton Park	495,413	495,413	492,667	498,974		495,364		498,525	
	Town of Halfmoon	241,606	241,606	240,925	239,850		238,363		241,100	
	Total Bonds	<u>737,020</u>	<u>737,020</u>	<u>733,592</u>	<u>738,824</u>	0.71%	<u>733,726</u>	-0.69%	<u>739,625</u>	0.80%
	Unrecovered Debt									
	<b>TOTAL DISBURSEMENTS</b>	<u><u>5,173,635</u></u>	<u><u>6,252,045</u></u>	<u><u>5,370,541</u></u>	<u><u>5,725,612</u></u>	6.61%	<u><u>5,904,433</u></u>	3.12%	<u><u>6,094,121</u></u>	3.21%