



August 18, 2025 7:15 PM

Board Meeting

*The regular meeting will be preceded by a joint FOL/Library Board Meeting at 6:00pm. The Library Board Meeting will begin at approximately 7:15pm.*

1. \*Agenda: Approval or Changes
2. \*Minutes of the July 21, 2025 meeting.
3. Public Comment
4. Board Comment
5. Treasurer's Report
  - A. July 2025 Financial Statement
  - B. \*Warrants
    - #2025-16 July 18, 2025 \$210,918.32
    - #2025-17 July 31, 2025 \$141,912.91
    - #2025-18 August 8, 2025 \$142,459.02
6. Friends' Report
7. Director's Report
  - A. Public Service -Alex Gutelius
  - B. Planning / Communication -Alex Gutelius
  - C. General Updates -Alex Gutelius
8. Committee Reports
  - A. PR Committee – Budget Information Brochure
9. Old Business
10. New Business
  - A. \*Approve appointment of Lori Schwartz and Kerry Walker, Clerks.
  - B. \*Approve appointment of Aiden Caliguiri, Alexander Huiest, and Katherine Lafferty, Pages.
  - C. \*State Aid for Library Construction Grant Application.
11. Executive Session

\* Items so marked are action items



July 21, 2025

7:15 PM

**Present:** Brown, Megan; Cantore, Mathew; Dugan, Suzanne; McMunn, Maria; Meyer, Stephen; Mogor, Cornelia; Rodger, Ed; Schlegel, Jennifer; Srinivasan, Purushothaman. Also present were Alex Gutelius, Rebecca Verhayden, Jim Foster, and Lisa Oddo.

**Absent:** Jason DiGianni

**Teleconference:** Russ Wise

**Guest:** Rebecca Dyehouse

The meeting was called to order at 7:17 PM by Mr. Cantore.

**AGENDA:** Mr. Cantore presented the July 21, 2025 agenda for approval. A **Motion** was made by Ms. Brown, seconded by Mr. Meyer, to approve the agenda as sent. The **Motion** passed unanimously by those present.

**MINUTES:**

A **Motion** was made by Ms. Brown, seconded by Ms. McMunn, to accept the June 16, 2025, minutes as sent. The **Motion** passed unanimously by those present.

**PUBLIC COMMENT:** None

**BOARD COMMENT:** Mr. Cantore welcomed Jennifer Schlegel to the Board of Trustees. He also thanked staff, Alex, Rebecca, Jim, Chrissie and Ali, for their participation in the 4<sup>th</sup> of July parade. Mr. Cantore feels it is very important for the Library to participate at this event.

**TREASURER'S REPORT:**

Mr. Meyer presented the Financial Statement for June 2025. The June 2025 Financial Statement was reviewed and received for audit. Mr. Meyer noted we are mid-way through the fiscal year and mostly on target. Line 6150 under disbursements is high as it reflects construction and professional services for Synthesis.

The June 25, 2025, warrant for \$193,010.87 was presented for approval. A **Motion** was made by Mr. Meyer, seconded by Mr. Rodger, to approve the June 25, 2025, warrant. The **Motion** passed unanimously by those present. The reviewer for the June 25, 2025, warrant was Ms. Mogor.



The July 3, 2025, warrant for \$191,398.98 was presented for approval. A **Motion** was made by Mr. Meyer, seconded by Ms. Brown, to approve the July 3, 2025, warrant. The **Motion** passed unanimously by those present. The reviewer for the July 3, 2025, warrant was Mr. DiGianni.

Mr. Meyer noted in June 2025 we had \$5.00 in anonymous donations.

**THE FRIENDS:** Mr. Foster gave the following report:

1. The FOL do not meet in July but the TTOB committees for this year are busy reading and narrowing down the contenders to five for voting for next year's selection.
2. The next Used Book Sale is scheduled for September 26-28.
3. Ms. Brown suggested a FOL book list for the books that were not chosen for TTOB. Mr. Foster will share this with the FOL.

**DIRECTOR'S REPORT:** Mr. Foster gave the following report on Public Service:

1. Saratoga County Dept. of Health will be here on August 26 for Narcan training.
2. Staff Development Night is scheduled for August 27 from 4-8pm. It will include Active Attacker Training, Department meetings, and a presentation on Cultural Competency.
3. Summer Reading is very successful with over 2,000 children, 227 teens, and 700 adults signed up.
4. Mr. Foster highlighted some of the summer programs planned which include: a Parrot Show, Community Scavenger Hunt, AI programs, Erie Canal programs, Bingo for Books, and Sound Bath Meditation.
5. Ms. Dyehouse discussed the Wet Felting Program and the Living Wall Installation that is sponsored by the Saratoga Arts Grant. There will be a reception planned in October.
6. Library Field Trips continue to be very popular. The most recent event is planned for teens in grades 6-12 to go to Kitware, Inc. on July 22 at 2pm.



**DIRECTOR'S REPORT:** Ms. Verhayden gave the following report on Communications:

1. Ms. Verhayden reported the reel with Mychal Threats was June's most popular social media post reaching 10,000 people on Instagram and over 4,000 people on Facebook.
2. The picture of the Youth Services staff and Tad kicking off summer reading reached 4,200 people on Facebook.
3. The Library has handed out 650 copies of the July/August brochure and patrons are using the new magnets that take them directly to our online calendar, as they were scanned 48 times in June.
4. Staff is currently working on the September/October program brochure.
5. The Sustainability Committee kicked off a Staff Walking Club as part of our wellness requirement. 14 staff members signed up and are walking alone or with a buddy during their breaks.

**DIRECTOR'S REPORT:** Ms. Gutelius gave the following report:

1. Ms. Gutelius gave updated statistics to the Board of Trustees.
2. Sara Dallas will be leaving SALS on August 22. Her successor has not been announced. It is anticipated there may be cuts of up to 20% in funding to SALS and for Central Library Aid.
3. We are experiencing delayed notification from DASNY about our grant application from 2024 for the parking lot re-pavement job completed last year.
4. ILL lending numbers through SALS/MVLS are down by 20% from last year, likely due to fewer items being sent to Schenectady.
5. Ms. Gutelius will continue to update the trustee portal.
6. Trustee Petitions are due August 12.
7. Staff has been discussing options for the open space in the lobby, so it looks welcoming.

**COMMITTEE REPORTS:**

**CRISIS COMMUNICATIONS:** Mr. Cantore gave the following report:

Mr. Cantore presented the Ad Hoc Crisis Communications Committee meeting notes from July 14, 2025. They reviewed prepared statements for



Incidents at the Library, Credible Threats, and Building Closures. They reviewed the risk register and identified topics for discussion at the September meeting. At some point, the committee sees the work of this committee being folded into the PR Committee.

**POLICY COMMITTEE:** No Report:

**PUBLIC RELATIONS:** No Report

**LONG RANGE PLANNING:** No Report

**PERSONNEL COMMITTEE:** No Report

**BUILDINGS AND GROUNDS:** No Report

**FINANCE AND AUDIT:** Mr. Meyer gave the following report:

Mr. Meyer presented the 2026 Draft Budget. The draft budget as presented would be a tax levy of \$5,563,482 a 5.94% increase. The budget includes increases in staff salaries, health care and retirement. It also includes increases in Facilities and Equipment and Operations. The board discussed the budget and the considerable increases to health insurance and retirement. They also discussed the impact of costs and repairs on the aging building. The board discussed the draft budget at length and the impact rising costs are having on this process. If the Board agrees to approve this draft budget they must first vote on a Tax Cap Override Resolution.

Mr. Meyer presented the tax cap override resolution:

Whereas, the adoption of the 2026 budget for the Clifton Park-Halfmoon Public Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it



Resolved that the Board of Trustees of the Clifton Park Halfmoon Public Library voted and approved to exceed the tax levy limit for 2026 by at least the sixty percent of the board of trustees as required by state law on July 21, 2025.

Mr. Meyer made the **Motion** on behalf of the Finance and Audit Committee to approve the Tax Cap Override Resolution as presented. The **Motion** passed unanimously by those present.

Next, Mr. Meyer presented the 2026 Draft Budget for approval. Mr. Meyer made the **Motion** on behalf of the Finance and Audit Committee to approve the 2026 draft budget as presented. The **Motion** passed unanimously by those present.

**LEGISLATION:** No Report

**OLD BUSINESS:** None

**NEW BUSINESS:** None

There being no further business, Ms. Brown made the **Motion**, seconded by Ms. McMunn, to adjourn the meeting. The **Motion** passed unanimously by those present, and the meeting adjourned at 9:00PM.

The next scheduled Board Meeting is Monday, August 18, 2025, at 7:15pm.

**Clifton Park-Halfmoon Public Library**  
**Financial Statement July 2025**

Percentage of Year: 58.33%

RECEIPTS	Adopted Budget		Modified		YTD as % of		
	Jan 25	Adj Budget	Budget	July	YTD	Budget	Variance
<b>Governmental Income</b>							
4010 Town of Clifton Park	\$3,492,091.00	\$0.00	\$3,492,091.00	\$0.00	\$3,492,093.19	100.00%	\$2.19
4020 Town of Halfmoon	\$1,759,469.00	\$0.00	\$1,759,469.00	\$0.00	\$1,759,469.96	100.00%	\$0.96
4040 LLSA	\$18,132.00	\$0.00	\$18,132.00	\$0.00	\$0.00	0.00%	-\$18,132.00
4030 Bullet Aid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
<b>Subtotal</b>	<b>\$5,269,692.00</b>	<b>\$0.00</b>	<b>\$5,269,692.00</b>	<b>\$0.00</b>	<b>\$5,251,563.15</b>	<b>99.66%</b>	<b>-\$18,128.85</b>
<b>Grants</b>							
4110 SALS Programming	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4130 NYS Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4150 DFY Municipal	\$3,600.00	\$0.00	\$3,600.00	\$0.00	\$0.00	0.00%	-\$3,600.00
4160 Friends - Specified	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$4,262.05	47.36%	-\$4,737.95
4170a Saratoga Arts	\$0.00	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%	\$4,500.00
4170b Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4175 Construction Grant Challenge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4170 Other Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
<b>Subtotal</b>	<b>\$12,600.00</b>	<b>\$0.00</b>	<b>\$12,600.00</b>	<b>\$4,500.00</b>	<b>\$8,762.05</b>	<b>69.54%</b>	<b>-\$3,837.95</b>
<b>Donations</b>							
4210 Patron Donations	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$168.85	8.44%	-\$1,831.15
4220 Friends - Unspecified	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
4230 Commemorative	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%	\$400.00
4240 Other Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
<b>Subtotal</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$568.85</b>	<b>28.44%</b>	<b>-\$1,431.15</b>
<b>Interest</b>							
4310 Investment Income	\$40,000.00	\$0.00	\$40,000.00	\$9,257.93	\$26,686.27	66.72%	-\$13,313.73
4320 Unrealized Gain/Loss on Investment	\$0.00	\$0.00	\$0.00	\$0.00	\$5,312.09	0.00%	\$5,312.09
4330 Bank Interest Income	\$30,000.00	\$0.00	\$30,000.00	\$593.91	\$16,042.59	53.48%	-\$13,957.41
<b>Subtotal</b>	<b>\$70,000.00</b>	<b>\$0.00</b>	<b>\$70,000.00</b>	<b>\$9,851.84</b>	<b>\$48,040.95</b>	<b>68.63%</b>	<b>-\$21,959.05</b>
<b>Other Income</b>							
4410 Fines	\$0.00	\$0.00	\$0.00	\$127.85	\$774.13	0.00%	\$774.13
4420 Library Fees - Lost & Damaged	\$5,000.00	\$0.00	\$5,000.00	\$632.55	\$3,231.43	64.63%	-\$1,768.57
4431 Emp Books	\$0.00	\$0.00	\$0.00	\$15.98	\$15.98	0.00%	\$15.98
4440 Copier	\$10,500.00	\$0.00	\$10,500.00	\$783.75	\$6,763.75	64.42%	-\$3,736.25
4450 Other	\$750.00	\$0.00	\$750.00	\$187.80	\$2,289.64	305.29%	\$1,539.64
<b>Subtotal</b>	<b>\$16,250.00</b>	<b>\$0.00</b>	<b>\$16,250.00</b>	<b>\$1,747.93</b>	<b>\$13,074.93</b>	<b>80.46%</b>	<b>-\$3,175.07</b>
<b>Total Receipts</b>	<b>\$5,370,542.00</b>	<b>\$0.00</b>	<b>\$5,370,542.00</b>	<b>\$16,099.77</b>	<b>\$5,322,009.93</b>	<b>99.10%</b>	<b>-\$48,532.07</b>
<b>Applied Fund Balance</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>Total Receipts including Appropriations</b>	<b>\$5,370,542.00</b>	<b>\$0.00</b>	<b>\$5,370,542.00</b>	<b>\$16,099.77</b>	<b>\$5,322,009.93</b>	<b>99.10%</b>	<b>-\$48,532.07</b>

**Clifton Park-Halfmoon Public Library**  
**Financial Statement July 2025**

Percentage of Year: 58.33%

DISBURSEMENTS	Adopted Budget	Adj Budget	Modified	July	YTD	YTD as % of	
	Jan 25		Budget			Budget	Variance
<b>Personnel</b>							
7010 Salaries - Personnel	\$2,604,396.00	\$0.00	\$2,604,396.00	\$192,779.02	\$1,299,569.20	49.90%	\$1,304,826.80
7013 Contracted Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$500.00	50.00%	\$500.00
7200 Benefits - Insurance	\$254,000.00	\$0.00	\$254,000.00	\$24,465.04	\$221,870.25	87.35%	\$32,129.75
7270 Employee Public Relations	\$5,000.00	\$0.00	\$5,000.00	\$779.66	\$5,363.48	107.27%	-\$363.48
7300 Benefits - Taxes	\$150,000.00	\$0.00	\$150,000.00	\$13,988.76	\$93,665.94	62.44%	\$56,334.06
7400 Benefits - Retirement	\$310,000.00	\$0.00	\$310,000.00	\$0.00	\$75,156.25	24.24%	\$234,843.75
7500 Benefits - Other - Pass through	\$0.00	\$0.00	\$0.00	-\$44.42	(\$5,882.44)	0.00%	\$5,882.44
<b>Subtotal</b>	<b>\$3,324,396.00</b>	<b>\$0.00</b>	<b>\$3,324,396.00</b>	<b>\$231,968.06</b>	<b>\$1,690,242.68</b>	<b>50.84%</b>	<b>\$1,634,153.32</b>
<b>Library Materials</b>							
6010 Books	\$163,200.00	\$0.00	\$163,200.00	\$14,352.88	\$76,900.00	47.12%	\$86,300.00
6020 Periodicals	\$18,360.00	\$0.00	\$18,360.00	\$782.10	\$12,294.65	66.96%	\$6,065.35
6030 AV	\$56,100.00	\$0.00	\$56,100.00	\$0.00	\$16,395.41	29.23%	\$39,704.59
6050 Digital Resources	\$122,400.00	\$0.00	\$122,400.00	\$8,484.05	\$91,995.35	75.16%	\$30,404.65
60000 Other	\$900.00	\$0.00	\$900.00	\$18.99	\$669.96	0.00%	\$230.04
<b>Subtotal</b>	<b>\$360,960.00</b>	<b>\$0.00</b>	<b>\$360,960.00</b>	<b>\$23,638.02</b>	<b>\$198,255.37</b>	<b>54.92%</b>	<b>\$162,704.63</b>
<b>Facility &amp; Equipment</b>							
6110 Bldg Svc Contracts	\$220,000.00	\$0.00	\$220,000.00	\$20,102.25	\$129,294.89	58.77%	\$90,705.11
6130 Office Equip	\$10,000.00	\$0.00	\$10,000.00	\$473.95	\$5,385.73	53.86%	\$4,614.27
6140 Facility Insurance	\$46,000.00	\$0.00	\$46,000.00	\$0.00	\$51,899.00	112.82%	-\$5,899.00
6150 Repairs - Bldg & Equipment	\$32,000.00	\$0.00	\$32,000.00	\$2,731.80	\$351,982.88	1099.95%	-\$319,982.88
6160 Equipment Lease Expense	\$28,000.00	\$0.00	\$28,000.00	\$2,838.01	\$14,272.40	50.97%	\$13,727.60
61000 Other Fac & Equip	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
<b>Subtotal</b>	<b>\$336,000.00</b>	<b>\$0.00</b>	<b>\$336,000.00</b>	<b>\$26,146.01</b>	<b>\$552,834.90</b>	<b>164.53%</b>	<b>-\$216,834.90</b>
<b>Other Programs</b>							
6200 Programs	\$48,815.00	\$0.00	\$48,815.00	\$9,413.76	\$31,594.53	64.72%	\$17,220.47
6510 Automation	\$230,000.00	\$0.00	\$230,000.00	\$15,288.32	\$148,588.82	64.60%	\$81,411.18
6515 Custodial Supp	\$9,000.00	\$0.00	\$9,000.00	\$1,311.59	\$6,473.86	71.93%	\$2,526.14
6520 Elections	\$2,900.00	\$0.00	\$2,900.00	\$0.00	(\$41.49)	-1.43%	\$2,941.49
6521 Insurance - D & O	\$2,003.00	\$0.00	\$2,003.00	\$0.00	\$2,125.00	106.09%	-\$122.00
6525 Membership Dues	\$4,600.00	\$0.00	\$4,600.00	\$1,078.00	\$4,723.00	102.67%	-\$123.00
6530 Office & Lib Supplies	\$21,500.00	\$0.00	\$21,500.00	\$2,935.82	\$15,112.39	70.29%	\$6,387.61
6540 Postage & Freight	\$5,100.00	\$0.00	\$5,100.00	\$741.95	\$2,891.31	56.69%	\$2,208.69
6545 Professional Services	\$33,660.00	\$0.00	\$33,660.00	\$12,211.06	\$121,721.95	361.62%	-\$88,061.95
6551 PR & Printing	\$11,000.00	\$0.00	\$11,000.00	\$917.97	\$7,724.00	70.22%	\$3,276.00
6556 Travel & Continuing Ed	\$17,000.00	\$0.00	\$17,000.00	\$23.52	\$2,312.03	13.60%	\$14,687.97
6575 Utilities	\$98,000.00	\$0.00	\$98,000.00	\$7,116.13	\$55,240.36	56.37%	\$42,759.64
6576 Building Security	\$127,015.00	\$0.00	\$127,015.00	\$22,354.16	\$75,254.68	59.25%	\$51,760.32
6581 Other Operational	\$5,000.00	\$0.00	\$5,000.00	-\$153.72	\$882.20	17.64%	\$4,117.80
<b>Subtotal</b>	<b>\$615,593.00</b>	<b>\$0.00</b>	<b>\$615,593.00</b>	<b>\$73,238.56</b>	<b>\$474,602.64</b>	<b>77.10%</b>	<b>\$140,990.36</b>
<b>Bonds</b>							
6610 Town of Clifton Park	\$492,668.00	\$0.00	\$492,668.00	\$36,761.55	\$492,667.35	100.00%	\$0.65
6620 Town of Halfmoon	\$240,925.00	\$0.00	\$240,925.00	\$0.00	\$221,962.50	92.13%	\$18,962.50
<b>Subtotal</b>	<b>\$733,593.00</b>	<b>\$0.00</b>	<b>\$733,593.00</b>	<b>\$36,761.55</b>	<b>\$714,629.85</b>	<b>97.42%</b>	<b>\$18,963.15</b>
<b>Other Expense Types</b>							
8000 Unrecoverable Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>Total Disbursements</b>	<b>\$5,370,542.00</b>	<b>\$0.00</b>	<b>\$5,370,542.00</b>	<b>\$391,752.20</b>	<b>\$3,630,565.44</b>	<b>67.60%</b>	<b>\$1,739,976.56</b>

**Clifton Park-Halfmoon Public Library**  
**Financial Statement July 2025**

Percentage of Year: 58.33%

<i>Cash - Bank Balances</i>	
1040 Petty Checking	\$426.00
1050 Petty Cash	\$684.67
1051 Key Checking	\$0.00
1052 Key MM Savings	\$0.00
1055 Pioneer Checking	\$212,771.42
1056 Pioneer MM Savings	\$551,798.44
1057 NYLAF/NYCLASS	\$2,526,686.27
1060 Unemployment Fund Bond	\$126,363.83
<b>TTL CASH</b>	<b>\$3,418,730.63</b>
1100 Accounts Receivable	\$51,299.28
12000 Undeposited Funds	\$12,524.66
13000 Prepaid Expense	\$0.00
Fixed Assets	\$0.00
<b>TTL ASSETS</b>	<b>\$3,482,554.57</b>
1071 Accrued Key Bank credit card	-\$1,675.27
1080 Accrued Pioneer Bank credit card	\$0.00
2000 Accounts Payable	\$58,465.76
21000 Accrued Pay	\$0.00
24000 Payroll Liab	\$0.00
24100 Accrued Leave and Payroll	\$0.00
24103 Deferred Revenue	\$0.00
24200 Accrued Expense	\$0.00
<b>TTL LIABILITIES</b>	<b>\$56,790.49</b>
<b>TTL EQUITY</b>	<b>\$3,425,764.08</b>
<b>TTL LIAB &amp; EQUITY</b>	<b>\$3,482,554.57</b>

<i>Fund Balance Reconciliation</i>	
Year to Date Revenues	\$5,322,009.93
Year to Date Expenses	-\$3,630,565.44
Net Change	<b>\$1,691,444.49</b>

Appropriations	Prior Month Balance	Use of Fund	
		Balance	Current Balance
32000 Unappropriated Funds/ Unrestricted Net Assets	\$1,734,319.59	\$0.00	\$1,734,319.59
Fund Changes	<b>\$1,734,319.59</b>	<b>\$0.00</b>	<b>\$1,734,319.59</b>

**Clifton Park-Halfmoon Public Library**  
**Financial Statement July 2025**

Percentage of Year: 58.33%

<i>Net Fixed Assets</i>				
	12/31/2024	12/31/2023	\$ Change	% Change
LAND	\$ 593,860.00	\$ 593,860.00	0.00	0%
LAND IMPROVEMENTS	\$ 169,800.00	\$ 27,091.00	142,709.00	526.78%
EQUIPMENT	\$ 77,257.00	\$ 23,977.00	53,280.00	222.21%
BUILDING	\$ 7,838,646.00	\$ 7,532,616.00	306,030.00	4.06%
<b>TOTALS</b>	<b>8,679,563.00</b>	<b>\$ 8,177,544.00</b>	<b>502,019.00</b>	<b>6.14%</b>

<i>Reconciliation</i>	
Prior Month Fund Balance	\$1,734,319.59
+ Net change (revenues - expenses)	\$1,691,444.49
Subtotal	\$3,425,764.08
- Total Cash	-\$3,418,730.63
Accounts Payable	\$58,465.76
Accounts Receivable	-\$51,299.28
Prepaid Expense	\$0.00
Accrued Payroll	\$0.00
Undeposited Funds	-\$12,524.66
Accrued Leave and Payroll	\$0.00
Accrued Expense	\$0.00
Payroll Liab	\$0.00
Credit Cards	-\$1,675.27
Deferred Revenue	\$0.00
Fixed Assets	\$0.00
Balance	\$0.00



## BE A COMMUNITY RESOURCE

### Website & Social Media

- July was a busy month with over 106,000 visitors to the website and several very popular social media posts. The top post in July was once again celebrating a child who completed the 1,000 Books before Kindergarten program. We also hosted a special visitor, Archie the Jr. Archivist, the mascot of the New York State Archives. Children loved the event and the posts and videos were popular on social media.



- The online Constant Contact Newsletter continue to be a reliable method of reaching our patrons. Over 5,700 people opened the July edition.
- CBS 6 Albany has continued with the book recommendation interviews. Themost recent book featured was Emily Henry's Great Big Beautiful Life presented by Rebecca Verhayden. <https://cbs6albany.com/news/local/book-club-emily-henrys-great-big-beautiful-life>

### Program Brochures

- The Summer Brochure has been very popular. As of July 31, 950 copies were printed, which is 100 fewer than in July 2024 despite more program participation. Twelve people scanned the QR code.



## Collections

- There have been some new additions to the activities collection this summer including the following:
  - [Car Diagnostic Scanner](#) (to scan for when your check engine light is on)
  - [Record Player](#) (we do not circulate records and have no plans add them)
  - [Bluetooth Speaker](#) (for people who aren't into records.)
  - [Mini Projector](#)
  - [DVD Player](#)
  - [AUX Cables](#) (for when people want to give Playaways a try or really for any reason)
- Overall circulation is up from 2024 by 5%. We are seeing large increases in the use of Juvenile fiction and non-fiction, as well as smaller increases in the use of Adult fiction and non-fiction.
- Eaudiobook use increased by 11% and ebook use increased by 4%. There is a decline in the use of audiobooks on CD as well as music and DVDs.
- A patron dropped off a note this month (see page 4) to thank Library staff for creating an inclusive and welcoming collection and library.

## Programs

- We received a wonderful email from a former patron, sharing a great story about the impact our programs:

I wanted to take a moment to share a recent success story that highlights the incredible impact of the programs offered at the Clifton Park Library.

My 16-year-old son, Brayden Reynolds, was recently featured on Ryan Leckey Facebook and LinkedIn pages for his accomplishments in programming landing a fulltime Associate Software Engineering position. You can view the post directly here the store has 3K+ views:

<https://www.facebook.com/share/p/1AqwyMAnoY/?mibextid=wwXlfr>

Brayden began his journey in coding through Python classes at the Clifton Park Library, which he attended for nearly four years prior to the COVID-19 pandemic. While I regret not recalling the instructor's name, I would love for him—and the library community as a whole—to see the powerful ripple effect this program had on Brayden's development.

Although we have since moved out of the area, the impact of your library's programming continues to shape Brayden's future in incredible ways. Please consider sharing this story with your board members or others involved—it's a powerful example of how meaningful and far-reaching your work truly is.

With heartfelt thanks, Deirdre Reynolds

- Some of the most popular programs this month include:
  - Music and Motion
  - Tuesday Crafternoon
  - Wacky Wednesday: Touch a Truck
  - Wacky Wednesday: Live Bird Show



### Outreach

- Chrissie Morrison, one of the YS Librarians, makes regular visits to Cheryl's Lodge. During the school year, she visits monthly, and during the summer, she visits weekly. We receive a wonderful letter from the Outreach Program Manager of CAPTAIN, complementing Chrissie on the incredible work she does at the Cheryl's Lodge Outreach Center.

### Sensory Room

- July marks the one year anniversary of the opening of the Sensory Room. In that time, the room has been used about 1,000 times, primarily as a Sensory Room rather than just a study room. The CPH Friends included an article about the room in their recent newsletter and ABC News 10 picked up the story and did a feature on the Sensory Room.

<https://www.news10.com/news/saratoga-county/clifton-park-halfmoon-library-gives-1-year-update-on-sensory-room/>

- We have also received inquiries from other libraries and organizations asking about how we put this room together and about our use policies.



Dear CPTL Staff,

I want to acknowledge your thoughtful inclusion of literature that some deem controversial

I also wish to thank you for having courage to remain open, inclusive and welcoming to ALL both near and far  
Our chapter "stings" at times.

Thank you for all you do to preserve curious endeavors for all who enter the library.

With appreciation



## OPERATE IN AN INNOVATIVE AND SUSTAINABLE MANNER

### Visitors and Room Use

- The visitor numbers remain a little bit low. Staff will work to optimize the placement of the people counter.

### Sustainability Committee

- The Sustainability Committee continues work towards being a Certified Sustainable Library.
- Several of the invasive species that were identified during an audit of our property have now been removed and a new maple tree has been planted in the parking lot to replace one that died.
- The Committee has taken on management of the staff compost bin, caring for plants inside the library, and a monthly outdoor trash pickup.

## INVEST IN PEOPLE

### Staff Walking Club

- The Staff Walking Club launched in July. There are 19 staff members currently participating and using break time to get outside and walk.

### Staff Vacancies

- Three new pages have been hired to replace students who have resigned to attend college.
- Two new clerks have been hired to fill vacant shifts due to several clerks moving to substitute status.

### July Incidents

- July 17 – Patron tip and fall
- July 22 – Fire alarm set off by smoke from staff microwave
- July 24 – Perceived intimidation by patron from another patron

Prepared by: Alex Gutelius, Library Director

**Clifton Park - Halfmoon Public Library  
Program Statistics - July 2025**

Title	Date	Primary Event Type	Attendance	Adults	Teens	Children	Online Views
Genealogy Assistance	July 03 2025	Adults	5	5			
Community Field Trip: Mabee Farm	July 18 2025	Adults	24	24			
ZOOM: Mindfulness Meditation	July 11 2025	Adults	34				34
ZOOM: Mindfulness Meditation	July 18 2025	Adults	35				35
ZOOM: Mindfulness Meditation	July 25 2025	Adults	19				19
Guided Nature Walk	July 08 2025	Adults	6	6			
Therapy Dogs for Adults	July 16 2025	Adults	24	24			
Language Exchange Caf��	July 14 2025	Adults	9	9			
Tech Tutoring	July 07 2025	Adults	1	1			
One-on-One Digital Services Help	July 07 2025	Adults	5	4	1		
Read With Pride Book Group	July 08 2025	Adults	4	4			
Free Audiobooks for Your Phone	July 22 2025	Adults	3	3			
ELL Conversation Group	July 08 2025	Adults	10	10			
ELL Conversation Group	July 15 2025	Adults	13	13			
Understanding Alzheimer's and Dementia	July 31 2025	Adults	6	6			
ELL Conversation Group	July 22 2025	Adults	17	17			
ELL Conversation Group	July 29 2025	Adults	19	19			
World Cinema: I'm Still Here (2024)	July 10 2025	Adults	15	15			
Free Ebooks, Audiobooks, & TV	July 09 2025	Adults	4	4			
Inclusive Adult Games	July 10 2025	Adults	16	16			
ELL Conversation Group	July 09 2025	Adults	21	21			
Google Maps	July 29 2025	Adults	7	7			
Needle Felted Hummingbirds Workshop	July 23 2025	Adults	19	19			
Getting to Know Your Smartphone	July 08 2025	Adults	13	13			
ELL Conversation Group	July 16 2025	Adults	26	26			
Intermediate English Language Learning (ELL)	July 16 2025	Adults	11	11			
Intermediate English Language Learning (ELL)	July 02 2025	Adults	9	9			
Intermediate English Language Learning (ELL)	July 09 2025	Adults	7	7			
ELL Conversation Group	July 01 2025	Adults	13	13			
Intermediate English Language Learning (ELL)	July 30 2025	Adults	9	9			
Intermediate English Language Learning (ELL)	July 23 2025	Adults	9	9			
ELL Conversation Group	July 23 2025	Adults	22	22			
AI Voice & Video Generators	July 22 2025	Adults	9	9			
Practicing with Google Docs	July 23 2025	Adults	5	5			
Practicing with Google Docs	July 21 2025	Adults	10	10			
All Abilities Art Club	July 09 2025	Adults	19	19			
ELL Conversation Group	July 30 2025	Adults	27	27			
Needle Felted Moths & Butterflies Workshop	July 12 2025	Adults	20	20			
ELL Tutor Talk	July 29 2025	Adults	4	4			
A Widow's Story: Quest for a Revolutionary War Pension	July 26 2025	Adults	41	41			
Inspiration Place: Pressed Flower Arrangement	July 09 2025	Adults	15	15			
Stream Free TV with Hoopla	July 11 2025	Adults	1	1			
Read Digital Newspapers for FREE	July 15 2025	Adults	2	2			
HYBRID: Meet-Cutes Book Group	July 22 2025	Adults	5	5			
Sound Bath Meditation	July 30 2025	Adults	9	9			
Wet Felted Flowers Workshop	July 03 2025	Adults	19	19			
HYBRID: Daytime Book Group	July 17 2025	Adults	8	8			
Red Cross Community Blood Drive	July 02 2025	Adults	55	55			
Journaling for Adults	July 09 2025	Adults	7	5			2

**Clifton Park - Halfmoon Public Library  
Program Statistics - July 2025**

Title	Date	Primary Event Type	Attendance	Adults	Teens	Children	Online Views
HYBRID: Banned Book Club	July 07 2025	Adults	12	9			3
ZOOM: Use ChatGPT to Improve Your Communication Skills	July 23 2025	Adults	8				8
ZOOM: Google Photos Organization	July 09 2025	Adults	10				10
Jigsaw Puzzle & Board Game Swap	July 27 2025	Adults	54				54
Jigsaw Puzzle & Board Game Swap	July 26 2025	Adults	86				86
ELL Conversation Group	July 02 2025	Adults	24	23		1	
Bingo for Books	July 21 2025	Adults	31	29		2	
Concert: Arch Stanton Quartet	July 27 2025	Adults	58	49		9	
ZOOM: Virtual Author Talk with Pria Anand	July 31, 2025	Adults	59				59
Silent Book Club	July 24 2025	Adults					
ZOOM: Virtual Author Talk with Ra'el The Third	July 08 2025	Children	12				12
Baby Story Time	July 11 2025	Children	26	13		13	
Wonderful Walkers	July 11 2025	Children	31	15		16	
Music & Motion	July 25 2025	Children	152	69		83	
Yoga in Color	July 26 2025	Children	6	3		3	
Solar Frogs for Young Coders	July 08 2025	Children	24	10		14	
Wet Felted Bumblebees Workshop	July 13 2025	Children	24			24	
Saturday Outdoor Story Time	July 19 2025	Children	53	26		27	
Coding with Ozobot Evo	July 07 2025	Children	12			12	
Coding with Ozobot Evo	July 22 2025	Children	6			6	
Coding with Ozobot Evo	July 21 2025	Children	8	1		7	
Unplugged Coding Games & Puzzles	July 10 2025	Children	10	1		9	
Coding with Ozobot Evo	July 09 2025	Children	11			11	
Coding with Ozobot Evo	July 08 2025	Children	11			11	
Reading Therapy Dogs	July 22 2025	Children	3	2	1		
Reading Therapy Dogs	July 22 2025	Children	2	1		1	
Reading Therapy Dogs	July 08 2025	Children	3	1	1	1	
Reading Therapy Dogs	July 22 2025	Children	2	1		1	
Reading Therapy Dogs	July 08 2025	Children	1			1	
Reading Therapy Dogs	July 22 2025	Children	2	1		1	
Reading Therapy Dogs	July 08 2025	Children	3	1		2	
Reading Therapy Dogs	July 08 2025	Children	3	1		2	
Art in the Afternoon: Recycled Masterpieces	July 24 2025	Children	8	2		6	
Art in the Afternoon: Mixed Media	July 10 2025	Children	13	1		12	
Art in the Afternoon: Tang Museum	July 31 2025	Children	13			13	
Art in the Afternoon: Seurat	July 17 2025	Children	16	1		15	
Art in the Afternoon: Joan Mitchell	July 03 2025	Children	18	2		16	
Tuesday Crafternoon: Rainbow Fish Art	July 15 2025	Children	54	19		35	
Tuesday Crafternoon: Pixel Art	July 22 2025	Children	60	19	4	37	
Tuesday Crafternoon: Paper Chain Challenge	July 01 2025	Children	85	36		49	
Tuesday Crafternoon: CD Painting	July 08 2025	Children	80	28		52	
Tuesday Crafternoon: Play with Clay	July 29 2025	Children	107	39		68	
Meet & Greet: Tad and Archie the Jr. Archivist	July 28 2025	Children					
Art Cart	July 31 2025	Children					
Swimming safety	July 12 2025	Children	25	12		13	
Scavenger Hunt	July 31 2025	Children	1104			1104	
Monthly Coloring Pages	July 31 2025	Children	1500			1500	
Wacky Wednesday: Water Play	July 09 2025	Children	107	42		65	

**Clifton Park - Halfmoon Public Library  
Program Statistics - July 2025**

Title	Date	Primary Event Type	Attendance	Adults	Teens	Children	Online Views
Wacky Wednesday: Oversized Lawn Games	July 02 2025	Children	121	45		76	
Wacky Wednesday: Mini Golf	July 16 2025	Children	131	49		82	
Wacky Wednesday: Touch A Truck	July 30 2025	Children	366	143		223	
Summer Story Time	July 24 2025	Children	56	27		29	
Summer Story Time	July 03 2025	Children	90	41		49	
Summer Story Time	July 31 2025	Children	89	36		53	
Summer Story Time	July 17 2025	Children	106	46		60	
Summer Story Time	July 10 2025	Children	115	54		61	
Summer Story Time	July 07 2025	Children	111	48		63	
Summer Story Time	July 21 2025	Children	116	51		65	
Summer Story Time	July 28 2025	Children	130	59		71	
Summer Story Time	July 14 2025	Children	155	63		92	
ZOOM: PJ Story Time	July 15 2025	Children	5	2		3	
ZOOM: PJ Story Time	July 29 2025	Children	13	5		8	
Color Our World Guessing Game	July 18 2025	Children					
Color Our World Guessing Game	July 11 2025	Children	85			85	
Color Our World Guessing Game	July 03 2025	Children	85			85	
Color Our World Guessing Game	July 25 2025	Children	133			133	
1000 Books Before Kindergarten	July 31 2025	Children	36			36	
Family Food Fun: Fri-YAY! Ice Cream Social	July 18 2025	General	211	94	12	105	
Wacky Wednesday: Live Bird Show	July 23 2025	General	270	125		145	
Wacky Wednesday: Live Bird Show	July 23 2025	General	400	176		224	
ZOOM: Virtual Author Talk with Rex Ogle	July 23 2025	General	27				27
Monthly Summer Teen Volunteer Hours	July 31 2025	Teens	199		199		
Teen Mini Golf	July 17 2025	Teens	18		18		
Therapy Dogs for Teens	July 17 2025	Teens	15	3	12		
Teen Place Coloring Pages	July 31 2025	Teens					
Teen Craft Corner: Paper Suncatchers	July 01 2025	Teens					
Learn to Knit	July 28 2025	Teens	8		8		
Blacklight Bingo	July 21 2025	Teens	12		12		
Teen LEGO Mastery Competition!	July 16 2025	Teens	5		5		
Teen Paint & Sip	July 14 2025	Teens	21		21		
VolunTEEN: Advisory Program (VTAP)	July 11 2025	Teens	13		13		
Teen Tech Field Trip: Kitware, Inc.	July 22 2025	Teens	35	6	28	1	
Mario Kart 8: Summer Tournament	July 10 2025	Teens	29	5	22	2	
ZOOM: Virtual Author Talk with Marie Lu	July 17 2025	Teens	19				19
Cheryl's Lodge Outreach	July 07 2025	Outreach	29	5	6	18	
Cheryl's Lodge Outreach	July 14 2025	Outreach	29	4	5	20	
Cheryl's Lodge Outreach	July 28 2025	Outreach	27	3	4	20	
Cheryl's Lodge Outreach	July 21 2025	Outreach	32	3	4	25	
Childtime Outreach	July 02 2025	Outreach	70	10		60	
July 4th Parade	July 4, 2025	Outreach	187				

**Clifton Park-Halfmoon Public Library  
2025 Activity Report**

		January	February	March	April	May	June	July	August	September	October	November	December	YTD 2025	YTD 2024	
<b>Borrowers</b>	New	212	180	213	188	212	200	252	0	0	0	0	0	1457	1,490	
	Purged*															
	<b>TOTAL</b>	33,334	33,306	32,948	32,885	32,889	32,887	32,880	0	0	0	0	0	32,880	33,491	
<b>Circulation</b>	<i>Fiction</i>	Adult	9,029	8,316	8,797	8,827	9,005	9,395	10,463	0	0	0	0	0	63,832	61,752
		Young Adult	1,445	1,464	1,477	1,440	1,597	1,714	2,225	0	0	0	0	0	11,362	11,137
		Juvenile	14,057	13,769	16,470	15,033	15,395	15,669	18,350	0	0	0	0	0	108,743	97,729
	<i>Non-fiction</i>	Adult	5,703	4,932	5,673	5,383	5,672	5,524	5,897	0	0	0	0	0	38,784	34,388
		Young Adult	18	9	14	17	22	23	16	0	0	0	0	0	119	93
		Juvenile	1,720	1,783	2,136	1,895	2,103	2,118	2,326	0	0	0	0	0	14,081	12,859
	<i>Audio</i>	Adult	1,011	938	1,343	1,082	1,015	957	979	0	0	0	0	0	7,325	8,997
		Young Adult	21	20	19	31	38	32	31	0	0	0	0	0	192	184
		Juvenile	513	506	638	610	720	772	888	0	0	0	0	0	4,647	3,710
	<i>DVD</i>	Adult	3,591	3,366	4,289	3,596	3,470	3,038	3,638	0	0	0	0	0	24,988	29,786
		Juvenile	814	833	984	963	985	850	919	0	0	0	0	0	6,348	6,707
	<i>Digital Media</i>	eaudiobooks	4,141	3,804	3,998	3,987	4,190	4,157	4,401	0	0	0	0	0	28,678	25,790
		ebooks	3,682	3,558	3,535	3,544	3,542	3,428	3,804	0	0	0	0	0	25,093	24,028
		Music	109	105	105	108	90	88	102	0	0	0	0	0	707	763
		Serials*	2,418	2,190	2,305	2,322	2,370	2,288	2,382	0	0	0	0	0	16,275	11,379
		Comics (hoopla)	102	116	108	106	107	86	101	0	0	0	0	0	726	537
		Streaming Video/TV (hoopla)	441	438	446	410	441	344	294	0	0	0	0	0	2,814	2,839
	<i>Other</i>	Serials	520	411	544	444	454	373	462	0	0	0	0	0	3,208	3,036
		CD-ROM / Wii	450	401	506	456	460	497	521	0	0	0	0	0	3,291	2,876
		Uncatalogued	51	46	55	50	48	43	50	0	0	0	0	0	343	295
		Non-traditional	200	199	213	195	213	222	261	0	0	0	0	0	1,503	1,212
		Print	31,972	30,273	34,567	32,595	33,794	34,443	39,277	0	0	0	0	0	236,921	223,181
	AV	5,950	5,663	7,273	6,282	6,228	5,649	6,455	0	0	0	0	0	43,500	49,384	
	Digital	10,893	10,211	10,497	10,477	10,740	10,391	11,084	0	0	0	0	0	74,293	65,336	
	Other	1,221	1,057	1,318	1,145	1,175	1,135	1,294	0	0	0	0	0	8,345	7,419	
	<b>TOTAL</b>	50,036	47,204	53,655	50,499	51,937	51,618	58,110	0	0	0	0	0	363,059	345,320	
	<b>Technology</b>	Database Usage	6,714	4,808	4,797	5,279	5,821	5,189	0	0	0	0	0	0	32,608	18,376
Computer Use (sessions)		1,620	1,611	1,914	1,803	1,702	1,489	1,506	0	0	0	0	0	11,645	10,297	
Wireless Use		6,045	5,805	7,261	7,107	7,917	7,359	7,266	0	0	0	0	0	48,760	37,667	
PAC Use		13,991	11,883	13,464	12,885	13,137	12,750	14,104	0	0	0	0	0	92,214	102,755	
Website Visits		40,548	35,383	39,173	39,467	41,502	39,605	43,551	0	0	0	0	0	279,229	268,617	
iPad/Laptop/Device Use		38	23	32	28	36	35	0	0	0	0	0	0	192	167	

**Clifton Park-Halfmoon Public Library  
2025 Activity Report**

	January	February	March	April	May	June	July	August	September	October	November	December	YTD 2025	YTD 2024
<b>Programming</b>														
<i>Number of Programs</i>														
Adult	77	63	61	70	68	46	58	0	0	0	0	0	443	396
Teen	6	9	7	13	10	7	14	0	0	0	0	0	66	94
Child 0-5	11	13	19	17	16	9	3	0	0	0	0	0	88	96
Child 6-11	22	17	26	16	24	21	51	0	0	0	0	0	177	172
General	4	2	5	3	6	6	4	0	0	0	0	0	30	37
One-on-One	6	10	9	6	8	7	6	0	0	0	0	0	52	23
Grab & Go	0	0	0	4	0	0	0	0	0	0	0	0	4	250
Asynchronous	0	0	0	0	0	0	0	0	0	0	0	0	0	20
<b>TOTAL</b>	126	114	127	129	132	96	136	0	0	0	0	0	860	1,088
<i>Attendance</i>														
Adult	989	576	1,390	1,071	986	628	1,033	0	0	0	0	0	6,673	5,486
Teen	89	187	159	263	408	284	374	0	0	0	0	0	1,764	720
Child 0-5	464	510	850	856	704	540	209	0	0	0	0	0	4,133	4,280
Child 6-11	3,060	3,883	4,095	4,538	3,359	3,312	5,317	0	0	0	0	0	27,564	20,690
General	229	65	317	0	1,991	964	908	0	0	0	0	0	4,474	4,860
One-on-One	6	11	9	6	8	8	6	0	0	0	0	0	54	30
Grab & Go	0	0	0	4	0	0	0	0	0	0	0	0	4	250
Asynchronous	0	0	0	0	0	0	0	0	0	0	0	0	0	17
<b>TOTAL</b>	4,837	5,232	6,820	6,738	7,456	5,736	7,847	0	0	0	0	0	44,666	36,333
<b>Outreach</b>														
Events / Programs	12	12	11	8	7	8	6	0	0	0	0	0	64	53
Attendance	716	332	249	645	487	790	187	0	0	0	0	0	3,406	2,001
<b>Interlibrary Loan</b>														
Borrowed	7,156	6,749	7,265	6,943	6,975	6,927	7,320	0	0	0	0	0	49,335	48,303
Loaned	3,000	2,632	2,858	2,798	2,627	2,516	2,854	0	0	0	0	0	19,285	22,929
<b>TOTAL</b>	10,156	9,381	10,123	9,741	9,602	9,443	10,174	0	0	0	0	0	68,620	71,232
<b>Reference</b>														
Ask Desk	2,507	2,439	2,558	2,321	2,430	2,420	2,697	0	0	0	0	0	17,372	17,632
Children's Library Desk	1,697	1,973	1,878	1,573	1,369	1,796	2,167	0	0	0	0	0	12,453	10,441
Computer Support	473	556	623	624	555	414	392	0	0	0	0	0	3,637	3,566
<b>TOTAL</b>	4,677	4,968	5,059	4,518	4,354	4,630	5,256	0	0	0	0	0	33,462	31,639
<b>Museum Passes</b>	51	49	56	56	74	82	99	0	0	0	0	0	467	394
<b>Visitors</b>	16,872	15,913	22,236	21,531	23,971	20,810	23,142	0	0	0	0	0	144,475	178,686
<b>Room Use</b>														
<i>Hours</i>														
Library Programs	206	270	387	325	355	226	346	0	0	0	0	0	2,116	2,320
Board/FOL/Staff	85	29	54	50	43	51	29	0	0	0	0	0	340	462
Outside Organizations	90	271	329	260	255	196	149	0	0	0	0	0	1,549	1,396
Room Checkouts	243	205	263	253	240	252	265	0	0	0	0	0	1,721	1,368
Outside Organization Meetings/Programs (bookings)	63	78	99	84	68	70	49	0	0	0	0	0	511	443
<b>Collection Size (print &amp; media)</b>														
Added	844	771	801	738	904	843	940	0	0	0	0	0	5,841	5,604
Withdrawn	517	721	875	480	417	760	2,304	0	0	0	0	0	6,074	10,136
<b>TOTAL</b>	147,061	147,123	146,981	147,319	147,823	148,052	146,615	0	0	0	0	0	146,615	146,844



CLIFTON PARK  
HALFMOON  
PUBLIC  
LIBRARY

# 2026 BUDGET VOTE & TRUSTEE ELECTION

THURSDAY, SEPTEMBER 11, 7 AM-9 PM



The Children's Library got a makeover in 2025, primarily funded by a NYS grant. The renovations included an educational toy area, new carpet and paint, a Lactation Room, and a new computer area.

## What am I Voting For?

- The Library's proposed 2026 budget
  - Three Clifton Park Trustees\*
  - One Halfmoon Trustee\*
- \*Residents will vote for trustee candidates from their respective town.

## Who Can Vote?

- Any registered voter, living within the Library District
- Must be registered at least 30 days prior to vote
- Homeowners and renters are eligible
- Proof of identity will be required

Absentee Ballot applications and further information are available in the Library and on our website: [www.cphlibrary.org](http://www.cphlibrary.org)

For more information about the proposed budget and trustee candidates, the public is invited to attend:

**Budget Information Session on Thursday, September 4 at 7 pm**

# BOARD OF TRUSTEES

Mathew Cantore, President

Megan Brown, Vice President

Stephen Meyer, Treasurer

Jason DiGianni

Suzanne Dugan

Maria McMunn

Cornelia Mogor

Edwin Rodger

Jennifer Schlegel

Purushothaman Srinivasan

Russell Wise

Joseph Gaug, Counsel

Alexandra Gutelius, Library Director

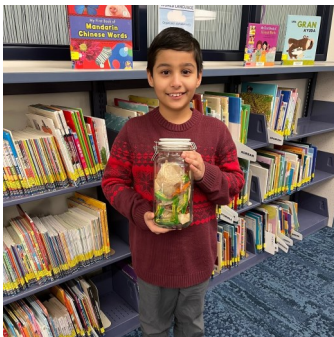
To date, the Library has welcomed more than **20,000 visitors** and **200 new cardholders** each month. Over **50,000 items**--including books, movies, audiobooks, and ebooks--are checked out monthly. Database usage has **nearly doubled** since 2024, and program attendance is on track to surpass last year's number by **10,000 attendees**.

The current state of our economy and increased living expenses have affected us all, and the Library is no exception. In the coming year, the cost of health and retirement benefits for employees is expected to increase significantly. Despite these growing costs, the Library has proposed a fiscally responsible budget that will have a minimal impact on tax payers.

So where do your tax dollars go? They directly support the library programs, services, and resources our community has come to know and love and enable us to continue offering a high level of service to everyone who comes through our doors.

Going forward, the Library will continue to expand our collection and variety of programs, and support our dedicated staff who make it all possible. We are grateful for the support of our patrons and hope you will take advantage of everything your Library has to offer!

*The Clifton Park-Halfmoon Public Library  
Board of Trustees*



Our smallest patrons are the Library's biggest fans! The Children's Library offers story times for ages 0-5, STEM programs, coding classes, crafts, and our very popular library scavenger hunts.

## 2026 PROJECTED TAX IMPACT PER \$1,000 OF ASSESSED VALUE

	2025	2026
Clifton Park	\$1.3427	\$1.3900
Halfmoon	\$1.2498	\$1.3433

## MARKET VALUE EST. ANNUAL TAXES

\$250,000	\$125/year
\$350,000	\$175/year
\$450,000	\$225/year

# PROPOSED 2026 BUDGET

Expenses	2025	2026
Salaries	\$2,605,396	\$2,696,550
Benefits & NYS Retirement	\$719,000	\$962,124
Books, Movies, Magazines, Nontraditional Items	\$238,560	\$221,900
Digital Resources	\$122,400	\$147,000
Facilities & Equipment	\$336,000	\$337,333
Operations	\$566,778	\$570,625
Programs	\$48,815	\$51,256
Bonds	\$733,592	\$738,824
<b>Total Expenses</b>	<b>\$5,370,541</b>	<b>\$5,725,612</b>
<b>Revenues</b>		
Tax Levy	\$5,251,559	\$5,563,482
Government Aid	\$21,732	\$22,530
Interest	\$70,000	\$110,000
Donations & Other	\$27,250	\$29,600
<b>Total Revenues</b>	<b>\$5,370,541</b>	<b>\$5,725,612</b>



Teens create colorful decorations for the Library while earning volunteer service hours.



More than 2,500 kids and teens and 750 adults signed up for this year's Summer Reading Challenge!



It was a full house for a performance by the Albany Gay Men's Chorus this spring.



The Library is more than just books! We also lend out bike repair kits, Wifi hotspots, telescopes, hiking backpacks, board games, and more!



Librarian and social media star Mychal Threats visited the Library and even signed up for his own CPH library card.

# MEET THE CANDIDATES



Clifton Park Trustee Candidate Suzanne Dugan

Incumbent Suzanne Dugan...

Adjust spacing



Clifton Park Trustee Candidate XXX



Clifton Park Trustee Candidate XXX



Clifton Park Trustee Candidate Cornelia Mogor

Incumbent Cornelia Mogor...



Halfmoon Trustee Candidate Jennifer Schlegel

Incumbent Jennifer Schlegel...

## LIBRARY HOURS:

Monday-Thursday 9 am-9 pm  
Friday 9 am-6 pm  
Saturday 9 am-5 pm  
Sunday 12 pm-5 pm



518-371-8622

[www.cphlibrary.org](http://www.cphlibrary.org)