



December 15, 2025

7:15 PM

**Present:** Brown, Megan; Cantore, Mathew; DiGianni, Jason; Dugan, Suzanne; McMunn, Maria; Meyer, Stephen; Mogor, Cornelia; Rodger, Ed; Schlegel, Jennifer; Srinivasan, Purushothaman; Wise, Russell. Also present were Alex Gutelius, Jim Foster, Rebecca Verhayden, and Lisa Oddo.

**Guest:** Robin Lamb, Susan Flint

The meeting was called to order at 7:17 pm by Mr. Cantore.

**AGENDA:** Mr. Cantore presented the December 15, 2025 agenda. A **Motion** was made by Ms. Brown, seconded by Ms. Dugan to approve the agenda. The **Motion** passed unanimously by those present.

**MINUTES:**

A **Motion** was made by Ms. Dugan, seconded by Ms. Brown, to accept the November 17, 2025, minutes as amended to add Lisa Oddo's name as attending. The **Motion** passed unanimously by those present.

**PUBLIC COMMENT:** None

**BOARD COMMENT:**

Ms. Brown complimented the crafts that are available in the teen area.

Mr. Cantore announced that all but one trustee has completed their annual trustee education. Trustees have until December 31, 2025 to complete their two-hour education requirement.

Mr. Cantore noted that this was Mr. Rodger's last board meeting, and thanked Mr. Rodger for the many contributions he has made to the Library over the years. The Board gave Mr. Rodger a standing ovation.

Mr. Rodger spoke about how proud he is of the accomplishments throughout his years on the Board and that it would not have happened without the support of the Board and staff and leadership. He also complimented the Library on balances the resources available with the needs of the community.



### TREASURER'S REPORT:

Mr. Meyer presented the Financial Statement for November 2025. He noted that investment income is high due NYCLASS. Notable disbursements are the Building Repair and Professional Services lines. The November Financial Statement was reviewed and received for audit.

There was a \$500 donation from Kevin Kralovic, and \$250 donation from Brian and Aoife Mary Conerney and \$2 in anonymous donations this month.

The November 24, 2025, warrant for \$542,243.76 was presented for approval. A **Motion** was made by Mr. Meyer, seconded by Mr. Wise, to approve the November 24, 2025 warrant. The **Motion** passed unanimously by those present. The reviewer for the November 25, 2025, warrant was Ms. Brown.

The December 5, 2025, warrant for \$158,829.20 was presented for approval. A **Motion** was made by Mr. Meyer, seconded by Ms. McMunn, to approve the December 5, 2025, warrant. The **Motion** passed unanimously by those present. The reviewer for the December 5, 2025, warrant was Ms. McMunn.

Mr. Meyer noted that there was a check approved for Synthesis that is being held pending the investigation regarding the costs of the replacement floor in the revolving door. Mr. Meyer also noted that he is working with the Business Manager to make the warrant clearer regarding expenditures for each account.

**THE FRIENDS:** Mr. Foster gave the following report:

1. The Friends are having a holiday supper during their board meeting this month.
2. The Friends have a couple of new board members, including a new treasurer.
3. Plans for TTOB are progressing. Kick-off event will be held on Sunday, January 11 at 2pm. Gem Radio Theatre – Adirondack Tales.
4. Next Used Book Sale will be January 23-25, 2026.



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**DIRECTOR'S REPORT:** Mr. Foster gave the following report on Public Service:

1. Gwen Weldy and the Technical Processing staff have worked very hard transitioning our primary book vendor from Baker & Taylor to Ingram. The transition has involved communication, processing changes, internal education, and flexibility.
2. A number of programs were highlighted: Therapy Dogs, concerts, Book Bingo, Holiday Story Time at the mall, and Happy Noon Year.

**DIRECTOR'S REPORT:** Ms. Verhayden gave the following report on Communications:

1. Digital Newspapers and access to the New York Times in particular continues to be extremely popular with patrons.
2. Microsoft has discontinued Publisher. The Library is moving to Marq a replacement product. The program brochure and other materials will appear in a slightly different format going forward.
3. The Sustainability Committee continually looks for areas of improvement. They added a second staff compost bin, additional recycling bins, and a water cooler to eliminate the need for bottled water at events.

**DIRECTOR'S REPORT:** Ms. Gutelius gave the following report:

1. The JA annual fees discussion meeting took place on December 10. There is a budget deficit due to the departure of SCPL that has been made up by additional contributions from MVLS and SALS. The plan is to gradually increase member library support. For 2027 a 5% fee increase has been proposed.
2. As part of the insurance renewal process, the contents valuation was updated from \$76 per square foot to \$124 per square foot. Libraries are typically valued at \$100 to \$140 per square foot.
3. Jo Anne Robbins, long time FOL Board member has announced her resignation from the FOL Board.
4. There have been several people who have contacted the Library with their concerns about the middle school Read the Rainbow Book Club. Alex has been responding to the phone calls and emails.

**COMMITTEE REPORTS:**



**NOMINATING COMMITTEE:** The Nominating Committee consisted of Mr. Dugan, Ms. Mogor, and Ms. Schlegel. Ms. Dugan, on behalf of the Nominating Committee presented the Board with the recommendations for officers for next year. The recommendations are:

President: Mat Cantore

Vice President: Megan Brown

Treasurer: Stephen Meyer

The election of officers will be conducted at the organizational meeting of the Board on January 5, 2026 at 7:15pm. Nominations from the floor can be taken at that time.

**POLICY COMMITTEE:** None

**PUBLIC RELATIONS:** No Report

**LONG RANGE PLANNING:** Mr. DiGianni gave the following report:

The Long Range Planning Committee reviewed the Strategic Plan and progress on the goals for 2025. They also set goals for how to proceed in 2026, working with other committees to prepare for the current bond to end in 2030. They will be gathering information throughout the year and this will be the focus of the 2026 Board Retreat.

**PERSONNEL COMMITTEE:** None

**BUILDINGS AND GROUNDS:** None

**FINANCE AND AUDIT:** Mr. Meyer gave the following report:

Mr. Wise presented and submitted 2025 Budget Adjustments for review. The committee reviewed the draft budget adjustments that include projections to the end of 2025. Mr. Meyer noted that the largest adjustments are for Building Repair and Professional Services associated with the construction projects.

Mr. Meyer noted that the Finance Committee will be working on a better schedule next year for budget adjustments, including a mid-year adjustment.

There was an in-depth discussion regarding the need for more transparency regarding the costs of construction projects and that there



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will be more informative reporting regarding construction costs and revenues.

Mr. Meyer made the **Motion**, on behalf of the Finance Committee to approve the 2025 Draft Budget Adjustments. The **Motion** passed unanimously by those present.

Mr. Meyer then presented the recommendation for the new accounting firm. The audit for Fiscal Year 2024 represented the final year of the five-year contract with Cusack & Co as financial auditors for the Library. Buds were solicited in November. Two firms submitted proposals, RBT and MMB & Co. The total cost of the two proposals was very close, but the hourly costs for additional services were higher with RBT, and MMB & Co includes team members who have previously worked on audits for the Library.

Mr. Meyer made the **Motion**, on behalf of the Finance Committee to select MMB & Co to be the Library's financial auditor for a five year contracted term for \$\$110,400. **Motion** passed unanimously by those present.

**LEGISLATION:** No Report

**OLD BUSINESS:** None

**NEW BUSINESS:**

Mr. Rodger made the **Motion**, seconded by Ms. Brown, to approve the appointment of Elizabeth Campbell, part-time clerk. The **Motion** was approved by those present.

There being no further business, Mr. Rodger made the **Motion**, seconded by Ms. Brown, to adjourn the meeting. The **Motion** passed unanimously by those present, and the meeting adjourned at 8:34 pm.

The next scheduled Board Meeting is the Organizational Meeting on Monday, January 5, 2026, at 7:15 pm.