CLIFTON PARK HALFMOON PUBLIC LIBRARY

Board of Trustees Agenda

October 17, 2026 9:15 AM (Stillwater Public Library) Board Meeting

1. *Agenda: Approval or Changes

2. *Minutes of the September 14, 2026 meeting for approval.

3. Public Comment

4. Board Comment

5. President's Report

6. Treasurer's Report
   A. September 2026 Financial Statement
   B. *Warrants
      - #2026-22 September 22, 2026 $183,333.85
      - #2026-23 October 5, 2026 $164,770.00

7. Friends' Report

8. Director's Report
   A. Public Service -Jim Foster
   B. Planning / Communication -Rebecca Verhayden
   C. General Updates -Alex Gutelius

9. Committee Reports

10. Old Business

11. New Business
    A. *Approve the appointment of Misha Bader, temporary part-time Librarian I

12. Executive Session

* Items so marked are action items

CLIFTON PARK HALFMOON PUBLIC LIBRARY

Board of Trustees Minutes

September 14, 2026 7:15 PM

Present: Brown, Megan; Cantore, Mathew; DiGianni, Jason, Dugan, Suzanne; Lamb, Robin; McMunn, Maria; Meyer, Stephen; Srinivasan, Purushthaman; Wise, Russell. Also present were Alex Gutelius, Jim Foster, Rebecca Verhayden, and Lisa Oddo.

Absent: Cornelia Mogor, Jennifer Schlegel

Guest: Susan Flint

The meeting was called to order at 7:18 PM by Mr. Cantore.

AGENDA: Mr. Cantore presented the September 14, 2026, agenda for approval with one addition. Item 4A. President's Report. A **Motion** was made by Ms. Brown, seconded by Ms. Dugan to approve the agenda as amended. The **Motion** passed unanimously by those present.

MINUTES:

A **Motion** was made by Mr. Wise, seconded by Ms. McMunn to accept the August 17, 2026, minutes as sent. The **Motion** passed unanimously by those present. Ms. Brown and Mr. Meyer chose to abstain.

PUBLIC COMMENT: None

BOARD COMMENT: Mr. Cantore thanked the FOL for their efforts for the Get out the Vote campaign. Ms. Gutelius noted the Clifton Park-Halfmoon Public Library 2027 budget vote passed by a margin of 629 votes for the budget and 97 against. The approval margin was 87%. Jason DiGianni was re-elected to a five-year term for Clifton Park. Jennifer Schlegel was re-elected to a five-year term for Halfmoon.

PRESIDENT'S REPORT: Mr. Cantore thanked the FOL for all their support and the library staff for all their hard work at the library every day. He thanked the Finance Committee and library staff for all their work preparing the budget. He reminded trustees to work on their continuing education credits.

TREASURER'S REPORT:

Mr. Meyer presented the Financial Statement for August 2026. The August Financial Statement was reviewed and received for audit. Mr. Meyer noted we are on target for this point in the year. We received $44.80 in anonymous donations.

The August 24, 2026, warrant for $168,962.41 was presented for approval. A **Motion** was made by Mr. Meyer, seconded by Ms. Brown to approve the August 24, 2026, warrant. The **Motion** passed unanimously by those present. The reviewer for the August 24, 2026, warrant was Ms. Lamb.

The September 4, 2026, warrant for $196,401.42 was presented for approval. A **Motion** was made by Mr. Meyer, seconded by Ms. Lamb to approve the September 4, 2026, warrant. The **Motion** passed unanimously by those present. The reviewer for the September 4, 2026, warrant was Ms. McMunn.

THE FRIENDS: Mr. Foster gave the following report:

1. The Used Book Sale is scheduled for September 25-27.
2. The TTOB selection for 2027 is *Theo of Golden* by: Allen Levi.

DIRECTOR'S REPORT: Mr. Foster gave the following report on Public Service:

1. The All-Abilities Art Show and reception will be held on October 14.
2. Staff Development night was very successful. Many staff members noted they appreciate the opportunity to have all staff together for department meetings.
3. The Hydration Station project is complete and is available on the first floor.
4. Saratoga County Department of Health hosted a NARCAN training on August 31.
5. Kick Off to Farm Fest will be on September 19 and will feature music with Diane Payette aka Grama Tippy Toes.
6. We continue programming to reach Kindergarten families and recently attended an outreach event with the Town of Clifton Park.
7. The Manhattan Short film festival will have two screenings: October 1 from 6-9pm and October 3 from 2-5pm.
8. The Teen Volunteer program will be revamped and will run year-round similarly to the Summer Teen Volunteer program.

9. We have partnered with ALA and Pokemon to offer Learn to Play workshops for children ages 8-14.
10. Summer Reading was a huge success! We had 2,566 children and teens sign up, and over 600 adults sign up.

DIRECTOR'S REPORT: Ms. Verhayden gave the following report on Communications:

1. The 1,000 Books Before Kindergarten social media posts continue to be very popular.
2. The response so far from patrons sharing their library stories with us has been great.
3. The Constant Contact email newsletter has a high open rate as over 5,000 people receive it each month.
4. Outreach for September Library Card Sign up month included visits to Mocha Lisa, the YMCA, and Halfmoon Harvest Fest.
5. Over 80 people attended Staff Development Night. Staff participated in an exercise facilitated by Kim Bolan to envision the future of the library. Staff did pre-work to plan for the discussions. Trustees will participate in a similar exercise at the Board Retreat and will be asked to do pre-work as well. The Board Retreat will be on October 19 at the Stillwater Public Library.

DIRECTOR'S REPORT: Ms. Gutelius gave the following report:

1. Ms. Gutelius presented the proposed closed dates for 2027 and the draft of the 2027 Board meeting schedule. She noted the Trustee Election and Budget Vote will be September 16, 2027.
2. There will be a Collections update for Digital Resources next month.
3. Ms. Gutelius reviewed the timeline for advertising, interviewing, and appointing a Halfmoon trustee candidate. They will fill a one-year term beginning January 1, 2027.

COMMITTEE REPORTS:

POLICY COMMITTEE: No Report

PUBLIC RELATIONS: No Report

LONG RANGE PLANNING: Mr. DiGianni gave the following report:

Mr. DiGianni presented the notes from the September 3 Long-Range Planning Committee meeting. They discussed the process and timeline needed to issue a bond for any potential projects and will schedule a meeting with Building & Grounds to coordinate a facilities assessment. He noted the Board Retreat details and reminded trustees to do all required pre-work so they have a productive day.

PERSONNEL COMMITTEE: No Report

BUILDINGS AND GROUNDS: No Report

FINANCE AND AUDIT: No Report

LEGISLATION: No Report

OLD BUSINESS: None

NEW BUSINESS: None

There being no further business, Ms. Brown made the **Motion**, seconded by Mr. Srinivasan, to adjourn the meeting. The **Motion** passed unanimously by those present and the meeting adjourned at 8:02PM.

The next scheduled Board Meeting is Saturday, October 17, 2026, at 9:15am at the Stillwater Public Library.

BE A COMMUNITY RESOURCE



Website & Social Media

- Website visits and patrons opening the eNewsletter remain consistent.
- Our most popular social media post of September was the staff photo for Dolly Parton Day reaching over 11,000 people.

Print Resources

- The PR Department is working on the November/December Brochure which will be out in late October. We have printed 675 copies of the September/October Brochure so far.

Outreach

- The Library was out in the community for Library Card Sign Up Month. We participated in events at Clifton Commons, Shenendehowa Schools, Mocha Lisa's Caffe, Halfmoon Harvest Fest, and the Southern Saratoga YMCA. We were also the kick-off location for Farm Fest.

Programs

- A special Reading Challenge for adults has been developed in honor of National Pizza Month (October). Adults (and staff!) can pick up a challenge card at the Ask Desk anytime in October to participate. All patrons have to do to enter to win prizes is read three books during the month of October. More entries (up to 3 in total) can be earned by reading more books or attending library programs.
- The Manhattan Short Film Festival was a success once again, with about 140 attendees total (October 1 & 3).

Collections

- As you will recall, Baker & Taylor, the Library's primary book vendor, went out of business last year. The bulk of the Library book purchasing shifted to Ingram. Initially their processing of the books (covers, spine labels, stamps etc.) was fine, but in the past several months the processing quality has declined, resulting in staff having to re-process materials. At the same time, the cost of processing was increasing significantly. The Technical Processing department has decided to process all of our books in house. This will be a
-

trial for about 4-6 months to see how well it works and do a cost benefit analysis.

- As is typical in September, circulation numbers dipped a bit compared to the summer numbers.

Library Stories

- PR Staff have solicited stories about our Library, and received some lovely, heartwarming submissions:
  - *During a really hard season of my life, I would go to the library for the free craft classes and that would cheer me up to push forward another day. We would paint aprons, make yarn art, and zentangle!*
  - *I love the library. I used to go multiple times a week and check out books at a time. I just had my first baby in March so I haven't been able to go as frequently, it had been months since I was there. The most special moment for me was bringing my 4 month old son through the doors for the first time, showing him the magic of the library, and having the feeling of "I'm home". I can't wait for us to have many more memories there.*
  - *Trivia night. I always enjoy this fun time. Also the time Big Fez and the Surfmatics and the awesome taco truck came. Fun for all!*
  - *The grand opening of the big library. As a local to CP for 20+ years, I remember when the library was small and across from Hannaford. My mom and I both love the library and my youngest memories are there. We both loved it then and love it now.*
  - *The recent reptile show at the library. The room was filled, people were together for a small yet awesome purpose; reptiles! It's fun to bring my own children to library events like my mom and I did when I was a kid. We all love the library!*
  - *Our library is at the heart of our community. It provides a space to play, learn and grow for children of all ages, teens, adults and seniors. It provides resources for news, education and entertainment. It offers cultural advancement through storytime, age-appropriate activities, crafts, games, concerts and technology. I love our library!*
  - *My family had recently moved here and I was attending a children's story time program with my child. I was feeling very sad, and missing my mom. Diane Payette hugged me. It was 20 or so years ago, so I no longer remember the details, but I remember how I felt. In that moment, I felt seen. Since then, going to our library has always felt like coming home.*

- *Through Bouncing Babies and other youth programs, our family made lifelong friendships that we never would have experienced otherwise. So grateful for the community that you help to build!!*
- *I bring scarves to put on the toads for the cooler weather. Lots of smiles come from that view out the windows*
- *I was hesitant to begin writing, insecure I suppose. I joined a writers group at CPH and started a short story that evolved into a three part series of novels. I have now self published 9 books and have had 10 short stories published in anthologies and/or magazines. Thanks to my fav library in this world*

Upcoming Programs and Outreach

- The All Abilities Art Show and Reception will take place at noon on October 14. The art will be on display to the end of October.
- There is a 1990's themed Trivia Night on October 20 at 6:30pm.
- The Saratoga Arts Grant funded All Abilities Chair Based Movement program takes place on Thursdays in October.
- CPH Staff will be represented at the YMCA Fall Festival on October 17, Halfmoon Trunk or Treat on October 24, Halloween Story Time at the mall on October 30.

Friends of the Library

- The September Used Book Sale was the most successful ever, with approximately $13,500 raised.

OPERATE IN AN INNOVATIVE AND SUSTAINABLE MANNER

Visitors / Room and Facility Use

- Foot traffic numbers continue to be steady. As of the end of September, 249,297 people entered the Library through the front door, which is an average of 944 people per day. This figure doesn't include patrons who attend outdoor programs.
- The number of rooms reserved in advance has increased by 5% from 605 to 637, which equates to an average of 70 bookings per month. In addition, we have has 2,252 walk-in check-outs of rooms (an average of 250 per month or 8.5 per day).

New York State Construction Grant – 2024

- The final reports for the 2024 grant – the parking lot repaving project was submitted to the state and the final payment of $12,408 was received from the state in September. The original cost of the project was estimated at $165,430 and the Library was approved at a 75% match. We submitted a project amendment because part of the original scope of work was not required, but we were able to apply some of the costs of the security camera replacement to the project. Overall, the Library received $124,072 from the State for this project.

New York State Construction Grant - 2026

- The Library's New York State Construction Grant application for the Snow Guard System was approved by SALS at a 50% match. The project cost estimate was $150,00 and the Library was awarded $75,000.

INVEST IN PEOPLE

Staffing

- Misha Bader has been hired as a Librarian I in a temporary part-time capacity. Misha will be doing all of the Library's social media and providing reference services during a staff leave of absence.

New York State Retirement

- We received the projected NY State Retirement invoice for 2027. The projected amount, due December 15, 2027 is $408,776. The 2027 budgeted amount for NYS Retirement is $467,653. The projected figure is likely to change and we will receive an estimate of the invoice next September 2027. We do not know if this projection includes the impact of the Tier 6 changes.

Year	Projected	Estimated	Actual Invoice	Budget
2024		$300,625	$300,625	$250,000
2025	$355,150	$365,785	$365,785	$310,000
2026	$422,033	$385,283	Nov 2026	$375,000
2027	$408,776	Sept 2027	Nov 2027	$467,653

For your information, the billing schedule for NY State Retirement is as follows:
August

- **Estimated** invoices for employer contributions due December 15th of the current year or Feb 1st of the following year are available. These are only estimates.

September

- Employee contribution rates are issued and **projected** invoices are available for the next fiscal year. The projection received in September 2026 is for the invoice to be paid in December 2027 or February 2028.

November

- Annual invoices are made available. The invoice is due by December 15 or the following February 1. The Library pays in December as there is a discount, usually a few thousand dollars.

Fire Inspection

- The annual fire inspection by the Town of Clifton Park was conducted in September. There were some deficiencies that were noted and corrected. Several of the emergency light fixtures had to be replaced as replacement bulbs are no longer available.
- Last year we were informed that quarterly fire drills were required (previously it was twice per year), which have been done and documented. This year we learned that fire safety training is also required. At the September Staff Meeting a fire extinguisher training video was shared, and a fire extinguisher scavenger hunt was created for staff (with a prize drawing for staff members who complete the hunt). There are 12 extinguishers in the building, and as of writing this report 18 staff members have completed the scavenger hunt.

Bequest

- We were informed that a former long-time volunteer (mending books) Betty Doran had included the Library in her will and bequeathed $5,000 which was received in October.

September Incidents

- September 1 – Child tripped in parking lot.
- September 3 – Patron left odd documents for Alex.
- September 10 – Adult patron entered CAR prior to Read the Rainbow Book Club.
- September 15 – Disorderly patron in bathroom; mess left in bathroom.
- September 18 – Patron who was banned from calling for six months called library; interaction with staff member was appropriate.
- September 22 – Disorderly patron

Prepared by: Alex Gutelius, Library Director

Clifton Park - Halfmoon Public Library
Program Statistics - September 2026

Title	Date	Primary Event Type	Attendance	Adults	Teens	Children	Online Views
Advanced Beginner English Language Learning (ELL)	September 30 2026	Adults	27	27			
Intermediate English Language Learning (ELL)	September 30 2026	Adults	8	8			
ZOOM: Build a YouTube Channel for Marketing	September 30 2026	Adults	3				3
Zoom: Beginner ELL Learning Group	September 30 2026	Adults	7	7			7
Beginner English Language Learning (ELL)	September 29 2026	Adults	23	23			
Citizenship Discussion Group	September 29 2026	Adults	10	10			
English Language Learning (ELL) Evening Conversation Gr	September 29 2026	Adults	12	12			
ELL Book Club	September 28 2026	Adults	3	3			
Fit Over 40	September 28 2026	Adults	5	5			
Board Game Social	September 27 2026	Adults	10	10			
Community Field Trip: Pruyn House	September 25 2026	Adults	15	15			
Virtual Author Talk: Lucky Diaz	September 24 2026	Adults	12				12
ZOOM: Intermediate English Language Learning (ELL)	September 24 2026	Adults	13	13			13
Advanced Beginner English Language Learning (ELL)	September 23 2026	Adults	29	29			
Intermediate English Language Learning (ELL)	September 23 2026	Adults	10	10			
Zoom: Beginner ELL Learning Group	September 23 2026	Adults	6	6			6
Beginner English Language Learning (ELL)	September 22 2026	Adults	27	27			
Citizenship Discussion Group	September 22 2026	Adults	8	8			
English Language Learning (ELL) Evening Conversation Gr	September 22 2026	Adults	20	20			
Memories to Memoirs	September 22 2026	Adults	9	9			
Setting Up the Passwords App on Your iPhone	September 22 2026	Adults	7	7			
Therapy Dogs for Adults	September 22 2026	Adults	37	37			
Eating For A Better Brain	September 21 2026	Adults	10	10			
Jigsaw Puzzle & Board Game Swap	September 20 2026	Adults	30	30			
Jigsaw Puzzle & Board Game Swap	September 19 2026	Adults	50	50			
Drop-In ELL Help	September 18 2026	Adults	5	5			
Author Talk: Susan Meyer	September 17 2026	Adults	12	12			
ELL Tutoring Group	September 17 2026	Adults	10	10			
HYBRID: Daytime Book Club	September 17 2026	Adults	10	10			
ZOOM: Intermediate English Language Learning (ELL)	September 17 2026	Adults	14	14			14
Advanced Beginner English Language Learning (ELL)	September 16 2026	Adults	31	31			
Intermediate English Language Learning (ELL)	September 16 2026	Adults	9	9			
Using Siri and Voice Commands on Your iPhone	September 16 2026	Adults	5	5			
Zoom: Beginner ELL Learning Group	September 16 2026	Adults	8	8			
Beginner English Language Learning (ELL)	September 15 2026	Adults	26	26			
Citizenship Discussion Group	September 15 2026	Adults	10	10			
English Language Learning (ELL) Evening Conversation Gr	September 15 2026	Adults	16	16			
Guided Nature Walk: Mooney Carrese Forest	September 15 2026	Adults	7	7			
Memories to Memoirs	September 15 2026	Adults	9	9			
The Griever's Library	September 15 2026	Adults	7	7			
Virtual Author Talk: Priya Parker	September 15 2026	Adults	16				16
ELL Book Club	September 14 2026	Adults	3	3			
HYBRID: Banned Book Club	September 14 2026	Adults	8	8			
Hoopla: Stream FREE TV and Music	September 14 2026	Adults	3	3			
Read Digital Newspapers for FREE	September 14 2026	Adults	4	4			
Tiny Pests, Big Problems	September 14 2026	Adults	13	13			
Cinema Club: Small Things Like These (2024)	September 10 2026	Adults	11	11			
ELL Tutoring Group	September 10 2026	Adults	10	10			

Clifton Park - Halfmoon Public Library
Program Statistics - September 2026

Title	Date	Primary Event Type	Attendance	Adults	Teens	Children	Online Views
Using the Google Gemini App	September 10 2026	Adults	6	6			
All Abilities Art Club	September 09 2026	Adults	29	29			
ELL Volunteer Planning	September 09 2026	Adults	11	11			
Libby Basics	September 09 2026	Adults	3	3			
Libby Like A Pro	September 09 2026	Adults	1	1			
ZOOM: Excel PivotTable Techniques	September 09 2026	Adults	3				3
ELL Volunteer Planning	September 08 2026	Adults	6	6			
ELL Volunteer Planning Meeting	September 08 2026	Adults	5	5			
Loyalists in New York State	September 08 2026	Adults	33	33			
One-on-One Tech Help	September 08 2026	Adults	2	2			
Virtual Author Talk: Daniel Kraus	September 08 2026	Adults	16				16
Genealogy Assistance	September 03 2026	Adults	8	8			
Inclusible Adult Games	September 03 2026	Adults	11	11			
Library Budget Information Session	September 03 2026	Adults	4	4			
Virtual Author Talk: David O. Stewart	September 01 2026	Adults	31				31
The Spirit of Service: The American Revolution	September 22 2026	Adults	13	13			
Movie & Crafting: Pride & Prejudice (2005)	September 16 2026	Adults	7	7			
Inclusible Game Night	September 09 2026	Adults	4	4			
1000 Books Before Kindergarten	September 30 2026	Children	16			16	
Preschool Story Time & Craft	September 30 2026	Children	20	8		12	
Preschool Story Time & Craft	September 30 2026	Children	21	9		12	
Family Story Time	September 28 2026	Children	69	34		35	
Preschool Story Time & Craft	September 23 2026	Children	17	7		10	
Preschool Story Time & Craft	September 23 2026	Children	26	11		15	
Savvy Care: Early Literacy Story Time	September 23 2026	Children	17	8		9	
Family Story Time	September 21 2026	Children	70	31		39	
Music & Motion	September 18 2026	Children	92	43		49	
Family Story Time	September 17 2026	Children	60	30		30	
Family Story Time	September 14 2026	Children	64	31		33	
Baby Story Time	September 11 2026	Children	26	13		13	
Wonderful Walkers	September 11 2026	Children	28	15		13	
Family Story Time	September 10 2026	Children	81	37		44	
Ready, Set, Kindergarten	September 10 2026	Children	162	82		80	
Family Story Time	September 03 2026	Children	72	32		40	
Books & Bricks Club: Dragons	September 22 2026	Children	6	1		5	
Art Cart	September 30 2026	Children	226			226	
Monthly Coloring Pages	September 30 2026	Children	800			800	
Monthly Scavenger Hunt	September 30 2026	Children	330			330	
Make-It Monday: Beaded Fall Corn	September 28 2026	Children	6	2		4	
Pokémon Club: Learn to Play	September 25 2026	Children	9		1	8	
ZOOM: PJ Story Time	September 22 2026	Children	11	5		6	11
Kids Paint & Sip: Sunflower and Ladybug	September 21 2026	Children	13	3		10	
Saturday Story Time	September 19 2026	Children	50	25		25	
National Play-Doh Day	September 16 2026	Children	38	20		18	
National Play-Doh Day	September 16 2026	Children	38	18		20	
Reading Therapy Dogs	September 15 2026	Children	2	1		1	

Clifton Park - Halfmoon Public Library
Program Statistics - September 2026

Title	Date	Primary Event Type	Attendance	Adults	Teens	Children	Online Views
Reading Therapy Dogs	September 15 2026	Children	2	1		1	
Reading Therapy Dogs	September 15 2026	Children	3	1		2	
Reading Therapy Dogs	September 15 2026	Children	2	1		1	
Adventures in STEAM: Coding	September 14 2026	Children	15	6		9	
Monthly Teen Volunteer Hours	September 30 2026	Teens					
Teen Place Coloring Pages	September 30 2026	Teens					
VolunTEENs: Library Decorations	September 28 2026	Teens					
VolunTEENs: Fall Volunteer Team Training	September 23 2026	Teens					
Teen Book Club	September 22 2026	Teens	6		6		
Therapy Dogs for Teens	September 17 2026	Teens	7		7		
Read the Rainbow Book Club	September 10 2026	Teens	3		3		
VolunTEENs: Book Displays	September 03 2026	Teens	3		3		

Clifton Park-Halfmoon Public Library
2026 Activity Report

			January	February	March	April	May	June	July	August	September	October	November	December	YTD 2026	YTD 2025
Borrowers		New	193	229	210	192	225	225	264	244	243	0	0	0	**2025**	2,035
		Purged*														
		TOTAL	32,383	32,369	32,333	32,276	32,259	32,220	32,214	32,029	31,919	0	0	0	**32,220**	32,604
Circulation	*Fiction*	Adult	8,965	8,008	8,899	8,115	8,644	9,290	10,329	10,709	9,202	0	0	0	**82,161**	82,666
		Young Adult	1,409	1,416	1,309	1,361	1,353	1,614	1,939	2,003	1,547	0	0	0	**13,951**	14,642
		Juvenile	14,868	14,203	15,966	15,088	15,163	15,001	17,260	17,770	15,183	0	0	0	**140,502**	142,103
	Non-fiction	Adult	5,367	4,799	5,414	5,198	5,001	5,045	5,243	5,282	4,818	0	0	0	**46,167**	49,391
		Young Adult	25	10	4	7	8	11	6	12	10	0	0	0	**93**	132
		Juvenile	2,051	2,025	2,063	2,194	1,950	1,885	2,324	2,326	2,013	0	0	0	**18,831**	18,482
	Audio	Adult	1,058	898	1,134	1,098	932	952	978	933	862	0	0	0	**8,845**	9,361
		Young Adult	21	18	10	9	16	21	25	44	28	0	0	0	**192**	252
		Juvenile	698	673	715	589	635	747	819	917	657	0	0	0	**6,450**	6,132
	DVD	Adult	3,206	3,014	3,075	2,850	2,908	2,896	2,892	2,777	2,677	0	0	0	**26,295**	31,352
		Juvenile	792	799	767	698	595	699	744	888	704	0	0	0	**6,686**	8,051
	Digital Media	eaudiobooks	4,306	4,306	4,238	3,778	3,957	3,866	3,966	3,826	3,443	0	0	0	**35,686**	37,073
		ebooks	3,580	3,580	3,808	3,045	3,038	3,156	3,313	3,250	2,664	0	0	0	**29,434**	31,955
		Music	117	117	117	98	103	97	77	96	0	0	0	0	**822**	901
		Serials*	2,981	2,981	3,024	2,814	2,776	2,858	2,670	0	2,798	0	0	0	**22,902**	20,077
		Comics (hoopla)	107	107	113	111	173	127	143	154	0	0	0	0	**1,035**	970
		Streaming Video/TV (hoopla)	403	403	366	339	326	335	400	364	0	0	0	0	**2,936**	3,529
	Other	Serials	470	394	437	403	398	445	510	450	332	0	0	0	**3,839**	4,049
		Games	508	454	430	506	489	466	518	531	456	0	0	0	**4,358**	4,035
		Uncatalogued	42	38	39	36	37	39	50	46	46	0	0	0	**373**	430
		Non-traditional	189	195	237	254	257	227	275	273	235	0	0	0	**2,142**	1,919
		Print	32,685	30,461	33,655	31,963	32,119	32,846	37,101	38,102	32,773	0	0	0	**301,705**	307,686
		AV	5,775	5,402	5,701	5,244	5,086	5,315	5,458	5,559	4,928	0	0	0	**48,468**	55,148
		Digital	11,494	11,494	11,666	10,185	10,373	10,439	10,569	7,690	8,905	0	0	0	**92,815**	94,505
		Other	1,209	1,081	1,143	1,199	1,181	1,177	1,353	1,300	1,069	0	0	0	**10,712**	13,324
		TOTAL	51,163	48,438	52,165	48,591	48,759	49,777	54,481	52,651	47,675	0	0	0	**453,700**	470,663
Technology		Database Usage	6,488	4,580	5,560	4,673	3,797	4,003	3,625	2,660	0	0	0	0	**35,386**	48,499
		Computer Use (sessions)	1,506	1,655	1,943	1,759	1,661	1,665	1,617	1,793	1,577	0	0	0	**15,176**	14,902
		Wireless Use	7,272	7,111	8,754	12,885	9,898	8,800	8,975	8,829	8,635	0	0	0	**81,159**	64,064
		PAC Use	13,873	12,204	13,829	12,885	11,156	11,255	4,837	4,498	3,947	0	0	0	**88,484**	118,849
		Website Visits	43,853	41,802	44,270	0	0	0	0	0	0	0	0	0	**129,925**	361,682
		iPad/Laptop/Device Use	51	68	70	90	63	74	61	62	58	0	0	0	**597**	285

Clifton Park-Halfmoon Public Library
2026 Activity Report

		January	February	March	April	May	June	July	August	September	October	November	December	YTD 2026	YTD 2025
Programming	*Number of Programs*														
	Adult	73	70	78	69	73	59	57	41	66	0	0	0	**586**	560
	Teen	9	15	13	19	0	13	14	14	10	0	0	0	**107**	93
	Child 0-5	15	19	17	18	18	9	5	6	16	0	0	0	**123**	115
	Child 6-11	28	25	15	22	15	21	38	35	16	0	0	0	**215**	238
	General	0	1	2	2	5	8	3	5	1	0	0	0	**27**	46
	One-on-One	0	1	0	1	3	5	6	14	0	0	0	0	**30**	67
	Grab & Go	0	0	0	0	0	0	0	0	0	0	0	0	**0**	4
	Asynchronous	0	0	0	0	0	0	0	0	0	0	0	0	**0**	0
	TOTAL	125	131	125	131	114	115	123	115	109	0	0	0	**1,088**	1,123
	Attendance														
	Adult	1,533	998	2,056	2,078	1,022	1,150	949	557	831	0	0	0	**11,174**	8,440
	Teen	78	216	81	308	0	231	211	507	20	0	0	0	**1,652**	1,950
	Child 0-5	629	900	871	801	795	477	210	348	841	0	0	0	**5,872**	5,013
	Child 6-11	2,319	3,002	3,471	2,562	2,456	3,776	3,675	4,068	1,551	0	0	0	**26,880**	33,210
	General	0	108	327	315	1,059	725	620	672	350	0	0	0	**4,176**	5,235
	One-on-One	0	1	0	1	3	5	6	14	0	0	0	0	**30**	69
	Grab & Go	0	0	0	0	0	0	0	0	0	0	0	0	**0**	4
	Asynchronous	0	0	0	0	0	0	0	0	0	0	0	0	**0**	0
	TOTAL	4,559	5,225	6,806	6,065	5,335	6,364	5,671	6,166	3,593	0	0	0	**49,784**	53,921
Outreach	Events / Programs	8	8	11	7	3	5	4	2	5	0	0	0	**53**	69
	Attendance	668	482	513	991	72	819	183	95	89	0	0	0	**3,912**	3,631
Interlibrary Loan	Borrowed	7,598	4,785	7,171	7,275	6,990	7,039	7,780	7,737	5,867	0	0	0	**62,242**	63,678
	Loaned	3,049	2,588	2,832	2,763	2,648	2,646	2,814	2,616	2,705	0	0	0	**24,661**	24,865
	TOTAL	10,647	7,373	10,003	10,038	9,638	9,685	10,594	10,353	8,572	0	0	0	**86,903**	88,543
Reference	Ask Desk	2,811	2,728	2,893	2,530	2,564	2,570	2,678	3,003	2,554	0	0	0	**24,331**	22,243
	Children's Library Desk	1,456	1,552	1,604	1,424	1,328	1,537	2,267	2,198	1,225	0	0	0	**14,591**	16,134
	Computer Support	493	498	679	646	598	552	543	683	522	0	0	0	**5,214**	4,285
	TOTAL	4,760	4,778	5,176	4,600	4,490	4,659	5,488	5,884	4,301	0	0	0	**44,136**	42,662
Museum Passes		39	4	46	64	69	86	122	122	83	0	61	0	**696**	671
Visitors		25,024	24,682	29,195	27,899	29,933	27,615	28,546	29,778	26,625	0	0	0	**249,297**	189,703
Room Use	*Hours*														
	Library Programs	418	418	433	389	500	261	335	264	329	0	0	0	**3,347**	2,656
	Board/FOL/Staff	49	49	40	40	25	77	38	37	44	0	0	0	**397**	483
	Outside Organizations	24	237	246	195	206	267	202	236	175	0	0	0	**1,786**	1,835
	Room Checkouts	204	245	259	276	270	258	261	235	244	0	0	0	**2,252**	2,202
Outside Organization Meetings/Programs *(bookings)*		74	74	80	67	74	69	60	78	61	0	0	0	**637**	605
Collection Size (print & media)	Added	716	807	1,181	856	785	961	956	619	566	0	0	0	**7,447**	7,449
	Withdrawn	325	389	592	1,253	901	1,364	1,310	820	614	0	0	0	**7,568**	7,518
	TOTAL	147,926	148,353	148,761	148,437	148,350	148,010	147,453	147,294	147,105	0	0	0	**147,105**	146,500