CLIFTON PARK HALFMOON PUBLIC LIBRARY

# Board of Trustees Minutes

October 17, 2026 9:15 AM Stillwater Public Library

Present: Brown, Megan; Cantore, Mat; DiGianni, Jason; Dugan, Suzanne; Lamb, Rose-Robin; McMunn, Maria;; Mogor, Cornelia; Srinivasan, Purushothaman; Schlegel, Jennifer; Wise, Russ. Also present were Alex Gutelius, Jim Foster, and Rebecca Verhayden

Absent:. Steve Meyer, Jennifer Schlegel

Guest: Kim Bolan

The meeting was called to order at 9:15 AM by Mr. Cantore

**AGENDA:** Mr. Cantore presented the October 17, 2026 agenda. A **Motion** was made by Mr. DiGianni, seconded by Ms. Brown, to approve the agenda. The **Motion** passed unanimously by all present

**MINUTES:**

A **Motion** was made by Ms. Dugan, seconded by Mr. Purushothaman, to accept the September 14, 2026 minutes as sent. The **Motion** passed unanimously by all present.

**PUBLIC COMMENT:** None

**BOARD COMMENT:** Trustees expressed their thanks to the Stillwater Public Library for allowing the Board Retreat to take place in their building.

**PRESIDENT'S REPORT:** Mr. Cantore noted the trustees who have completed their annual trustee education and reminded the other trustees they have until the end of December to complete the training.

**TREASURER'S REPORT:**

Mr. Purushothaman presented the Financial Statement for September 2026. It was noted that the LLSA funds were received and that there was a repair payment for the lighting controllers.

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The Financial Statement was reviewed and received for audit.

The September 22, 2026 warrant for $183,333.85 was presented for approval. A **Motion** was made by Mr. Purushothaman, seconded by Mr. DiGianni, to approve the September 22nd warrant. The **Motion** passed unanimously by all present. The warrant was reviewed by Ms. McMunn.

The October 5, 2026 warrant for $164,770.00 was presented for approval. A **Motion** was made by Mr. Purushothaman, seconded by Mr. Wise, to approve the October 5th warrant. The **Motion** passed unanimously by all present. The warrant was reviewed by Ms. Brown.

Mr. Purushothaman noted that there were a total of $105 in anonymous donations in September.

**FRIENDS OF THE LIBRARY REPORT:** Mr. Foster gave the following report:

1. The Friends of the Library made approximately $13,000 at the September Used Book Sale.

**DIRECTOR'S REPORT**: Mr. Foster gave the following report on Public Service:

1. Mr. Foster briefly reviewed the circumstances behind the September 24 closure of the library. Supervisory staff will review the closing procedures in light of this type of situation.

**DIRECTOR'S REPORT**: Ms. Verhayden gave the following report on Planning and Communication

1. The 20th Anniversary of the Moe Road building will be celebrated on December 10. More details to come soon but it will include cake and local dignitaries will be invited.
2. Library staff have been involved in quite a few outreach events in the past month, including the Ren Faire at the YMCA today.

**DIRECTORS REPORT:** Ms. Gutelius gave the following report:

1. A $5,000 donation was made to the Library in October from the estate of Betty Doran, a former volunteer.

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2. The NY State Retirement projected invoice for 2027 is about $60,000 less than was budgeted. It is not known if this projection takes into account the changes in Tier 6 contributions.

**COMMITTEE REPORTS:**

**BUILDINGS AND GROUNDS:** None.

**POLICY COMMITTEE:** None

**PERSONNEL COMMITTEE:** None.

**PUBLIC RELATIONS:** None.

**LONG RANGE PLANNING:** None.

**FINANCE:** None

**LEGISLATION:** None.

**OLD BUSINESS:**

**NEW BUSINESS:**

Ms. McMunn presented a staff appointment for approval.

A **Motion** was made by Ms. McMunn, seconded by Ms. Dugan, to approve the appointment of Misha Barton as temporary part-time Librarian I. The **Motion** passed unanimously by those present.

There being no further business, Ms. Brown made the **Motion**, seconded by Mr. Srinivasan, to adjourn the meeting. The **Motion** passed unanimously by those present and the meeting adjourned at 9:27 AM.

The next scheduled Board Meeting is Monday November 16, 2026 at 7:15 PM.

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